



Coast Community College District Enterprise, Inc.

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# **A G E N D A**

## **Regular Meeting of the Board of Directors**

**Thursday, September 14, 2023 at 12:00 noon**

**1370 Adams Ave., Costa Mesa, Ca 92626**

**For Emergency Zoom Attendance: 1-669-900-6833 (US Toll), Meeting ID: 885 5174 8052**

**Zoom: <https://cccd-edu.zoom.us/j/88551748052>**

### **1. Roll Call**

### **2. Opportunity for Public Comment**

*Members of the public have the opportunity to address the Enterprise Board of Directors on any item that has been described in this notice. and on any matter within the subject matter jurisdiction of the Enterprise Board of Directors even if the item is not on the agenda. Persons wishing to make comments for this purpose will be recognized at this point in the meeting. Individuals will have up to five minutes per Agenda item, and there is a 20-minute total limit per item. These time limitations may be extended by the Board. The Board cannot respond to these public comments but at the Board's discretion, these matters may be referred to staff or placed on a subsequent agenda for Board consideration.*

*It is the intention of the Enterprise Corporation to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Enterprise Corporation will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Enterprise Corporation at [jcleverger@cccd.edu](mailto:jcleverger@cccd.edu) as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.*

### **3. Approval of Minutes from Regular Meeting of July 13, 2023 (attachment #1)**

*Recommendation:* *It is recommended that the Board approves the minutes of July 13, 2023.*

### **4. Review, Discussion and Possible Action Regarding Annual Insurance Policies, to Include Ramifications of the Premium Increases, Funding Sources, and Clarification of D&O Coverage (Craig Morris, Marsh & Associates)**

### **5. Report on New CCCD Auditors**

### **6. Report on the Annual Shareholders Meeting of September 14, 2023**

### **7. Election of Chair and Vice Chair of the Enterprise Board of Directors**

*Recommendation:* *It is recommended that the Board elect the Chair and Vice Chair.*

### **8. Acceptance of Resignation of Arlis Reynolds, Enterprise Board of Director**

*Recommendation: It is recommended that the Board accept the resignation of Arlis Reynolds*

**9. Welcome of Newly Appointed Director(s)**

**10. Swap Meet Operational Update**

- a) **Golden West College**
- b) **Orange Coast College**

**11. Financial Reports, and Report and Ratification of Staff Board Deliverables per Master Agreement Requirements, Sections 8, 10, 11, 13, 20 and 28 (Paul Wisner)**

- **Financials Quarterly Reports**
- **Deliverables per Master Agreement**

*Recommendation: It is recommended that the Board approves the Deliverables as presented and ratifies the purchase orders and checks.*

**12. Professional Expert Salary Schedules Discussion**

**13. Future Agenda Items**

**14. Future Meeting Date**

**15. Adjournment**

*Under the Brown Act, the public has the right to receive copies of any non-exempt public documents relating to an agenda item that are distributed to the Board of Directors. Please contact the Office of the Board of Trustees at [jclevenger@cccd.edu](mailto:jclevenger@cccd.edu) to the meeting to facilitate the distribution of these documents.*



Coast Community College District Enterprise, Inc.

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## **BOARD OF DIRECTORS REGULAR MEETING**

**July 13, 2023 at noon**

**Board Office Conference Room, Coast Colleges District Office**

**1370 Adams Ave., Costa Mesa, CA 92626**

### **MINUTES**

#### **1. Call to Order and Roll Call**

The meeting was called to order at 12:00 p.m.

**Present:**

Regina Blankenhorn, Lorena Ortega, David Cline, Chancellor Yamamura

**Absent:** Richard Armendariz, Student Trustee John Bruning

**In Attendance:**

Janet Houlihan, Dr. Rich Pagel, Julie Clevenger, Rachel Snell, Paul Wisner, Maira De La Torre, Dr. Jack Lipton, Meridith Randall, Marlene Drinkwine, Trustee Moreno

#### **2. Opportunity for Public Comment**

There were no requests to address the Enterprise Board.

#### **3. Approval of Minutes from Regular Meeting of April 27, 2023**

On a motion by Mr. Cline, seconded by Ms. Blankenhorn the Board of Directors voted to approve the minutes from the April 27, 2023 Board of Directors Meeting.

Motion passed unanimously with the following vote:

Ayes: Ms. Blankenhorn, Ms. Ortega, Mr. Cline, and Chancellor Yamamura

Nos: None

Abstain: None

Absent: Mr. Armendariz, Student Trustee John Bruning

#### **4. Swap Meet Operational Update**

##### **a) Golden West College**

Janet Houlihan gave a brief update for the Golden West College Swap Meet.

- The Swap Meet was doing well.
- There was an accident involving a car at the Swap Meet.
- There were no outstanding issues to report.

#### **b) Orange Coast College**

Rich Pagel provided an update for the OCC swap meet.

- The Swap Meet was doing well.
- Ruben Barriga spoke about operations.

### **5. Discussions Regarding Tax Strategies for 2022-2023 and 2023-2024**

Paul Wisner discussed recommended tax strategies with the Board. No action.

### **6. 2023-2024 Budget Review and Approval**

On a motion by Mr. Cline, seconded by Ms. Ortega the Board of Directors voted to approve the 2023-2024 Budget.

Motion passed unanimously with the following vote:

Ayes:	Ms. Blankenhorn, Ms. Ortega, Mr. Cline, and Chancellor Yamamura
Nos:	None
Abstain:	None
Absent:	Mr. Armendariz, Student Trustee John Bruning

### **7. Review and Recommendation to CCCD for Modifications to Professional Expert Salary Schedules.**

This topic was discussed. No recommendations would be made at this time. No action.

### **8. Future Agenda Items**

a. Professional Expert Salary Schedules

### **9. Future Meeting Date**

The next Enterprise Board of Directors meeting was scheduled for Thursday, September 14, 2023 at 12:00 pm (noon) in person.

### **10. Adjournment**

The meeting was adjourned at 1:15 p.m.

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Julie Clevenger, Secretary of the Enterprise

**CCCD ENTERPRISE, Inc.**  
**Statement of Net Assets**  
**For the Quarter Ending June 30, 2023**

	<b>OCC</b>	<b>GWC</b>	<b>TOTAL</b>
<b>ASSETS</b>			
Cash in Bank - Union Bank	\$ 359,813	\$ 962,321	\$ 1,322,133
Deferred tax liability asset		83,900	83,900
Equipment (Fixed Assets)	50,957	471,858	522,815
Accumulated Depreciation (Equipment)	(43,908)	(458,958)	(502,866)
<b>Total Fixed Assets</b>	<b>\$ 7,049</b>	<b>\$ 12,900</b>	<b>\$ 19,949</b>
Prepaid Expense	\$ 2,422	\$ 485	\$ 2,907
Accounts Receivable	800	31,797	32,597
Suspense - Assets		-	-
Deferred Expense Payroll & Other Assets	40,000	-	40,000
<b>Total Other Assets</b>	<b>\$ 43,222</b>	<b>\$ 32,282</b>	<b>\$ 75,504</b>
<b>TOTAL ASSETS</b>	<b><u>\$ 410,083</u></b>	<b><u>\$ 1,091,403</u></b>	<b><u>\$ 1,501,486</u></b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 13,525	\$ 552,603	\$ 566,128
Deferred Income	\$ 242,510	\$ 344,400	\$ 586,910
Reserve for Stale dated Checks	1,130	160.00	1,290
Accrued Expense	47,321		47,321
Deferred Taxes			-
Due to OCC		\$ 400.00	\$ 400.00
Suspense - Liabilities			-
<b>Total Other Liabilities</b>	<b>\$ 290,961</b>	<b>\$ 344,960</b>	<b>\$ 635,921</b>
<b>Total Liabilities</b>	<b>\$ 304,486</b>	<b>\$ 897,563</b>	<b>\$ 1,202,049</b>
<b>EQUITY</b>			
Retained Earnings	\$ 1,300,362	\$ 2,033,773	\$ 3,334,135
Common Stock/Equity	158		158
Dividends	(1,200,000)	(2,025,000)	(3,225,000)
Net Profit	5,077	185,068	190,144
<b>Total Equity</b>	<b>\$ 105,597</b>	<b>\$ 193,840</b>	<b>\$ 299,438</b>
<b>TOTAL LIABILITIES and EQUITY</b>	<b><u>\$ 410,083</u></b>	<b><u>\$ 1,091,403</u></b>	<b><u>\$ 1,501,486</u></b>

**CCCD ENTERPRISE, Inc.**  
**Statement of Revenue and Expenses**  
**For the Quarter Ending June 30, 2023**

	<b>OCC</b>	<b>GWC</b>	<b>ACTUALS TOTAL</b>	<b>YTD BUDGET</b>	<b>ANNUAL BUDGET TOTAL</b>
<b>REVENUE</b>					
<b>Sales - Tickets/Spaces</b>	<b>\$ 3,076,600</b>	<b>\$ 3,231,597</b>	<b>\$ 6,308,197</b>	<b>\$ 5,327,000</b>	<b>\$ 5,327,000</b>
Interest, Late & Other Vendor Fees	\$ 28,770	\$ 14,001	\$ 42,771	\$ 11,000	\$ 11,000
<b>Total Other Income</b>	<b>\$ 28,770</b>	<b>\$ 14,001</b>	<b>\$ 42,771</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>
 <b>TOTAL REVENUE</b>	 <b>\$ 3,105,370</b>	 <b>\$ 3,245,598</b>	 <b>\$ 6,350,968</b>	 <b>\$ 5,338,000</b>	 <b>\$ 5,338,000</b>
 <b>MASTER AGREEMENT EXPENSES (#13) (Master Agreement items 8, 10, 11, 22, and 28)</b>					
Management Oversight Fees (#8)	\$ 46,581	\$ 48,491	\$ 95,071	\$ 80,400	\$ 80,400
Rent - Parking Spaces (#10)	874,440	890,820	1,765,260	\$ 1,842,540	\$ 1,842,540
Trademark License (#11)	35,000	40,000	75,000	\$ 65,000	\$ 65,000
Salaries, Benefits & Assessments (#22)	662,511	640,452	1,302,963	\$ 963,682	\$ 963,682
Rent - Facility (#28)	120,000	227,800	347,800	\$ 347,800	\$ 347,800
Campus Assessments (#13 & #21)	822,620	945,265	1,767,885	\$ 1,494,375	\$ 1,494,375
<b>Master Agreement Expenses (#13)</b>	<b>\$ 2,561,151</b>	<b>\$ 2,792,828</b>	<b>\$ 5,353,979</b>	<b>\$ 4,793,797</b>	<b>\$ 4,793,797</b>
 <b>Other Direct Expenses</b>					
Advertising	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
Bank Charges				\$ -	\$ -
Bad Debt		1,385	1,385	\$ -	\$ -
Cash Over/Short	(185)	30	(155)	\$ 200	\$ 200
Banking Merchant Fees	21,832	20,126	41,958	\$ 30,700	\$ 30,700
Conferences, Meetings, & Mileage			-	\$ 3,800	\$ 3,800
Custodial Supplies			-	\$ -	\$ -
Dues/Memberships	575	525	1,100	\$ 1,500	\$ 1,500
Equipment - Purchase	2,702		2,702	\$ 2,500	\$ 2,500
Lease			-	\$ -	\$ -
Depreciation	8,632	16,473	25,105	\$ 22,900	\$ 22,900
Food & Beverage	251		251	\$ 400	\$ 400
Franchise Fees	800		800	\$ -	\$ -
Insurance - Prop/Liab	35,945	34,917	70,862	\$ 70,000	\$ 70,000
Directors/Officers	8,316	8,316	16,632	\$ 17,000	\$ 17,000
Legal Fees	5,010	2,400	7,409	\$ 12,200	\$ 12,200
Campus Parking Fees	210,838		210,838		
Office Supplies	1,480		1,480	\$ -	\$ -
Penalties	143	-	143	\$ 500	\$ 500
Postage & Printing	683	-	683	\$ 5,700	\$ 5,700
Permits/Licenses	3,294	2,481	5,775	\$ 4,210	\$ 4,210
Public Relations	15,000		15,000	\$ 15,000	\$ 15,000
Repair & Maintenance	19,688	21,311	40,999	\$ 5,700	\$ 5,700
Service Maintenance Agreements		686	686	\$ 960	\$ 960
Supplies	7,876	8,880	16,756	\$ 10,200	\$ 10,200
Technology Software Support		5,720	5,720	\$ 5,000	\$ 5,000
Uniforms			-	\$ 5,000	\$ 5,000
Waste Disposal	196,260	144,454	340,713	\$ 315,000	\$ 315,000
<b>Subtotal Other Direct Expenses</b>	<b>\$ 539,142</b>	<b>\$ 267,702</b>	<b>\$ 806,844</b>	<b>\$ 533,470</b>	<b>\$ 533,470</b>
<b>TOTAL EXPENSES (#20)</b>	<b>\$ 3,100,293</b>	<b>\$ 3,060,530</b>	<b>\$ 6,160,823</b>	<b>\$ 5,327,267</b>	<b>\$ 5,327,267</b>
Taxes	-	-	-	-	-
 <b>NET REVENUE/(LOSS)</b>	 <b>\$ 5,077</b>	 <b>\$ 185,068</b>	 <b>\$ 190,145</b>	 <b>\$ 10,733</b>	 <b>\$ 10,733</b>

**CCCD ENTERPRISE, Inc.**  
**Statement of Deliverables**  
**For the Quarter Ending June 30, 2023**

**Staff Board Deliverables Per Master Agreement Requirements Sections 8, 10, 11, 13, 20, 21, 22, and 28**

Section #	Title	Description	Payments thru 6/30/23
8	Management Oversight	Pay 1.5% of gross revenues from Enterprise to District Foundation	\$ 95,071
10	Property License Fee	Pay to District fees per District Board Policy 6700  GWC: 1,260 Parking Spaces x \$7 = \$8,820 x 104 Days/year = \$917,280  OCC: 1,236 Parking Spaces x \$7 = \$8,652 x 101 Days/year = \$874,440 Total Amount for Parking Spaces per year : \$1,791,720	\$ 1,765,260
11	Trademark Licenses	Pay to District Foundation annual fee of \$60,000 to utilize the names "Coast Community College District", "Orange Coast College", and "Golden West College"	\$ 75,000
21	Personnel/Assessments	Reimburse Campuses for Indirect Swap Meet Oversight	\$ 1,767,885
22	Enterprise Use of Dist Employees	Reimburse District for personnel costs	\$ 1,302,963
28	Enterprise Use of Dist Facilities	Pay fees to District for Facilities used set forth in Appendix C of Master Agreement GWC: \$152,800 Annually OCC: \$135,000 Annually	\$ 347,800
13	Campus Expenses per Master Agreement	Payments made to District or District Foundation for expenses related to the operation & management of the Enterprise (Total of items 8, 10, 11, 22, and 28)	<u>\$ 5,353,979</u>
	Other Operating Payments	Payments made directly to outside vendors and contractors.	\$ 806,844
20	Total Enterprise Expenses	Ratification/Approval of total Enterprise Expenses	\$ 6,160,823

RATIFICATION/APPROVAL OF PO  
CCCD ENTERPRISE BOARD  
APRIL - JUNE 2023

PO#	DATE	VENDOR	PO AMOUNT	SITE	OBJECT CODE
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70471	4/11/2023	Audience View	200.00	OCC	7750-567000
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OCC Total:	\$	200.00
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GWC Total:	\$	-
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PO TOTAL:	\$	200.00
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OBJECT CODE	DESCRIPTION	AMOUNT
	<u>Master Agreement # 13 &amp; 20</u>	
7750-567000	Supplies	\$ 200.00
	OCC Total:	\$ 200.00
	GWC Total:	\$ -



**RATIFICATION/APPROVAL OF CHECKS**  
**CCCD ENTERPRISE BOARD**  
**APRIL - JUNE 2023**

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
75857	COAST COMMUNITY COLLEGE DISTR	\$2,916.67		7750-567350	OCC
75858	OCC ANCILLARY A/R	\$10,000.00	\$76,390.00	7750-522500	OCC
		\$34,940.00		7750-535200	OCC
		\$7,600.00		7750-537400	OCC
		\$7,600.00		7750-535000	OCC
		\$15,000.00		7750-560000	OCC
		\$1,250.00		7750-568200	OCC
75859	OCC CO-CURRICULAR	\$86,520.00		7750-444500	OCC
75860	LOPEZ WORKS INCORPORATED	\$13,775.00		7750-527500	OCC
75861	HOME DEPOT THE	\$25.80		7750-443000	OCC
75862	AMAZON.COM	\$146.02		7750-567000	OCC
75863	COAST COMMUNITY COLLEGE DISTR	\$32,422.71		7000-202000	OCC
75864	AMAZON.COM	\$172.22		7750-567000	OCC
75865	COAST COMMUNITY COLLEGE DISTR	\$80.02		7750-567000	OCC
75866	OCC ANCILLARY A/R	\$10,000.00	\$76,390.00	7750-522500	OCC
		\$34,940.00		7750-535200	OCC
		\$7,600.00		7750-537400	OCC
		\$7,600.00		7750-535000	OCC
		\$15,000.00		7750-560000	OCC
		\$1,250.00		7750-568200	OCC
75867	OCC CO-CURRICULAR	\$78,456.00		7750-444500	OCC
75868	CCCD FOUNDATION	\$8,982.16		7750-535300	OCC
75869	ALONTI CAFE & CATERING	\$251.41		7750-565000	OCC
75870	COAST COMMUNITY COLLEGE DISTR	\$2,916.67		7750-567350	OCC
75871	COAST COMMUNITY COLLEGE DISTR	\$110,098.79		7000-202000	OCC
75872	CITY OF COSTA MESA	\$3,094.00		7750-567300	OCC
75873	LOPEZ WORKS INCORPORATED	\$13,775.00		7750-527500	OCC
75874	CIFUENTES, KAREN	\$362.36		7750-564700	OCC
75875	OCC ANCILLARY	\$8.10		7750-567500	OCC
75876	C R & R INCORPORATED	\$7,442.05		7750-527500	OCC
75877	COAST COMMUNITY COLLEGE DISTR	\$80.02		7750-567000	OCC
75878	CITY OF COSTA MESA	\$200.00		7750-567300	OCC
75879	AMAZON.COM	\$172.22		7750-567000	OCC
75880	LOPEZ-JIMENEZ, ALEJANDRA	\$1,200.00		7000-197000	OCC
75881	COAST COMMUNITY COLLEGE DISTR	\$38,215.26		7000-202000	OCC
75882	COAST COMMUNITY COLLEGE DISTR	\$2,916.67		7750-567350	OCC
75883	OCC ANCILLARY A/R	\$10,000.00	\$76,390.00	7750-522500	OCC
		\$34,940.00		7750-535200	OCC
		\$7,600.00		7750-537400	OCC
		\$7,600.00		7750-535000	OCC
		\$15,000.00		7750-560000	OCC

**RATIFICATION/APPROVAL OF CHECKS**  
**CCCD ENTERPRISE BOARD**  
**APRIL - JUNE 2023**

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
		\$1,250.00		7750-568200	OCC
75884	OCC CO-CURRICULAR	\$69,216.00		7750-444500	OCC
75885	LOPEZ WORKS INCORPORATED	\$13,775.00		7750-527500	OCC
75886	GORM, INC.	\$1,040.21		7750-443000	OCC
75887	HOME DEPOT THE	\$144.48		7750-443000	OCC
75888	GORM, INC.	\$1,232.01		7750-443000	OCC
75889	C R & R INCORPORATED	\$2,986.21		7750-527500	OCC
75890	COAST COMMUNITY COLLEGE DISTR	\$189.59		7750-567000	OCC
75891	CCCD FOUNDATION	\$4,113.83		7750-535300	OCC
75892	SUN ENVIROMENTAL ENGINEERING SERVICES	\$7,500.00		7750-524000	OCC

**OCC Total: \$733,596.48**

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
6668	Safety Vests and More	\$1,113.31		3000-567000	GWC
6669	E-SoftSys LLC	\$410.00		3000-564500	GWC
6670	Ready Refresh	\$111.81		3000-534000	GWC
6671	CCCD	\$557.10	\$49,914.39	3000-501000	GWC
		\$4,944.37		3000-501010	GWC
		\$39,807.54		3000-502000	GWC
		\$3,389.59		3000-507000	GWC
		\$1,215.79		3000-507010	GWC
6672	CCCD	\$3,333.33		3000-567350	GWC
6673	GWC Trust	\$74,235.00	159,049.58	3000-522510	GWC
		\$18,983.33		3000-522500	GWC
		\$65,831.25		3000-535310	GWC
6674	So Cal Property Services	\$6,650.00		3000-527500	GWC
6675	Canon Solutions America, Inc	\$13.15		3000-564300	GWC
6676	CR&R Inc	\$6,116.90		3000-527500	GWC
6677	Golden West College	\$239.24		3000-564100	GWC
6678	CCCD	\$519.10		3000-535300	GWC
6679	Golden West College	\$360.00		3000-567000	GWC
6680	Ready Refresh	\$62.85		3000-534000	GWC
6681	Bearcom	\$1,050.40		3000-564100	GWC
6682	CCCD	\$3,333.33		3000-567350	GWC
6683	E-SoftSys LLC	\$410.00		3000-564500	GWC
6684	GWC Trust	\$74,235.00	159,049.58	3000-522510	GWC
		\$18,983.33		3000-522500	GWC
		\$65,831.25		3000-535310	GWC
6685	Orange County Monstercarts, In	\$1,529.00		3000-524000	GWC
6686	So Cal Property Services	\$6,650.00		3000-527500	GWC

**RATIFICATION/APPROVAL OF CHECKS**  
**CCCD ENTERPRISE BOARD**  
**APRIL - JUNE 2023**

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
6687	CR&R Inc	\$5,202.00		3000-527500	GWC
6690	CCCD	\$557.10	\$63,517.38	3000-501000	GWC
		\$4,998.53		3000-501010	GWC
		\$52,748.15		3000-502000	GWC
		\$4,051.97		3000-507000	GWC
		\$1,161.63		3000-507010	GWC
6688	Orange County Monstercarts, In	\$494.06		3000-524000	GWC
6689	Canon Solutions America, Inc	\$31.31		3000-564300	GWC
6058	Golden West College	\$83,583.52		3000-201000	GWC
6691	E-SoftSys LLC	\$800.00		3000-564500	GWC
6692	Home Depot Credit Services	\$15.60		3000-567000	GWC
6693	CCCD	\$4,963.58		3000-535300	GWC
6694	Ace Business Machines, Inc	\$485.00		3000-564300	GWC
6695	E-SoftSys LLC	\$410.00		3000-564500	GWC
6696	Ready Refresh	\$89.19		3000-534000	GWC
6697	So Cal Property Services	\$6,650.00		3000-527500	GWC
6698	Canon Solutions America, Inc	\$38.85		3000-564300	GWC
6699	CCCD	\$3,333.33		3000-567350	GWC
6700	GWC Trust	\$65,831.25	\$159,049.58	3000-535310	GWC
		\$74,235.00		3000-522510	GWC
		\$18,983.33		3000-522500	GWC
6701	Staples Credit Plan	\$515.13		3000-567000	GWC
6702	CCCD	\$557.10	\$55,586.31	3000-501000	GWC
		\$4,998.53		3000-501010	GWC
		\$45,432.66		3000-502000	GWC
		\$3,241.75		3000-507000	GWC
		\$1,356.27		3000-507010	GWC
6703	Golden West College	\$349.11	\$476.91	3000-567000	GWC
		\$127.80		3000-563200	GWC
6704	So Cal Property Services	\$6,650.00		3000-527500	GWC
6705	CCCD	\$4,542.49		3000-535300	GWC
6706	CR&R Inc	\$6,656.63		3000-527500	GWC
6707	Golden West College	\$63.90		3000-563200	GWC

**GWC Total: \$803,070.74**

**OCC: \$ 733,596.48**

**GWC: \$ 803,070.74**

**TOTAL CHECKS: \$ 1,536,667.22**

**CCCD ENTERPRISE BOARD  
APRIL - JUNE 2023**

**Check Register Summary of Accounts according to Master Agreement**

<b>OCC</b>	<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
		<u>Master Agreement #8</u>	
	7750-535300	Management Oversight Fees	13,095.99
		<u>Master Agreement #10</u>	
	7750-444500	Purchases - Space Rent	234,192.00
		<u>Master Agreement #11</u>	
	7750-567350	Trademark License Fee	8,750.01
		<u>Master Agreement #22</u>	
	7000-202000	Accounts Payable - Payroll	180,736.76
	7750-535200	Management Fees	104,820.00
	7750-537400	Security	22,800.00
	7750-560000	Accounting/Tax Expense	45,000.00
		<u>Master Agreement #28</u>	
	7750-522500	Rent Expense - Bldg	30,000.00
		<u>Master Agreement #13 &amp; 20</u>	
	7000-197000	Suspense - Assets	1,200.00
	7750-443000	Purchase Supplies	2,442.50
	7750-524000	Repair & Maint - Parking Lot	7,500.00
	7750-527500	Waste Disposal	51,753.26
	7750-535000	Maintenance	22,800.00
	7750-564700	Equipment - Purchase	362.36
	7750-565000	Food & Beverage	251.41
	7750-567000	Office Supplies	840.09
	7750-567300	Permits	3,294.00
	7750-567500	Postage	8.10
	7750-568200	Public Relations	3,750.00
<b>TOTAL OCC: \$</b>			<b><u><u>733,596.48</u></u></b>

**CCCD ENTERPRISE BOARD  
APRIL - JUNE 2023**

**Check Register Summary of Accounts according to Master Agreement**

<b>GWC</b>	<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
		<u>Master Agreement #8</u>	
	3000-535300	Management Oversight Fees	10,025.17
		<u>Master Agreement #10</u>	
	3000-522510	Rental - Parking Spaces	222,705.00
		<u>Master Agreement #11</u>	
	3000-567350	Trademark License Fee	9,999.99
		<u>Master Agreement #13 &amp; 20</u>	
	3000-201000	Returned Check Fee	83,583.52
	3000-527500	Waste Disposal Service	44,575.53
	3000-534000	Services	263.85
	3000-563200	Bank Charges	191.70
	3000-564100	Equipment	1,289.64
	3000-564300	Service Maintenance Agreements	568.31
	3000-567000	Supplies	2,353.15
	3000-524000	Maintenance Dept. Repairs	2,023.06
		<u>Master Agreement #22</u>	
	3000-501000	Salaries - Contract	1,671.30
	3000-501010	Salaries - Management	14,941.43
	3000-502000	Salaries - Hourly	137,988.35
	3000-507000	Salaries - Fringe Benefits	10,683.31
	3000-507010	Salaries - Fringe Benefits (MGT)	3,733.69
	3000-535310	Campus Assessments	197,493.75
	3000-564500	Technology Software/Support	2,030.00
		<u>Master Agreement #28</u>	
	3000-522500	Rent - Facilities	56,949.99
<b>TOTAL GWC:</b>			<b>\$ 803,070.74</b>