



Coast Community College District Enterprise, Inc.

A G E N D A

Regular Meeting of the Board of Directors 1370 Adams Avenue, Costa Mesa, CA 92626

Thursday, January 28, 2021 at 12 noon

Due to COVID-19 gathering restrictions, attendance and public comment are available telephonically and via Zoom

1-669-900-6833 (US Toll)
Meeting ID: 929 5199 7632

- 1. Roll Call**
- 2. Opportunity for Public Comment**

During the current COVID-19 situation, this meeting of the Enterprise Board of Directors is being conducted telephonically and via Zoom. Members of the public have the opportunity to submit written comments to the Enterprise Board of Directors regarding any item on this agenda, before or during consideration of the item, and on any matter within the subject matter jurisdiction of the Enterprise Board of Directors even if the item is not on the agenda. Written comments should be sent to publiccomment@cccd.edu.

Please note that the Board of Directors cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board of Directors that are not on the agenda may, at their discretion, be referred to staff or placed on the next agenda for their consideration.

It is the intention of the Enterprise Corporation to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Enterprise Corporation will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Enterprise Corporation at jburtan@cccd.edu as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

- 3. Welcome to Newly Appointed Director Arlis Reynolds, and Board Liaison for 2021 Trustee Mary Hornbuckle**
- 4. Approval of Minutes from Regular Meeting of October 22, 2020 (Attachment #1)**
- 5. Election of Chair and Vice Chair of the Enterprise Board of Directors**
- 6. Review, Discussion and Possible Action regarding the 2019-20 External Financial Audit (Mr. Jeffrey Jensen, Crowe LLP)**
- 7. Swap Meet Operations Report and COVID 19 update**
 - a. Swap Meet Closure March 14, 2020**
 - i. Current Orange County Health Mandates/Recommendations**
 - ii. Continuing Communications with Vendors/Community**
 - iii. Update on Vendor Refunds, Credits and other COVID-19 Assistance**
 - b. Re-Opening Efforts**
 - c. Construction Update**

8. Financial Reports, and Report and Ratification of Staff Board Deliverables per Master Agreement Requirements, Sections 8, 10, 11, 13, 20 and 28 (Mr. Paul Wisner) (Attachment #2)

- *Financials Quarterly Report*
- *Deliverables per Master Agreement/COVID-19*
- *Cash flow update*

9. Review, Discussion and Possible Action regarding Memorandum of Understanding regarding Payment of Trademark Licensing Fee (Attachment #3)

10. Review, Discussion and Possible Action regarding Code of Ethics/Conflict of Interest for the Enterprise Board of Directors (Attachment #4 and Attachment #5)

11. Review, Discussion and Possible Action regarding the April 2019 Clifton Larson Allen Audit Report (Ms. Rachel Snell) (Attachment #6)

12. Review, Discussion and Possible Action regarding Bylaws (Attachment #7)

13. Future Agenda Items

- a.
- b.

14. Future Meeting Date

- a.

15. Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Frida Robertson vs. Mario Vargas et al., Orange County Superior Court Case No. 30-2019-01076976

16. Reconvene to Open Session

17. Report of Action in Closed Session (if any)

18. Adjournment

Under the Brown Act, the public has the right to receive copies of any non-exempt public documents relating to an agenda item that are distributed to the Board of Directors. Please contact the Office of the Board of Trustees at jburtan@cccd.edu prior to the meeting to facilitate the distribution of these documents.