



Coast Community College District Enterprise, Inc.

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## **AGENDA**

### **Board of Directors Regular Meeting**

**April 8, 2015 at 12 noon**

### **BOARD OFFICE CONFERENCE ROOM**

**1370 Adams Ave., Costa Mesa, CA 92626**

**I. Call to Order**

**II. Roll Call**

**III. Opportunity for Public Comment**

*At this time, members of the public have the opportunity to address the Enterprise Board of Directors on any item which is within the jurisdiction of the Enterprise Corporation, even if the item is not on the agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Directors" card needs to be completed and filed with the Secretary of the Enterprise Corporation prior to speaking.*

*The Board of Directors requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board of Directors cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board of Directors that are not on the agenda may, at their discretion, be referred to staff or placed on the next agenda for their consideration.*

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board at (714) 438-4848, as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.*

**IV. Approval of Minutes from Meeting of September 9, 2014 (See Attachment #1)**

**V. Report on the Annual Shareholders Meeting**

**VI. Appointment of Board of Directors**

- a. Jane Hilgendorf (Term 2014-2016)
- b. David Cline (Term 2014-2016)
- c. Ray Roberts (Term 2014-2016)
- d. James McIlwain (September 30, 2014)

**VII. Election of the Chairman of the Board of Directors and Election of the Vice Chairman of the Board of Directors**

**VIII. Report from the External Auditors (Vicenti, Lloyd and Stutzman, LLP)**

- a. Review of Tax Return (Tim Evans, CPA, MS, Partner)
- b. Annual Financial Audit 2013-2014 (Tina Henton, CPA, Partner)

**IX. Update on Swap Meet Operations**

- a. Orange Coast College
- b. Golden West College

**X. Review of Financial Statement as of December 31, 2014 (See Attachment #2)**

**XI. Report and Ratification of Staff Board Deliverables per Master Agreement Requirements Section 8, 10, 11, 13, 20, 22 and 28**

**XII. Reports:**

- a) Facilities Update
- b) Financial Statement Standardization and VLS Assistance
- c) Manager Job Description Review
- d) Fall 2015 Fee Increase

**XIII. Discussion and Action Regarding the Scope of Duties of the Enterprise Corporate Officers**

**XIV. Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The following item will be discussed in Closed Session, if necessary pursuant to action or discussion of Item XIII:

Conference with Labor Negotiator  
(Pursuant to *Government Code* Section 54957.6)

Agency Negotiator: David Cline  
Employee Group: Unrepresented Managers

**XV. Reconvene to Open Session**

**XVI. Report of Action in Closed Session**

**XVII. Future Agenda Items**

- a. Dates for Enterprise Meetings

**XVIII. Adjourn**