



Coast Community College District Enterprise, Inc.

A G E N D A

Regular Meeting of the Board of Directors

Thursday, February 3, 2022 at 12 noon

Due to COVID-19 gathering restrictions, attendance and public comment are available telephonically and via Zoom

1-669-900-6833 (US Toll)
Meeting ID: 919 2660 1002

1. Roll Call

2. Opportunity for Public Comment

Members of the public have the opportunity to address the Enterprise Board of Directors on any item that has been described in this notice. and on any matter within the subject matter jurisdiction of the Enterprise Board of Directors even if the item is not on the agenda. Persons wishing to make comments for this purpose will be recognized at this point in the meeting. Individuals will have up to five minutes per Agenda item, and there is a 20-minute total limit per item. These time limitations may be extended by the Board. The Board cannot respond to these public comments but at the Board's discretion, these matters may be referred to staff or placed on a subsequent agenda for Board consideration.

It is the intention of the Enterprise Corporation to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Enterprise Corporation will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Enterprise Corporation at jburtan@cccd.edu as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

3. Authorization under Brown Act, Government Code § 54953(e), for Conducting Board Meetings Remotely Due to the COVID-19 Emergency Because Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees

Recommendation: *The Board has reconsidered the circumstances of the state of emergency and finds that, for the next month, the state of emergency continues to directly impact the ability of the Directors to meet safely in person, and state or local officials continue to impose or recommend measures to promote social distancing.*

4. Welcome to Board Liaison for 2022 Trustee Jerry Patterson

5. Election of Chair and Vice Chair of the Enterprise Board of Directors

6. Approval of Minutes from Regular Meeting of October 21, 2021 (Attachment #1)

Recommendation: *It is recommended that the Board approves the minutes of October 21, 2021.*

7. Swap Meet Operational Update (Janet Houlihan)

- a) Golden West College
- b) Orange Coast College
- c) Waste Reduction and Sustainability Measures

8. 2021-2022 Budget, Financial Reports, and Report and Ratification of Staff Board Deliverables per Master Agreement Requirements, Sections 8, 10, 11, 13, 20 and 28 (Paul Wisner) (Attachment #2)

- Financials Quarterly Reports
- Deliverables per Master Agreement/COVID-19
- Cash flow update
- 2021-22 Budget

Recommendation: It is recommended that the Board

a) adopts the budget for 2021-22;

b) approves the Statement of Deliverables for the quarters ending September 30, 2021 and December 31, 2021 as presented, and

c) ratifies the purchase orders and checks.

9. Review, Discussion and Possible Action regarding the 2020-21 External Financial Audit (Jeffrey Jensen, Crowe LLP) (Attachment #3)

Recommendation: It is recommended that the Board receives and accepts the external financial audit.

10. Review, Discussion and Action regarding Code of Ethics/Conflict of Interest for the Enterprise Board of Directors (Attachment #4)

Recommendation: After review of the Enterprise Corporation's Ethics and Operating Values statement, it is recommended that the Board affirms that the Directors have not engaged in a conflict of interest (in compliance with Section 34 of the Master Agreement) during the past year, and will continue to abide by the requirement not to have any conflict of interest in the future.

11. Review, Discussion and Possible Action regarding Compensation for Officers of the Enterprise

12. Future Agenda Items

- a.
- b.
- c.

13. Future Meeting Date

14. Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

Conference with Legal Counsel – Anticipated Litigation.

Significant exposure to litigation pursuant to sub-sections "d-2" and "e-1" of Government Code Section 54956.9.

15. Reconvene to Open Session

16. Report of Action in Closed Session (if any)

17. Adjournment

Under the Brown Act, the public has the right to receive copies of any non-exempt public documents relating to an agenda item that are distributed to the Board of Directors. Please contact the Office of the Board of Trustees at jburton@ccd.edu prior to the meeting to facilitate the distribution of these documents.