

Coast Community College District
BOARD POLICY
Chapter 6
Business and Fiscal Affairs

BP 6100 DELEGATION OF AUTHORITY

References:

Education Code Sections 70902(d), 81655, and 81656

The Board delegates to the Chancellor the authority to supervise the general business activities of the District to assure the proper administration of property and contracts; the budget, auditing and accounting of funds; the acquisition of supplies, equipment, and property; and the protection of assets and persons. All transactions shall comply with applicable laws and regulations and with the California Community Colleges Budget and Accounting Manual.

No contract shall constitute an enforceable obligation against the District until it has been approved or ratified by the Board (See BP 6340 titled Bids and Contracts).

The Chancellor is responsible for the fiscal management of the District, and shall ensure the development of effective fiscal practices.

When transactions do not exceed the dollar limits established in the Public Contract Code, the Education Code, or other laws pertaining to the taking of competitive bids, the Chancellor may purchase goods, services, equipment, supplies, materials, apparatus and rental of facilities as long as the transactions comply with the law, including Education Code Section 81656, and any limitations or requirements set forth therein. The Chancellor may amend the terms and conditions of any contract which the Chancellor has approved pursuant to delegated authority, so long as the terms of the amended contract still are within the scope of the delegated authority, subject to subsequent ratification by the Board of Trustees.

The Chancellor shall make appropriate periodic reports to the Board and shall keep the Board fully advised regarding the financial status of the District.

Adopted February 5, 2003

Revised February 8, 2012

Renumbered from CCD Policy 040-1-1.1, Fall 2010

Revised December 2, 2013

Revised November 19, 2014