



Coast Community College District Enterprise, Inc.

AGENDA

BOARD OF DIRECTORS MEETING

Tuesday, December 4, 2012 12:00 P.M.

BOARD OF TRUSTEES CONFERENCE ROOM

SPECIAL MEETING

1370 Adams Avenue, Costa Mesa, CA 92626

I. Call to Order

II. Roll Call

III. Opportunity for Public Comment

At this time, members of the public have the opportunity to address the Enterprise Board of Directors on any item contained within this notice. Persons wishing to make comments are allowed five minutes per item.

Please note that the Board of Directors cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board of Directors that are not on the agenda may, at their discretion, be referred to staff or placed on the next agenda for their consideration.

The Board of Directors requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board at (714) 438-4848, as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

IV. Approval of Minutes from Meeting of September 11, 2012

V. Report on Staff Board Deliverables and Ratification of Contracts from Finance Sub-Committee

VI. Financial Report

VII. First Review of Job Descriptions

- a. **President**
- b. **Vice President**
- c. **Chief Financial Officer**
- d. **Secretary**

VIII. Discussion of Board of Directors and Corporate Officer Binders

IX. Report on Planning Session to Grow Market Share and Revenue of Swap Meet

- **Proposal from Liz Parker**
 - a. **Farmer's Market**
 - b. **Preferred Parking for Customers**
 - c. **Other Opportunities**

X. Update on Swap Meet Operations

XI. Ratification of Resolution to Set Meeting Dates through the end of Fiscal Year 12-13

- **Sturgis Standard Code of Parliamentary Procedure**

XII. Adjourn