



Coast Community College District Enterprise, Inc.

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## **REVISED AGENDA**

### **Regular Meeting of the Board of Directors**

**Thursday, February 15, 2024 at 12:00 noon**

**1370 Adams Ave., Costa Mesa, Ca. 92626, Board Conference Room**

#### **1. Roll Call**

#### **2. Opportunity for Public Comment**

*Members of the public have the opportunity to address the Enterprise Board of Directors on any item that has been described in this notice. and on any matter within the subject matter jurisdiction of the Enterprise Board of Directors even if the item is not on the agenda. Persons wishing to make comments for this purpose will be recognized at this point in the meeting. Individuals will have up to five minutes per Agenda item, and there is a 20-minute total limit per item. These time limitations may be extended by the Board. The Board cannot respond to these public comments but at the Board's discretion, these matters may be referred to staff or placed on a subsequent agenda for Board consideration.*

*It is the intention of the Enterprise Corporation to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Enterprise Corporation will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Enterprise Corporation at [jcleveneger@cccd.edu](mailto:jcleveneger@cccd.edu) as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.*

#### **3. Approval of Minutes from Regular Meeting of November 30, 2023 (attachment #1)**

*Recommendation:* *It is recommended that the Board approves the minutes of November 30, 2023.*

#### **4. Appointment of Enterprise Corporate Officers (President, Vice-President, Secretary and Chief Financial Officer) pursuant to Article V of the Bylaws**

#### **5. Swap Meet Operational Update**

- a) **Golden West College**
- b) **Orange Coast College**

#### **6. Financial Reports, and Report and Ratification of Staff Board Deliverables per Master Agreement Requirements, Sections 8, 10, 11, 13, 20 and 28 (Rachel Kubik) (attachment #2)**

- **Financials Quarterly Reports**
- **Deliverables per Master Agreement**

*Recommendation:* *It is recommended that the Board approves the Deliverables as presented and ratifies the purchase orders and checks.*

**7. Discuss Revenue Trends and Expenses Based on Inflation**

**8. Discuss Trends - Compensation for Lead Employees and Other Professionals**

**9. Future Agenda Items**

- a.
- b.
- c.

**10. Future Meeting Date –** Proposed meeting date April 25, 2024

**11. Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

**Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-sections “d-2 and “e-2” of Government Code Section 54956.9.

Three cases:

Lawsuit by Crispina Barrita against the District  
Claim by Berta Gonzalez against the District  
Claim by Iris Gonzalez against the District

**12. Reconvene to Open Session**

**13. Report of Action in Closed Session (if any)**

**14. Adjournment**

*Under the Brown Act, the public has the right to receive copies of any non-exempt public documents relating to an agenda item that are distributed to the Board of Directors. Please contact the Office of the Board of Trustees at [jclevenger@cccd.edu](mailto:jclevenger@cccd.edu) to the meeting to facilitate the distribution of these documents.*



Coast Community College District Enterprise, Inc.

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## **BOARD OF DIRECTORS REGULAR MEETING**

**November 30, 2023 at noon**

**Board Office Conference Room, Coast Colleges District Office**

**1370 Adams Ave., Costa Mesa, CA 92626**

### **MINUTES**

#### **1. Call to Order and Roll Call**

The meeting was called to order at 12:00 p.m.

**Present:**

Regina Blankenhorn, Richard Armendariz, Lorena Ortega, David Cline, Mike Carey  
Chancellor Yamamura

**Absent:** Student Trustee John Bruning

**In Attendance:**

Julie Clevenger, Janet Houlihan, Rachel Snell, Paul Wisner, Dr. Jack Lipton, Marlene  
Drinkwine, Rick Hicks, Trustee Moreno, Rachel Kubik

#### **2. Opportunity for Public Comment**

There were no requests to address the Enterprise Board.

#### **3. Move agenda item #8 Membership Resolution – Arlis Reynolds up to #3**

On a motion by Ms. Blankenhorn, seconded by Chancellor Yamamura it was approved  
to move agenda item #8 up to agenda item #4.

Motion passed unanimously with the following vote:

<b>Ayes:</b>	Ms. Blankenhorn, Mr. Armendariz, Ms. Ortega, Mr. Cline, Mr. Carey, and Chancellor Yamamura
<b>Nos:</b>	None
<b>Abstain:</b>	None
<b>Absent:</b>	Student Trustee John Bruning

#### **4. Membership Resolution – Arlis Reynolds (Original Agenda Item #8)**

On a motion by Mr. Cline, seconded by Ms. Ortega the Board of Directors voted to adopt the Resolution #2023-1 Declaring a Vacancy on Board of Directors.

Motion passed unanimously with the following vote:

Ayes:	Ms. Blankenhorn, Mr. Armendariz, Ms. Ortega, Mr. Cline, and Chancellor Yamamura
Nos:	None
Abstain:	Mike Carey
Absent:	Student Trustee John Bruning

#### **5. Approval of Minutes from Regular Meeting of September 14, 2023 (original Agenda Item #3)**

On a motion by Chancellor Yamamura, seconded by Mr. Carey the Board of Directors voted to approve the minutes from the September 14, 2023, Board of Directors Meeting Minutes.

Motion passed unanimously with the following vote:

Ayes:	Ms. Blankenhorn, Mr. Armendariz, Ms. Ortega, Mr. Cline, and Chancellor Yamamura
Nos:	None
Abstain:	Mike Carey
Absent:	Student Trustee John Bruning

#### **6. Welcome Newly Appointed Director Mike Carey (Original Agenda Item #4)**

The new director was welcomed by the board and Mr. Carey shared his appreciation for being appointed.

#### **7. Update on the 2022-2023 Annual Financial Audit Conducted by Crowe, LLP (Jeff Jensen via Zoom) (Original Agenda Item #5)**

Mr. Jeff Jensen from Crowe, LLP began the presentation with a summary of the audit presented as final draft stage. Mr. Jensen reported a clean audit with no material adjustments and full cooperation by management.

On a motion by Mr. Cline, seconded by Chancellor Yamamura, the Board of Directors voted to accept the Financial Audit report as presented.

Motion passed unanimously with the following votes:

Ayes:	Ms. Blankenhorn, Mr. Armendariz, Ms. Ortega, Mr. Cline, Mr. Carey, and Chancellor Yamamura
Nos:	None

Abstain: None  
Absent: Student Trustee John Bruning

**8. Swap Meet Operational Update (Original Agenda Item #6)**

- a. **Golden West College – Rick Hicks**
- b. **Orange Coast College – Ruben Barriga**

The reports from both swap meets were encouraging as both swap meets sold out (GWC did so with at the door sales) with the spaces for no-shows being re-sold on the day of the swap meet. Rachel Kubik reported on behalf of Ruben Barriga, who was out ill.

**9. Financial Reports, and Report and Ratification of Staff Board Deliverables per Master Agreement Requirements, Sections 8, 10, 11, 13, 20 and 28 (Rachel Kubik) (Original Agenda Item #7)**

Ms. Rachel Kubik provided the financial reports and updates.

For Quarter Ending September 30, 2023, Total Assets: \$2,267,215  
Total Liabilities and Equity: \$2,267,215  
Total Revenues: \$6,638,829

Master Agreement Expenses - \$5,621,569  
Other Total Expenses – \$6,489,829  
Net Revenue/(Loss) - \$149,000

Statement of Deliverables - Total Enterprise Expenses for Approval: \$1,582,173

On a motion by Mr. Armendariz, seconded by Chancellor Yamamura, the Board of Directors voted to approve the Financials, Quarterly Reports and Deliverables and Ratify the Purchase Orders and Checks for Quarter Ending September 30, 2023.

Motion passed unanimously with the following votes:

Ayes: Ms. Blankenhorn, Mr. Armendariz, Ms. Ortega, Mr. Cline, Mr. Carey, and  
Chancellor Yamamura  
Nos: None  
Abstain: None  
Absent: Student Trustee John Bruning

**10. Future Agenda Items (Original Agenda Item #9)**

- Insurance Review
- Trends on revenue and expenses – Based on inflation.
- Bylaws Review for Alignment with Assessment Language and Financials.

- Trends on compensation for lead employees and other professional experts.
- Report in closed session for update on any pending/existing litigation

#### **11. Future Meeting Date (Original Agenda Item #10)**

The next Enterprise Board of Directors meeting was scheduled for Thursday, February 15, 2024, at 12:00 pm (noon) in person.

#### **12. Adjournment (Original Agenda Item #11)**

The meeting was adjourned at 12:46 p.m.

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Julie Clevenger, Secretary of the Enterprise

**CCCD ENTERPRISE, Inc.**  
**Statement of Net Assets**  
**For the Quarter Ending December 31, 2023**

	<b>OCC</b>	<b>GWC</b>	<b>TOTAL</b>
<b>ASSETS</b>			
Cash in Bank - East West Bank	\$ 353,015	\$ 1,218,804	\$ 1,571,819
Deferred tax liability asset		83,900	83,900
Equipment (Fixed Assets)	50,957	474,730	525,687
Accumulated Depreciation (Equipment)	(43,908)	(458,958)	(502,866)
<b>Total Fixed Assets</b>	<b>\$ 7,049</b>	<b>\$ 15,772</b>	<b>\$ 22,821</b>
Prepaid Expense	\$ 2,422		\$ 2,422
Accounts Receivable	800	\$ 31,797	32,597
Suspense - Assets	(250.00)		(250)
Deferred Expense Payroll & Other Assets	40,000		40,000
<b>Total Other Assets</b>	<b>\$ 42,972</b>	<b>\$ 31,797</b>	<b>\$ 74,769</b>
<b>TOTAL ASSETS</b>	<b>\$ 403,036</b>	<b>\$ 1,350,273</b>	<b>\$ 1,753,309</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 66,733	\$ 642,245	\$ 708,978
Federal/State Taxes Payable	(250)		
Deferred Income	152,290	254,610	406,900
Reserve for State dated Checks	1,130	160.00	1,290
Accrued Expense	3,181		3,181
Due to OCC		400.00	400.00
<b>Total Other Liabilities</b>	<b>\$ 156,601</b>	<b>\$ 255,170</b>	<b>\$ 411,771</b>
<b>Total Liabilities</b>	<b>\$ 223,084</b>	<b>\$ 897,415</b>	<b>\$ 1,120,749</b>
<b>EQUITY</b>			
Retained Earnings	\$ 1,305,439	\$ 2,218,840	\$ 3,524,279
Common Stock/Equity	158		158
Dividends	(1,200,000)	(2,025,000)	(3,225,000)
Net Profit	74,354	259,018	333,372
<b>Total Equity</b>	<b>\$ 179,952</b>	<b>\$ 452,858</b>	<b>\$ 632,810</b>
<b>TOTAL LIABILITIES and EQUITY</b>	<b>\$ 403,036</b>	<b>\$ 1,350,273</b>	<b>\$ 1,753,309</b>

**CCCD ENTERPRISE, Inc.**  
**Statement of Revenue and Expenses**  
**For the Quarter Ending December 31, 2023**

	<b>OCC</b>	<b>GWC</b>	<b>ACTUALS TOTAL</b>	<b>YTD BUDGET</b>	<b>ANNUAL BUDGET TOTAL</b>
<b>REVENUE</b>					
<b>Sales - Tickets/Spaces</b>	<b>\$ 1,656,810</b>	<b>\$ 1,959,555</b>	<b>\$ 3,616,365</b>	<b>\$ 3,295,515</b>	<b>\$ 6,591,029</b>
Interest, Late & Other Vendor Fees	\$ 16,375	\$ 6,425	\$ 22,800	\$ 23,900	\$ 47,800
<b>Total Other Income</b>	<b>\$ 16,375</b>	<b>\$ 6,425</b>	<b>\$ 22,800</b>	<b>\$ 23,900</b>	<b>\$ 47,800</b>
 <b>TOTAL REVENUE</b>	 <b>\$ 1,673,185</b>	 <b>\$ 1,965,980</b>	 <b>\$ 3,639,165</b>	 <b>\$ 3,319,415</b>	 <b>\$ 6,638,829</b>
 <b>MASTER AGREEMENT EXPENSES (#13) (Master Agreement items 8, 10, 11, 22, and 28)</b>					
Management Oversight Fees (#8)	\$ 25,098	\$ 29,397	\$ 54,495	\$ 51,400	\$ 102,800
Rent - Parking Spaces (#10)	428,680	454,230	882,910	\$ 895,482	\$ 1,790,964
Trademark License (#11)	17,500	20,000	37,500	\$ 37,500	\$ 75,000
Salaries, Benefits & Assessments (#22)	386,423	560,978	947,401	\$ 1,019,572	\$ 2,039,144
Rent - Facility (#28)	60,000	113,900	173,900	\$ 173,900	\$ 347,800
Campus Assessments (#13 & #21)	390,840	332,091	722,931	\$ 632,931	\$ 1,265,861
<b>Master Agreement Expenses (#13)</b>	<b>\$ 1,308,541</b>	<b>\$ 1,510,596</b>	<b>\$ 2,819,136</b>	<b>\$ 2,810,785</b>	<b>\$ 5,621,569</b>
 <b>Other Direct Expenses</b>					
Advertising	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -
Bank Charges					
Bad Debt				\$ 300	\$ 600
Cash Over/Short	25	98	123	\$ 100	\$ 200
Banking Merchant Fees	10,438	11,591	22,029	\$ 18,350	\$ 36,700
Conferences, Meetings, & Mileage				\$ 1,750	\$ 3,500
Custodial Supplies				\$ 4,800	\$ 9,600
Dues/Memberships		525	525	\$ 1,000	\$ 2,000
Equipment - Purchase				\$ 17,000	\$ 34,000
Lease	3,750		3,750	\$ 6,000	\$ 12,000
Depreciation				\$ 9,958	\$ 19,915
Food & Beverage	463		463	\$ 1,500	\$ 3,000
Franchise Fees	1,600		1,600	\$ 400	\$ 800
Insurance - Prop/Liab	38,098	58,849	96,946	\$ 42,000	\$ 84,000
Directors/Officers	27,452		27,452	\$ 12,000	\$ 24,000
Legal Fees	1,334		1,334	\$ 2,500	\$ 5,000
Campus Parking Fees	104,376		104,376	\$ 106,463	\$ 212,925
Office Supplies	844		844	\$ -	\$ -
Penalties	141		141	\$ -	\$ -
Postage & Printing	145		145	\$ 2,350	\$ 4,700
Permits/Licenses		711	711	\$ 3,000	\$ 6,000
Public Relations	7,500		7,500	\$ 7,500	\$ 15,000
Repair & Maintenance	583	755	1,338	\$ 21,725	\$ 43,450
Service Maintenance Agreements		1,198	1,198	\$ 1,400	\$ 2,800
Supplies	3,042	6,693	9,735	\$ 6,425	\$ 12,850
Technology Software Support		2,460	2,460	\$ 2,860	\$ 5,720
Other Services				\$ 4,750	\$ 9,500
Waste Disposal	79,849	65,024	144,873	\$ 160,000	\$ 320,000
<b>Subtotal Other Direct Expenses</b>	<b>\$ 289,640</b>	<b>\$ 147,903</b>	<b>\$ 437,544</b>	<b>\$ 434,131</b>	<b>\$ 868,260</b>
 <b>TOTAL EXPENSES (#20)</b>	 <b>\$ 1,598,181</b>	 <b>\$ 1,658,499</b>	 <b>\$ 3,256,680</b>	 <b>\$ 3,244,916</b>	 <b>\$ 6,489,829</b>
Taxes	\$ 650	\$ -	\$ 650	\$ -	\$ -
 <b>NET REVENUE/(LOSS)</b>	 <b>\$ 74,354</b>	 <b>\$ 307,481</b>	 <b>\$ 381,835</b>	 <b>\$ 74,499</b>	 <b>\$ 149,000</b>

**CCCD ENTERPRISE, Inc.**  
**Statement of Deliverables**  
**For the Quarter Ending December 31, 2023**

**Staff Board Deliverables Per Master Agreement Requirements Sections 8, 10, 11, 13, 20, 21, 22, and 28**

Section #	Title	Description	Payments thru 12/31/23
8	Management Oversight	Pay 1.5% of gross revenues from Enterprise to District Foundation	\$ 102,958
10	Property License Fee	Pay to District fees per District Board Policy 6700  GWC: 1,260 Parking Spaces x \$7 = \$8,820 x 103 Days/year = \$908,460  OCC: 1,222 Parking Spaces x \$7 = \$8,554 x 102 Days/year = \$872,508 Total Amount for Parking Spaces per year : \$1,780,968	\$ 882,910
11	Trademark Licenses	Pay to District Foundation annual fee of \$60,000 to utilize the names "Coast Community College District", "Orange Coast College", and "Golden West College"	\$ 37,500
21	Personnel/Assessments	Reimburse Campuses for Indirect Swap Meet Oversight	\$ 722,931
22	Enterprise Use of Dist Employees	Reimburse District for personnel costs	\$ 947,401
28	Enterprise Use of Dist Facilities	Pay fees to District for Facilities used set forth in Appendix C of Master Agreement GWC: \$152,800 Annually OCC: \$135,000 Annually	\$ 173,900
13	Campus Expenses per Master Agreement	Payments made to District or District Foundation for expenses related to the operation & management of the Enterprise (Total of items 8, 10, 11, 22, and 28)	<u>\$ 2,867,599</u>
	Other Operating Payments	Payments made directly to outside vendors and contractors.	\$ 437,544
20	Total Enterprise Expenses	Ratification/Approval of total Enterprise Expenses	\$ 3,305,143

**RATIFICATION/APPROVAL OF PO  
CCCD ENTERPRISE BOARD  
OCTOBER - DECEMBER 2023**

<b>PO#</b>	<b>DATE</b>	<b>VENDOR</b>	<b>PO AMOUNT</b>	<b>SITE</b>	<b>OBJECT CODE</b>
12/16/2092	10/10/2023	Grainger	\$ 470.92	OCC	7750-567000
12/17/2092	11/21/2023	Battery Systems	\$ 1,382.48	OCC	7750-524500
12/18/2092	12/5/2023	Enterprise Fleet Management	\$ 50,818.20	OCC	7750-564500

**OCC Total: \$ 52,671.60**

GWC-E-2541	7/1/2023	GWC Swap Meet Parking Lot	\$ 908,460.00	GWC	3000-522510
GWC-E-2541	7/1/2023	GWC Swap Meet Parking Lot	\$ 227,800.00	GWC	3000-522500
GWC-E-2542	7/1/2023	GWC Swap Meet Assessment Fees	\$ 664,181.04	GWC	3000-535310
GWC-E-2543	7/1/2023	CCCD Swap Meet Management Oversight fee	\$ 45,000.00	GWC	3000-535300
GWC-E-2544	7/1/2023	CCCD Swap Meet Trademark License Fee	\$ 40,000.00	GWC	3000-567350
GWC-E-2545	10/25/2023	FastSigns	\$ 10,008.10	GWC	3000-537000

**GWC Total: \$ 1,895,449.14**

**PO TOTAL: \$ 1,948,120.74**

<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
	<u>Master Agreement # 13 &amp; 20</u>	
7750-524500	Repair & Maint - Equipment	\$ 1,382.48
7750-567000	Supplies	\$ 470.92
	<u>Master Agreement # 28</u>	
7750-564500	Equipment - Lease/Rental	\$ 50,818.20
	<b>OCC Total:</b>	<b>\$ 52,671.60</b>
	<u>Master Agreement # 8</u>	
3000-535300	Management Oversight Fees	\$ 45,000.00
	<u>Master Agreement # 11</u>	
3000-567350	Trademark License Fee	\$ 40,000.00
	<u>Master Agreement # 13 &amp; 20</u>	
3000-527500	Waste Disposal Service	\$ -
3000-535310	Campus Assessment	\$ 664,181.04
	<b>GWC Total:</b>	<b>\$ 1,885,441.04</b>

**RATIFICATION/APPROVAL OF CHECKS**  
**CCCD ENTERPRISE BOARD**  
**OCTOBER - DECEMBER 2023**

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
75932	COAST COMMUNITY COLLEGE DISTR	62,969.18		7000-202000	OCC
75933	CCCD FOUNDATION	4,447.43		7750-535300	OCC
75934	LOPEZ WORKS INCORPORATED	13,775.00		7750-527500	OCC
75935	GRAINGER	133.60		7750-567000	OCC
75936	OCC PRINT SERVICES	145.00		7750-568000	OCC
75937	HOME DEPOT THE	134.61		7750-443000	OCC
75938	C R & R INCORPORATED	3,047.05		7750-527500	OCC
75939	COAST COMMUNITY COLLEGE DISTR	120.03		7750-567000	OCC
75940	GORM, INC.	1,232.01		7750-443000	OCC
75941	AUDIENCE VIEW TICKETING CORP.	1,500.00		7750-564500	OCC
75942	COAST COMMUNITY COLLEGE DISTR	2,916.67		7750-567350	OCC
75943	OCC ANCILLARY A/R	1,250.00	76,390.00	7750-568200	OCC
		7,600.00		7750-535000	OCC
		7,600.00		7750-537400	OCC
		10,000.00		7750-522500	OCC
		15,000.00		7750-560000	OCC
		34,940.00		7750-535200	OCC
75944	OCC CO-CURRICULAR	77,574.00		7750-444500	OCC
75945	COAST COMMUNITY COLLEGE DISTR	18,788.00		7750-567360	OCC
75946	COAST COMMUNITY COLLEGE DISTR	58,848.66		7750-520550	OCC
75947	LOPEZ WORKS INCORPORATED	13,775.00		7750-527500	OCC
75949	COAST COMMUNITY COLLEGE DISTR	65,291.15		7000-202000	OCC
75950	OCC ANCILLARY A/R	1,250.00	76,390.00	7750-568200	OCC
		7,600.00		7750-535000	OCC
		7,600.00		7750-537400	OCC
		10,000.00		7750-522500	OCC
		15,000.00		7750-560000	OCC
		34,940.00		7750-535200	OCC
75951	OCC CO-CURRICULAR	68,432.00		7750-444500	OCC
75952	CCCD FOUNDATION	4,738.65		7750-535300	OCC
75953	COAST COMMUNITY COLLEGE DISTR	212.86		7750-565000	OCC
75954	COAST COMMUNITY COLLEGE DISTR	16,700.00		7750-567360	OCC
75955	COAST COMMUNITY COLLEGE DISTR	2,916.67		7750-567350	OCC
75956	BURKE, WILLIAMS & SORENSEN, LLP	1,334.00		7750-566300	OCC
75957	HOME DEPOT THE	312.75		7750-443000	OCC
75958	C R & R INCORPORATED	2,974.48		7750-527500	OCC
75959	COAST COMMUNITY COLLEGE DISTR	120.03		7750-567000	OCC
75960	COAST COMMUNITY COLLEGE DISTR	68,079.93		7000-202000	OCC
75961	OCC ANCILLARY A/R	1,250.00	76,390.00	7750-568200	OCC
		7,600.00		7750-535000	OCC
		7,600.00		7750-537400	OCC
		10,000.00		7750-522500	OCC
		15,000.00		7750-560000	OCC

**RATIFICATION/APPROVAL OF CHECKS**  
**CCCD ENTERPRISE BOARD**  
**OCTOBER - DECEMBER 2023**

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
		34,940.00		7750-535200	OCC
75962	OCC CO-CURRICULAR	51,324.00		7750-444500	OCC
75963	CCCD FOUNDATION	4,208.55		7750-535300	OCC
75964	COAST COMMUNITY COLLEGE DISTR	12,525.00		7750-567360	OCC
75965	COAST COMMUNITY COLLEGE DISTR	2,916.67		7750-567350	OCC
75966	COAST COMMUNITY COLLEGE DISTR	120.05		7750-567000	OCC
75967	LOPEZ WORKS INCORPORATED	13,775.00		7750-527500	OCC

**OCC Total: 804,558.03**

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
6729	E-SoftSys LLC	\$410.00		3000-564500	GWC
6730	Golden West College	\$82.50	\$178.35	3000-567000	GWC
		\$95.85		3000-563200	GWC
6731	CR&R Inc	\$5,895.11		3000-527500	GWC
6732	So Cal Property Services	\$6,650.00		3000-527500	GWC
6733	CCCD	\$22,235.28	\$292,858.45	3000-501000	GWC
		\$16,957.23		3000-501010	GWC
		\$205,821.26		3000-502000	GWC
		\$36,058.24		3000-507000	GWC
		\$11,786.44		3000-507010	GWC
6734	Canon Solutions America, Inc	\$55.82		3000-564300	GWC
6735	CR&R Inc	\$6,063.25		3000-527500	GWC
6736	Eastside Window Cleaning	\$1,360.00		3000-527500	GWC
6737	Ready Refresh	\$121.19		3000-534000	GWC
6738	Ace Business Machines, Inc	\$2,871.54		3000-175500	GWC
6739	CCCD	\$24,562.86		3000-535300	GWC
6740	Ready Refresh	\$125.19		3000-534000	GWC
6741	GWC Trust	\$166,045.25	\$450,110.28	3000-535310	GWC
		\$227,115.00		3000-522510	GWC
		\$56,950.03		3000-522500	GWC
6742	Ace Business Machines, Inc	\$485.00		3000-564300	GWC
6743	CCCD	\$3,333.33		3000-567350	GWC
6744	E-SoftSys LLC	\$410.00		3000-564500	GWC
6745	GWC Trust	\$55,348.41	\$150,036.74	3000-535310	GWC
		\$75,705.00		3000-522510	GWC
		\$18,983.33		3000-522500	GWC
6746	Faulkner, Latea Elaine	\$250.00		3000-411000	GWC
6747	Orange County Monstercarts, In	\$754.62		3000-524000	GWC
6748	So Cal Property Services	\$6,650.00		3000-527500	GWC
6749	CCCD	\$6,619.00	\$88,508.01	3000-501010	GWC
		\$67,288.64		3000-502000	GWC

**RATIFICATION/APPROVAL OF CHECKS**  
**CCCD ENTERPRISE BOARD**  
**OCTOBER - DECEMBER 2023**

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
		\$13,275.26		3000-507000	GWC
		\$1,325.11		3000-507010	GWC
6750	CCCD	\$20,751.00	\$58,848.66	3000-520500	GWC
		\$38,097.66		3000-520510	GWC
6751	CR&R Inc	\$6,166.50		3000-527500	GWC
6752	CCCD	\$8,346.86		3000-535300	GWC
6753	Canon Solutions America, Inc	\$26.12		3000-564300	GWC
6754	E-SoftSys LLC	\$410.00		3000-564500	GWC
6755	GWC Trust	\$55,348.42	\$150,036.75	3000-535310	GWC
		\$75,705.00		3000-522510	GWC
		\$18,983.33		3000-522500	GWC
6756	Golden West College	\$50.00		3000-567000	GWC
6757	National Flea Market Associati	\$525.00		3000-563500	GWC
6758	ODP Business Solutions	\$176.45		3000-567000	GWC
6759	Ready Refresh	\$65.19		3000-534000	GWC
6760	So Cal Property Services	\$6,650.00		3000-527500	GWC
6761	The Traffic Safety Store	\$5,362.46		3000-567000	GWC
6762	Canon Solutions America, Inc	\$82.22		3000-564300	GWC
6763	CCCD	\$6,619.00	\$78,874.16	3000-501010	GWC
		\$58,493.99		3000-502000	GWC
		\$12,445.93		3000-507000	GWC
		\$1,315.24		3000-507010	GWC
6764	CR&R Inc	\$5,456.48		3000-527500	GWC

**GWC Total:     \$1,362,766.59**  
**OCC: \$     804,558.03**  
**GWC: \$     1,362,766.59**  
**TOTAL CHECKS: \$     2,167,324.62**

**CCCD ENTERPRISE BOARD  
OCTOBER - DECEMBER 2023**

**Check Register Summary of Accounts according to Master Agreement**

<b>OCC</b>	<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
		<u>Master Agreement #8</u>	
	7750-535300	Management Oversight Fees	13,394.63
		<u>Master Agreement #10</u>	
	7750-444500	Purchases - Space Rent	197,330.00
		<u>Master Agreement #11</u>	
	7750-567350	Trademark License Fee	8,750.01
		<u>Master Agreement #22</u>	
	7000-202000	Accounts Payable - Payroll	196,340.26
	7750-535200	Management Fees	104,820.00
	7750-537400	Security	22,800.00
	7750-560000	Accounting/Tax Expense	45,000.00
		<u>Master Agreement #28</u>	
	7750-522500	Rent Expense - Bldg	30,000.00
		<u>Master Agreement #13 &amp; 20</u>	
	7750-443000	Purchase Supplies	1,679.37
	7750-520550	Insurance - Directors & Officers	58,848.66
	7750-527500	Waste Disposal	47,346.53
	7750-535000	Maintenance	22,800.00
	7750-564500	Equipment - Lease/Rental	1,500.00
	7750-565000	Food & Beverage	212.86
	7750-566300	Legal Fees	1,334.00
	7750-567000	Office Supplies	493.71
	7750-567360	Parking	48,013.00
	7750-568000	Printing	145.00
	7750-568200	Public Relations	3,750.00
<b>TOTAL OCC:</b>			<b><u>\$ 804,558.03</u></b>

<b>GWC</b>	<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
		<u>Master Agreement #8</u>	
	3000-535300	Management Oversight Fees	32,909.72
		<u>Master Agreement #10</u>	
	3000-522510	Rental - Parking Spaces	378,525.00
		<u>Master Agreement #11</u>	
	3000-567350	Trademark License Fee	3,333.33
		<u>Master Agreement #13 &amp; 20</u>	
	3000-175500	Equipment	2,871.54
	3000-411000	Refunds	250.00
	3000-520500	Insurance- Director/Officer Liability	20,751.00
	3000-520510	Insurance- Vendor Liability	38,097.66
	3000-527500	Waste Disposal Service	44,891.34
	3000-534000	Services	311.57
	3000-563200	Bank Charges	95.85
	3000-563500	Dues/Membership	525.00
	3000-564300	Service Maintenance Agreements	649.16
	3000-567000	Supplies	5,671.41
	3000-524000	Maintenance Dept. Repairs	754.62
		<u>Master Agreement #22</u>	
	3000-501000	Salaries - Contract	22,235.28
	3000-501010	Salaries - Management	30,195.23
	3000-502000	Salaries - Hourly	331,603.89
	3000-507000	Salaries - Fringe Benefits	61,779.43
	3000-507010	Salaries - Fringe Benefits (MGT)	14,426.79
	3000-535310	Campus Assessments	276,742.08
	3000-564500	Technology Software/Support	1,230.00
		<u>Master Agreement #28</u>	
	3000-522500	Rent - Facilities	94,916.69
<b>TOTAL GWC:</b>			<b><u>\$ 1,362,766.59</u></b>