

**Coast Community College District**  
**BOARD POLICY**  
Chapter 7  
Human Resources

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**BP 7260 Classified Managers**

**References:**

Education Code Sections 72411, 72411.5, and 87002;  
Government Code Section 3540.1(g) and (m)

Classified managers are those members of management who are not employed as educational administrators and who do not supervise faculty members. The employment of classified managers is in accordance with Education Code Section 72411.5.

Classified managers have significant responsibilities for:

- participating in the formulation of recommendations for Board Policies and Administrative Procedures;
- developing, implementing, or administering District programs;
- providing exemplary management, leadership, and support necessary to maximize the success of the educational community and its services to students;
- facilitating training and professional development opportunities for the employees under their supervision;
- promoting workforce accomplishment through the assignment and direction of work, evaluating and recognizing performance, and addressing grievances;
- recommending employment, promotion, transfer, suspension, recall, discharge, or discipline for employees under their supervision, in accordance with the appropriate Board Policies, Administrative Procedures, and collective bargaining agreements.

Adopted November 5, 2014  
Reviewed October 6, 2021  
Revised December 11, 2024