



Coast Community College District Enterprise, Inc.

A G E N D A

SHAREHOLDERS ANNUAL MEETING

Thursday, September 14, 2023 at 11:00 a.m.

1370 Adams Ave., Costa Mesa, CA 92626

Board Conference Room

Zoom Link for emergency purposes: 1-669-900-6833 (US Toll)

<https://cccd-edu.zoom.us/j/83107400211>

- 1. Call to Order**
- 2. Roll Call**
- 3. Opportunity for Public Comment**

Members of the public have the opportunity to address the Enterprise Shareholders on any item on this agenda, before or during consideration of the item, and on any matter within the subject matter jurisdiction of the Enterprise Shareholders. Persons wishing to make comments for this purpose will be recognized at this point in the meeting. Individuals will have up to five minutes per Agenda item, and there is a 20-minute total limit per item. Please note that the Shareholders cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Shareholders that are not on the agenda may, at their discretion, be referred to staff or placed on the next agenda for their consideration. It is the intention of the Enterprise Corporation to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Enterprise Corporation will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Enterprise Corporation at Jclevenger@cccd.edu as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

- 4. Approval of Minutes from Annual Meeting of September 15, 2022 (Attachment #1)**
- 5. Nomination and Re-Appointment of Directors to the Coast Community College District Enterprise Corporation**

Directors Regina Blankenhorn and Lorena Ortega are to be considered for re-appointment to new terms from September 30, 2023 through September 30, 2025.

Additionally, due to the resignation of Director Arlis Reynolds, a new Director is to be appointed to complete her term ending November 12, 2024.

6. Operational Update from the Coast Community College District Enterprise Inc. Officers

7. Adjournment

Under the Brown Act, the public has the right to receive copies of any non-exempt public documents relating to an agenda item that are distributed to the Board of Directors. Please contact the Office of the Board of Trustees at jclevenger@ccd.edu prior to the meeting to facilitate the distribution of these documents.



Coast Community College District Enterprise, Inc.

SHAREHOLDERS ANNUAL MEETING

September 15, 2022

Zoom

1370 Adams Avenue, Costa Mesa, CA 92626

MINUTES

1. Call to Order

The meeting was called to order at 11:07 a.m.

2. Roll Call

Present:

Ms. Ronnetta Johnson representing the District Foundation, and Trustee Jerry Patterson representing the Coast Community College District.

Absent:

Dr. Ira Toibin

Also in Attendance:

Janet Houlihan, Dr. Rich Pagel, Erik Fallis, Dr. Jack Lipton, Rachel Snell, Regina Blankenhorn, Student Trustee Fuentes-Perez, Lorena Ortega and Jane Burton.

3. Opportunity for Public Comment

There were no requests to address the Shareholders.

4. Authorization under Brown Act, Government Code § 54953(e), for Conducting Board Meetings Remotely Due to the COVID-19 Emergency Because Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees

On a motion by Trustee Patterson, seconded by Ms. Johnson, the Shareholders found that the State of Emergency continued to directly impact their ability to meet safely in person, and authorized conducting this meeting via zoom.

Members Voting Yes: Trustee Patterson and Ms. Johnson

Members Voting No: None

Members Absent: Dr. Toibin

5. Approval of Minutes

On a motion by Trustee Patterson, seconded by Ms. Johnson, the Shareholders approved the minutes from the Annual Meeting held on October 30, 2021.

Members Voting Yes: Trustee Patterson and Ms. Johnson

Members Absent: Dr. Toibin

6. Nomination and Re-Appointment of Directors to the Coast Community College District Enterprise Corporation

On a motion by Trustee Patterson, seconded by Ms. Johnson, the Shareholders re-appointed Mr. David Cline, Ms. Arlis Reynolds and Mr. Richard Armendariz to serve as Directors to the Coast Community Enterprise Corporation for another two-year term from November 12, 2022 through November 12, 2024, and also appointed Ms. Lorena Ortega as Director to complete the term of Mr. Rick Kapko, ending September 30, 2023. The Shareholders welcomed Ms. Ortega to the Enterprise Board.

Members Voting Yes: Trustee Patterson and Ms. Johnson
Members Voting No: None
Members Absent: Dr. Toibin

7. Operational Update from the Coast Community College District Enterprise Officers

Ms. Janet Houlihan and Dr. Pagel provided the Shareholders with an update regarding the swap-meets, reporting that both were doing well and the operational teams had done a great job reaching out to vendors and working with the teams. It was noted that they were working on some staffing issues related to the closures due to the Covid-19 pandemic. Additionally, based on recommendation from the Board of Directors, they were currently looking at options to raise vendor fees due to increases in operating costs.

8. Adjourn

On a motion by Ms. Johnson, seconded by Trustee Patterson, the Shareholders voted to adjourn the meeting at 11:30 a.m.

Members Voting Yes: Trustee Patterson and Ms. Johnson
Members Voting No: None
Members Absent: Dr. Toibin

Secretary of the Enterprise