



Coast Community College District Enterprise, Inc.

A G E N D A

Regular Meeting of the Board of Directors 1370 Adams Avenue, Costa Mesa, CA 92626

Thursday, July 23, 2020 at 12 noon

Due to COVID-19 gathering restrictions, attendance and public comment are available telephonically and via Zoom

1-669-900-6833 (US Toll)
Meeting ID: 944 1991 4304

- 1. Call to Order**
- 2. Roll Call**
- 3. Opportunity for Public Comment**

During the current COVID-19 situation, this meeting of the Enterprise Board of Directors is being conducted telephonically and via Zoom. Members of the public have the opportunity to submit written comments to the Enterprise Board of Directors regarding any item on this agenda, before or during consideration of the item, and on any matter within the subject matter jurisdiction of the Enterprise Board of Directors. Written comments should be sent to publiccomment@cccd.edu.

Please note that the Board of Directors cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board of Directors that are not on the agenda may, at their discretion, be referred to staff or placed on the next agenda for their consideration.

It is the intention of the Enterprise Corporation to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Enterprise Corporation will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Enterprise Corporation at jbarton@cccd.edu as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

- 4. Approval of Minutes from Regular Meeting of April 23, 2020 (Attachment #1)**
- 5. Review, Discussion and Possible Action regarding Annual Insurance Policies**
(District Risk Services – Marsh Risk and Insurance Services)

6. Swap Meet Operations Report and COVID-19 Update

- a. **Swap Meet Closure March 14, 2020**
 - i. **Orange County Health Mandates/Recommendations**
 - ii. **Communications with Vendors/Community**
 - iii. **Review, Discussion, and Possible Action regarding Vendor Refunds, Credits, and other COVID-19 assistance.**
- b. **Re-Opening Efforts**
- c. **Construction Report**
- d. **Internal Audit Follow Up Recommendation OCC Swap Meet**
(Rachel Snell) (Attachment #2)

7. 2020-2021 Budget, Financial Reports, and Report and Ratification of Staff Board Deliverables per Master Agreement Requirements Sections 8, 10, 11, 13, 20, and 28 *(Dana Swart, Chief Financial Officer, CCCD Enterprises Inc.)*

- a. **Quarterly Reports (December 31, 2019, March 31, 2020)**
- b. **Report from the Enterprise Officers, and Review, Discussion and Possible Action on Deliverables per the Master Agreement and the COVID-19 Closure.**
- c. **Review, Discussion, and Possible Action regarding Vendor Fee Increases for the 2020/2021 Year**

8. Review, Discussion and Possible Action regarding Appointment/Transition of Officers

- a) **President and Vice President**
- b) **Chief Financial Officer(s)**

9. Review, Discussion, and Possible Action regarding 2019-20 Corporate Officer Compensation Contribution to the COVID-19 Emergency Relief Fund (Golden West College and Orange Coast College Foundations) Focused on Vendors and Swap Meet Support Staff

10. Review, Discussion and Possible Action regarding Compensation for Directors of the Enterprise, Inc.

11. Review, Discussion and Possible Action regarding Potential Participation in the Huntington Beach 4th of July Parade

12. Future Agenda Items

- a.
- b.
- c.

13. Future Meeting Date

- a.

14. Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Frida Robertson vs. Mario Vargas et al., Orange County Superior Court Case No. 30-2019-01076976

15. Reconvene to Open Session

16. Report of Action in Closed Session (if any)

17. Adjournment

Under the Brown Act, the public has the right to receive copies of any non-exempt public documents relating to an agenda item that are distributed to the Board of Directors. Please contact the Office of the Board of Trustees at jburton@cccd.edu prior to the meeting to facilitate the distribution of these documents.