



Coast Community College District Enterprise, Inc.

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## **AGENDA**

### **BOARD OF DIRECTORS MEETING**

**Wednesday November 16, 2011 12:00 P.M.**

### **BOARD OF TRUSTEES CONFERENCE ROOM**

### **SPECIAL MEETING**

**1370 Adams Avenue, Costa Mesa, CA 92626**

#### **I. Call to Order**

#### **II. Roll Call**

#### **III. Opportunity for Public Comment**

*At this time, members of the public have the opportunity to address the Enterprise Board of Directors on any item contained within this notice. Persons wishing to make comments are allowed five minutes per item.*

*Please note that the Board of Directors cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board of Directors that are not on the agenda may, at their discretion, be referred to staff or placed on the next agenda for their consideration.*

*The Board of Directors requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board.*

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board at (714) 438-4848, as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.*

#### **IV. Approval of Minutes from Meeting of November 2, 2011**

#### **V. Update from Vasquez & Company concerning request to Internal Revenue Service for Private Letter Ruling**

#### **VI. Approval of Master Agreement with the Coast Community College District and Coast Community College District Foundation**

After review by the Secretary of the Enterprise Corporation it is recommended by the President of the Enterprise that the Board of Directors approve the Master Agreement with the Coast Community College District and Coast Community College District Foundation. The Chair of the Enterprise Board of Directors is authorized to sign the Agreement and any related documents indicating approval by the Board of Directors. Further, the Secretary of the Enterprise is directed to file the Master Agreement on the Agenda of the November 16, 2011 Board of Trustees meeting and the January 18, 2012

meeting of the Directors of the Coast Community College District Foundation, for approval.

**VII. Authorization to Petition Coast Community College District Board of Trustees for “Good Standing” Status as an Auxiliary Organization**

It is recommended by the President of the Enterprise that the Enterprise Board of Directors petition the Coast Community College District Board of Trustees for “Good Standing” status as an Auxiliary organization.

**VIII. Approval of Revisions to the Bylaws of the Coast Community College District Enterprise Incorporated**

After review of the Secretary of the Board of Directors it is recommended by the President of the Coast Community College District Enterprise that the Directors approve the revisions to the Bylaws of the Coast Community College District Enterprise Corporation. The Secretary of the Enterprise Board of Directors is directed to schedule a meeting of the Shareholders of the Coast Community College District Enterprise Incorporated to give final approval to the proposed revisions of the Bylaws.

**IX. Authorization of Design of Restrooms to Support the Operations of the Orange Coast College Swap Meet**

It is recommended by the President of the Coast Community College District Enterprise that the Board of Directors authorize the design of restroom facilities at Orange Coast College to support the operations of the swap meet on that campus.

**X. Approve Reimbursement to the Coast Community College District for Agreement with Bundy- Finkel Architects, for Design of Restrooms to Support the Operations of the Orange Coast College Swap Meet**

Due to environmental and health concerns at the Orange Coast College Swap Meet, the campus is planning new restroom facility to support growth of the swap meet operations.

Orange Coast College, on behalf of the Coast Community College District, will be seeking authorization on December 14, 2011 to enter into an agreement with Bundy-Finkel Architects to begin the design of the new restroom facility. Given that this restroom facility will largely support the swap meet functions, authorization is requested by the President of the Enterprise to reimburse the Coast Community College District for the design fees charged to the college by Bundy-Finkel. The Secretary of the Board of Directors is directed to file any future items related to this restroom project on a future Agendas of the Board of Directors.

The total estimated construction cost for the restrooms is \$500,000 in Enterprise funds, and will be returned to a future agenda for Director consideration and review.

**Fiscal Impact to Coast Community College District Enterprise for Agreement: \$34,370**

**XI. Set Future Meeting Dates**

**XII. Adjourn**