



Coast Community College District Enterprise, Inc.

AGENDA

Board of Directors Meeting

Tuesday, March 26, 2013 12:00 P.M.

BOARD OFFICE CONFERENCE ROOM

REGULAR MEETING

1370 Adams Ave., Costa Mesa, CA 92626

- I. Call to Order**
- II. Roll Call**
- III. Opportunity for Public Comment**

At this time, members of the public have the opportunity to address the Enterprise Board of Directors on any item contained within this notice. Persons wishing to make comments are allowed five minutes per item.

Action may be taken on any item on the agenda. Please note that the Board of Directors cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board of Directors that are not on the agenda may, at their discretion, be referred to staff or placed on the next agenda for their consideration.

The Board of Directors requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board at (714) 438-4848, as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

- IV. Approval of Minutes from Meeting of December 4, 2012**
- V. Report and Ratification of Staff Board Deliverables Per Master Agreement Requirements**
 - a. Financial Report in Compliance with Sections 8, 10,11,13,22, and 28 of the Master Agreement**
- VI. Ratification of Enterprise Job Descriptions**
 - a. President
 - b. Vice President
 - c. Chief Financial Officer
 - d. Secretary
 - e. Chairman of the Board

- VII. Ratification of Contract: Elizabeth Parker for \$15,000 for Strategic Planning and Market Study for Revenue Enhancement Strategies**
- VIII. Presentation on Strategic Planning Session to Grow Market Share and Revenue of Swap Meet**
 - a. Presentation
 - b. Recommendations
 - c. Employee Handbook
 - i. Scope
 - ii. Mission Statement
 - iii. Code of Ethics and Values
- IX. Update on Swap Meet Operations**
- X. Set Future Meeting Dates through the end of Fiscal Year 13-14**
- XI. Update Board of Directors and Corporate Officer Binders**
- XII. Adjourn**

Under the Brown Act, the Public has the right to receive copies of any non-exempt public documents relating to an agenda item that are distributed to the Board of Directors. Please contact the Office of the Board of Trustees at 714-438-4848 prior to the meeting to facilitate the distribution of these documents.