

**Coast Community College District**  
**BOARD POLICY**  
Chapter 6  
Business and Fiscal Affairs

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**BP 6700 CIVIC CENTER AND OTHER FACILITIES USE**

**References:**

Education Code Sections 82537 and 82542

There is a Civic Center established at each of the District's colleges. The Chancellor shall establish administrative procedures concerning the use of District property and facilities designated by the District as a Civic Center, by community groups, outside contractors, and for the use of District facilities and grounds by others. Use of the Civic Centers and other District facilities shall be granted as provided for by law.

In granting permission to use the Civic Centers and other District facilities, the District will not unlawfully discriminate on the basis of viewpoint, activities, topics of discussion, or due to subject matter.

No group or organization may using District property may unlawfully discriminate on the basis of race, color, religion, ancestry, national origin, disability, gender, gender identity, gender expression, veteran status, genetic information, or sexual orientation, or the perception that a person has one or more of the foregoing characteristics, or because a person associates with a person or group with one or more of these actual or perceived characteristics, or on any basis prohibited by law. The District reserves the right to terminate facility use should the foregoing occur.

The use of college facilities, including fee schedules for commercial and non-profit facility users, shall be governed by administrative procedures and rates established by the Chancellor and approved by the Board of Trustees

The District and its colleges may co-sponsor the use of its facilities for activities that provide a clear benefit to the District. The Chancellor and/or College President shall authorize all co-sponsored activities. The District Office and each College shall maintain records of co-sponsored activities and shall submit an annual report of such activities to the Vice Chancellor, Finance and Administrative Services 45 days after the end of each fiscal year. This report shall set forth the estimated amount of rental fees the District Office and/or the Colleges may have realized had the co-sponsorship of the activity not occurred, and the facility had been rented at fair rental rate.

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Renumbered from CCCD Policy 040-2-1, Fall 2010  
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Revised September 5, 2012  
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