



Coast Community College District Enterprise, Inc.

AGENDA

Regular Meeting of the Board of Directors

Thursday, April 25, 2024 at 12:00 noon

1370 Adams Ave., Costa Mesa, Ca. 92626, Board Conference Room

1. Roll Call

2. Opportunity for Public Comment

Members of the public have the opportunity to address the Enterprise Board of Directors on any item that has been described in this notice. and on any matter within the subject matter jurisdiction of the Enterprise Board of Directors even if the item is not on the agenda. Persons wishing to make comments for this purpose will be recognized at this point in the meeting. Individuals will have up to five minutes per Agenda item, and there is a 20-minute total limit per item. These time limitations may be extended by the Board. The Board cannot respond to these public comments but at the Board's discretion, these matters may be referred to staff or placed on a subsequent agenda for Board consideration.

It is the intention of the Enterprise Corporation to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Enterprise Corporation will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Enterprise Corporation at jclevenger@cccd.edu as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

3. Approval of Minutes from Regular Meeting of February 15, 2024 (attachment #1)

Recommendation: *It is recommended that the Board approves the minutes of February 15, 2024.*

4. Swap Meet Operational Update

- a) **Golden West College**
- b) **Orange Coast College**

5. Financial Reports, and Report and Ratification of Staff Board Deliverables per Master Agreement Requirements, Sections 8, 10, 11, 13, 20 and 28 (Rachel Kubik) (attachment #2)

- **Financials Quarterly Reports**
- **Deliverables per Master Agreement**

Recommendation: *It is recommended that the Board approves the Deliverables as presented and ratifies the purchase orders and checks.*

6. Discuss Revenue Trends and Expenses Based on Inflation

7. Discuss Trends - Compensation for Lead Employees and Other Professionals

8. Discuss Fee Increases at the Swap Meets

9. Future Agenda Items

- a.
- b.
- c.

10. Future Meeting Date

11. Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-sections “d-2 and “e-2” of Government Code Section 54956.9.

One case:

Lawsuit by Crispina Barrita against the District

12. Reconvene to Open Session

13. Report of Action in Closed Session (if any)

14. Adjournment

Under the Brown Act, the public has the right to receive copies of any non-exempt public documents relating to an agenda item that are distributed to the Board of Directors. Please contact the Office of the Board of Trustees at jclevenger@cccd.edu to the meeting to facilitate the distribution of these documents.



Coast Community College District Enterprise, Inc.

BOARD OF DIRECTORS REGULAR MEETING

February 15, 2024 at noon

Board Office Conference Room, Coast Colleges District Office

1370 Adams Ave., Costa Mesa, CA 92626

MINUTES

1. Call to Order and Roll Call

The meeting was called to order at 12:00 p.m.

Present:

Regina Blankenhorn, Richard Armendariz, David Cline, Mike Carey, Chancellor Yamamura

Absent: Lorena Ortega, Student Trustee John Bruning

In Attendance:

Julie Clevenger, Janet Houlihan, Rich Pagel, Rachel Snell, Paul Wisner, Dr. Jack Lipton, Rick Hicks, Trustee Parker, Rachel Kubik, Ruben Barriga, Rachel Kubik

2. Opportunity for Public Comment

There were no requests to address the Enterprise Board.

3. Approval of Minutes from Regular Meeting of November 30, 2024

On a motion by Mr. Armendarez, seconded by Mr. Carey, the minutes from November 30, 2024 were approved.

Motion passed unanimously with the following vote:

Ayes:	Ms. Blankenhorn, Mr. Armendariz, Mr. Cline, Mr. Carey, and Chancellor Yamamura
Nos:	None
Abstain:	None
Absent:	Ms. Ortega, Student Trustee John Bruning

4. Appointment of Enterprise Corporate Officers (President, Vice-President, Secretary and Chief Financial Officer) pursuant to Article V of the Bylaws

On a motion by Chancellor Yamamura, seconded by Mr. Cline, the Board of Directors voted to appoint and reconfirm the Enterprise Corporate Officers as follows:

President – Rich Pagel

Vice President – Janet Houlihan

Chief Financial Officer – Rachel Kubick

Secretary – Julia Clevenger

Motion passed unanimously with the following vote:

Ayes: Ms. Blankenhorn, Mr. Armendariz, Mr. Cline, and Chancellor Yamamura

Nos: None

Abstain: Mike Carey

Absent: Ms. Ortega, Student Trustee John Bruning

5. Swap Meet Operational Update

a. Golden West College – Rick Hicks

The operational update for the winter months was strong and continued into the new year with 100% sold out weekends. A lottery system was implemented for Saturdays. A swap meet conference in Las Vegas was scheduled for some staff.

b. Orange Coast College – Rich Pagel

The Swap Meet was continuing to sell out. Some construction projects were in progress. Various provisions for construction and parking management were explained, including magnets, security and compliance officers.

6. Financial Reports, and Report and Ratification of Staff Board Deliverables per Master Agreement Requirements, Sections 8, 10, 11, 13, 20 and 28 (Rachel Kubik)

Rachel Kubik provided the financial update.

Total Assets: \$1,753,309

Total Liabilities: \$1,120,749

Total Equity: \$632,810

Total Liabilities & Equity: \$1,753,309

Total Revenue Actuals Total: \$3,639,165

Total Master Agreement Expenses Actual: \$2,819,136

Total Other Expenses Actual: \$437,544

Total Expenses Actual: \$3,256,680

Total Net Revenue Actual \$381,835

On a motion by Mr. Carey, seconded by Mr. Armendariz, the Board of Directors voted to approve the Financials, Quarterly Reports and Deliverables and Ratify the Purchase Orders and Checks for Quarter Ending December 31, 2023.

Motion passed unanimously with the following votes:

Ayes: Ms. Blankenhorn, Mr. Armendariz, Mr. Cline, Mr. Carey, and Chancellor Yamamura
Nos: None
Abstain: None
Absent: Ms. Ortega, Student Trustee John Bruning

7. Discuss Revenue Trends and Expenses Based on Inflation

Rachel Kubick provided a PowerPoint presentation reflecting the ten-year trend for the OCC and GWC swap meets. Both swap meets revenue had returned to pre-pandemic levels and revenues were expected to continue to increase. Increased Inflation levels had impacted GWC at a greater rate than OCC.

The revenue trends and expenses based on inflation would be reviewed in more detail at a future meeting.

8. Discuss Trends – Compensation for Lead Employees and Other Professionals

This item will be discussed at the next meeting.

9. Future Agenda Items

- a. Fee Increases at the Swap Meets
- b. Discuss Inflation Trends
- c. Compensation for Swap Meet Employees

10.Future Meeting Date – Proposed meeting date April 25, 2024

11.Recess to Closed Session

The Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-sections “d-2” and “e-2” of Government Code Section 54956.9.

Three cases:

Lawsuit by Crispina Barrita against the District
Claim by Berta Gonzalez against the District
Claim by Iris Gonzalez against the District

12.Reconvene to Open Session

13. Report of Action in Closed Session (if any)

There was no report of action from closed session.

14. Adjournment

The meeting was adjourned at 12:59 p.m.

Julie Clevenger, Secretary of the Enterprise

CCCD ENTERPRISE, Inc.
Statement of Net Assets
For the Quarter Ending March 31, 2024

	OCC	GWC	TOTAL
ASSETS			
Cash in Bank - East West Bank	\$ 421,305	\$ 1,262,842	\$ 1,684,147
Deferred tax liability asset		83,900	83,900
Equipment (Fixed Assets)	50,957	481,464	532,420
Accumulated Depreciation (Equipment)	(43,908)	(458,958)	(502,866)
Total Fixed Assets	\$ 7,049	\$ 22,505	\$ 29,554
Prepaid Expense	\$ 2,422		\$ 2,422
Accounts Receivable	800	\$ 31,797	32,597
Suspense - Assets	(450.00)		(450)
Deferred Expense Payroll & Other Assets	40,000		40,000
Total Other Assets	\$ 42,772	\$ 31,797	\$ 74,569
TOTAL ASSETS	<u>\$ 471,126</u>	<u>\$ 1,401,044</u>	<u>\$ 1,872,170</u>
LIABILITIES			
Accounts Payable	\$ 144,877	\$ 584,594	\$ 729,471
Federal/State Taxes Payable			
Deferred Income	177,390	282,045	459,435
Reserve for Stale dated Checks	1,130	160.00	1,290
Accrued Expense	4,727		4,727
Due to OCC		400.00	400.00
Total Other Liabilities	\$ 183,247	\$ 282,605	\$ 465,852
Total Liabilities	\$ 328,124	\$ 867,199	\$ 1,195,323
EQUITY			
Retained Earnings	\$ 1,305,189	\$ 2,218,840	\$ 3,524,030
Common Stock/Equity	158		158
Dividends	(1,200,000)	(2,025,000)	(3,225,000)
Net Profit	37,655	340,005	377,660
Total Equity	\$ 143,002	\$ 533,845	\$ 676,848
TOTAL LIABILITIES and EQUITY	<u>\$ 471,126</u>	<u>\$ 1,401,044</u>	<u>\$ 1,872,170</u>

CCCD ENTERPRISE, Inc.
Statement of Revenue and Expenses
For the Quarter Ending March 31, 2024

	OCC	GWC	ACTUALS TOTAL	YTD BUDGET	ANNUAL BUDGET TOTAL
REVENUE					
Sales - Tickets/Spaces	\$ 2,478,460	\$ 2,872,350	\$ 5,350,810	\$ 4,943,272	\$ 6,591,029
Interest, Late & Other Vendor Fees	\$ 27,607	\$ 12,925	\$ 40,532	\$ 35,850	\$ 47,800
Total Other Income	\$ 27,607	\$ 12,925	\$ 40,532	\$ 35,850	\$ 47,800
 TOTAL REVENUE	 \$ 2,506,067	 \$ 2,885,275	 \$ 5,391,342	 \$ 4,979,122	 \$ 6,638,829
 MASTER AGREEMENT EXPENSES (#13) (Master Agreement items 8, 10, 11, 22, and 28)					
Management Oversight Fees (#8)	\$ 37,591	\$ 43,089	\$ 80,680	\$ 77,100	\$ 102,800
Rent - Parking Spaces (#10)	651,084	681,345	1,332,429	\$ 1,343,223	\$ 1,790,964
Trademark License (#11)	26,250	30,000	56,250	\$ 56,250	\$ 75,000
Salaries, Benefits & Assessments (#22)	651,145	915,263	1,566,408	\$ 1,529,358	\$ 2,039,144
Rent - Facility (#28)	90,000	170,850	260,850	\$ 260,850	\$ 347,800
Campus Assessments (#13 & #21)	586,260	498,136	1,084,396	\$ 949,396	\$ 1,265,861
Master Agreement Expenses (#13)	\$ 2,042,330	\$ 2,338,683	\$ 4,381,013	\$ 4,216,177	\$ 5,621,569
 Other Direct Expenses					
Advertising	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -
Bank Charges				\$ -	
Bad Debt		100		\$ 450	\$ 600
Cash Over/Short	75	38	113	\$ 150	\$ 200
Banking Merchant Fees	16,755	16,981	33,736	\$ 27,525	\$ 36,700
Clothing/Uniforms	3,571			\$ -	
Conferences, Meetings, & Mileage		649		\$ 2,625	\$ 3,500
Custodial Supplies				\$ 7,200	\$ 9,600
Dues/Memberships	575	525	1,100	\$ 1,500	\$ 2,000
Equipment - Purchase	4,341			\$ 25,500	\$ 34,000
Lease	3,750		3,750	\$ 9,000	\$ 12,000
Depreciation				\$ 14,936	\$ 19,915
Food & Beverage	1,194		1,194	\$ 2,250	\$ 3,000
Franchise Fees	1,600		1,600	\$ 600	\$ 800
Insurance - Prop/Liab	38,098	38,098	76,195	\$ 63,000	\$ 84,000
Directors/Officers	27,452	20,751	48,203	\$ 18,000	\$ 24,000
Legal Fees	3,074		3,074	\$ 3,750	\$ 5,000
Campus Parking Fees	158,651		158,651	\$ 159,694	\$ 212,925
Office Supplies	1,464		1,464	\$ -	\$ -
Penalties	141		141	\$ -	\$ -
Postage & Printing	145		145	\$ 3,525	\$ 4,700
Permits/Licenses		711	711	\$ 4,500	\$ 6,000
Public Relations	11,250		11,250	\$ 11,250	\$ 15,000
Repair & Maintenance	5,752	3,372	9,124	\$ 32,588	\$ 43,450
Service Maintenance Agreements			-	\$ 2,100	\$ 2,800
Supplies	6,132	18,417	24,549	\$ 9,638	\$ 12,850
Technology Software Support		3,690	3,690	\$ 4,290	\$ 5,720
Other Services		883		\$ 7,125	\$ 9,500
Waste Disposal	131,412	102,372	233,784	\$ 240,000	\$ 320,000
Subtotal Other Direct Expenses	\$ 425,432	\$ 206,587	\$ 622,474	\$ 651,196	\$ 868,260
 TOTAL EXPENSES (#20)	 \$ 2,467,762	 \$ 2,545,270	 \$ 5,003,487	 \$ 4,867,373	 \$ 6,489,829
Taxes	\$ 650	\$ -	\$ 650	\$ -	\$ -
 NET REVENUE/(LOSS)	 \$ 37,655	 \$ 340,005	 \$ 387,205	 \$ 111,749	 \$ 149,000

CCCD ENTERPRISE, Inc.
Statement of Deliverables
For the Quarter Ending March 31, 2024

Staff Board Deliverables Per Master Agreement Requirements Sections 8, 10, 11, 13, 20, 21, 22, and 28

Section #	Title	Description	Payments thru 3/31/24
8	Management Oversight	Pay 1.5% of gross revenues from Enterprise to District Foundation	\$ 80,680
10	Property License Fee	Pay to District fees per District Board Policy 6700 GWC: 1,260 Parking Spaces x \$7 = \$8,820 x 103 Days/year = \$908,460 OCC: 1,222 Parking Spaces x \$7 = \$8,554 x 102 Days/year = \$872,508 Total Amount for Parking Spaces per year : \$1,780,968	\$ 1,332,429
11	Trademark Licenses	Pay to District Foundation annual fee of \$60,000 to utilize the names "Coast Community College District", "Orange Coast College", and "Golden West College"	\$ 56,250
21	Personnel/Assessments	Reimburse Campuses for Indirect Swap Meet Oversight	\$ 1,084,396
22	Enterprise Use of Dist Employees	Reimburse District for personnel costs	\$ 1,566,408
28	Enterprise Use of Dist Facilities	Pay fees to District for Facilities used set forth in Appendix C of Master Agreement GWC: \$152,800 Annually OCC: \$135,000 Annually	\$ 260,850
13	Campus Expenses per Master Agreement	Payments made to District or District Foundation for expenses related to the operation & management of the Enterprise (Total of items 8, 10, 11, 22, and 28)	<u>\$ 4,381,013</u>
	Other Operating Payments	Payments made directly to outside vendors and contractors.	\$ 622,474
20	Total Enterprise Expenses	Ratification/Approval of total Enterprise Expenses	\$ 5,003,487

**RATIFICATION/APPROVAL OF PO
CCCD ENTERPRISE BOARD
JANUARY - MARCH 2024**

PO#	DATE	VENDOR	PO AMOUNT	SITE	OBJECT CODE
70482	1/9/2024	West Coast Lights & Sirens	\$ 4,131.43	OCC	7750-564700
70483	1/11/2024	Brady Industries of CA LLC	\$ 8,000.00	OCC	7750-443000
70484	2/12/2024	Saddleback Golf Cars	\$ 3,025.26	OCC	7750-524500
70485	2/12/2024	Saddleback Golf Cars	\$ 2,575.20	OCC	7750-524500
70486	2/27/2024	Amazon	\$ 305.99	OCC	7750-567000

OCC Total: \$ 18,037.88

GWC-E-2546	12/14/2023	GWC Swap Meet Parking Lot	\$ 5,974.47	GWC	3000-567000
GWC-E-2547	1/2/2024	Golden Star Tech (GST)	\$ 3,767.88	GWC	3000-567000
GWC-E-2547	1/2/2024	Golden Star Tech (GST)	\$ 6,733.62	GWC	3000-175500
GWC-E-2548	2/2/2024	Caster Technology	\$ 1,404.59	GWC	3000-524500

GWC Total: \$ 17,880.56

PO TOTAL: \$ 35,918.44

OBJECT CODE	DESCRIPTION	AMOUNT
	<u>Master Agreement # 13 & 20</u>	
7750-443000	Purchases - Supplies	\$ 8,000.00
7750-524500	Repair & Maint - Equipment	\$ 5,600.46
7750-564700	Equipment - Purchase	\$ 4,131.43
7750-567000	Supplies	\$ 305.99
	OCC Total:	\$ 18,037.88
	<u>Master Agreement # 13 & 20</u>	
3000-175500	Equipment	\$ 6,733.62
3000-524500	Repairs & Maintenance	\$ 1,404.59
3000-567000	Supplies	\$ 9,742.35
	GWC Total:	\$ 17,880.56

RATIFICATION/APPROVAL OF CHECKS
CCCD ENTERPRISE BOARD
JANUARY - MARCH 2024

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
75979	OCC ANCILLARY A/R	\$1,250.00	\$76,390.00	7750-568200	OCC
		\$7,600.00		7750-535000	OCC
		\$7,600.00		7750-537400	OCC
		\$10,000.00		7750-522500	OCC
		\$15,000.00		7750-560000	OCC
		\$34,940.00		7750-535200	OCC
75980	OCC CO-CURRICULAR	\$68,432.00		7750-444500	OCC
75981	CCCD FOUNDATION	\$3,180.83		7750-535300	OCC
75982	LOPEZ WORKS INCORPORATED	\$13,775.00		7750-527500	OCC
75983	NATIONAL FLEA MARKET ASSOC	\$575.00		7750-563500	OCC
75984	BRADY INDUSTRIES OF CALIFORNIA LLC	\$837.76		7750-443000	OCC
75985	C R & R INCORPORATED	\$5,408.85		7750-527500	OCC
75986	COAST COMMUNITY COLLEGE DISTR	\$66,733.31		7000-202000	OCC
75987	COAST COMMUNITY COLLEGE DISTR	\$354.07		7750-565000	OCC
75988	COAST COMMUNITY COLLEGE DISTR	\$16,700.00		7750-567360	OCC
75989	COAST COMMUNITY COLLEGE DISTR	\$2,916.67		7750-567350	OCC
75990	COAST COMMUNITY COLLEGE DISTR	\$120.03		7750-567000	OCC
75991	BURKE, WILLIAMS & SORENSEN, LLP	\$1,566.00		7750-566300	OCC
75992	BRADY INDUSTRIES OF CALIFORNIA LLC	\$1,235.05		7750-443000	OCC
75993	CCCD FOUNDATION	\$3,853.80		7750-535300	OCC
75994	BATTERY SYSTEMS	\$1,401.38		7750-524500	OCC
75995	OCC ANCILLARY A/R	\$1,250.00	\$76,390.00	7750-568200	OCC
		\$7,600.00		7750-535000	OCC
		\$7,600.00		7750-537400	OCC
		\$10,000.00		7750-522500	OCC
		\$15,000.00		7750-560000	OCC
		\$34,940.00		7750-535200	OCC
75996	OCC CO-CURRICULAR	\$68,432.00		7750-444500	OCC
75997	LOPEZ WORKS INCORPORATED	\$13,775.00		7750-527500	OCC
75998	C R & R INCORPORATED	\$2,364.62		7750-527500	OCC
75999	COAST COMMUNITY COLLEGE DISTR	\$61,418.42		7000-202000	OCC
76000	COAST COMMUNITY COLLEGE DISTR	\$16,700.00		7750-567360	OCC
76001	COAST COMMUNITY COLLEGE DISTR	\$2,916.67		7750-567350	OCC
76002	HOME DEPOT THE	\$179.83		7750-443000	OCC
76003	ALONTI CAFE & CATERING	\$376.97		7750-565000	OCC
76004	WEST COAST LIGHTS AND SIRENS, INC	\$4,341.43		7750-564700	OCC
76005	BRADY INDUSTRIES OF CALIFORNIA LLC	\$837.76		7750-443000	OCC
76006	COAST COMMUNITY COLLEGE DISTR	\$2,916.67		7750-567350	OCC
76007	OCC ANCILLARY A/R	\$1,250.00	\$76,390.00	7750-568200	OCC
		\$7,600.00		7750-535000	OCC
		\$7,600.00		7750-537400	OCC
		\$10,000.00		7750-522500	OCC
		\$15,000.00		7750-560000	OCC

RATIFICATION/APPROVAL OF CHECKS
CCCD ENTERPRISE BOARD
JANUARY - MARCH 2024

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
		\$34,940.00		7750-535200	OCC
76008	OCC CO-CURRICULAR	\$85,540.00		7750-444500	OCC
76009	CCCD FOUNDATION	\$3,912.83		7750-535300	OCC
76010	ADRENALIN SPORTS APPAREL	\$3,334.86		7750-562400	OCC
76011	BURKE, WILLIAMS & SORENSEN, LLP	\$174.00		7750-566300	OCC
76012	COAST COMMUNITY COLLEGE DISTR	\$20,875.00		7750-567360	OCC
76013	COAST COMMUNITY COLLEGE DISTR	\$120.05		7750-567000	OCC
76014	ADRENALIN SPORTS APPAREL	\$235.97		7750-562400	OCC
76015	CARSON, DONALD	\$388.76		7750-524000	OCC
76016	AMAZON.COM	\$259.30		7750-567000	OCC
76017	COAST COMMUNITY COLLEGE DISTR	\$58,426.48		7000-202000	OCC
76018	COAST COMMUNITY COLLEGE DISTR	\$120.03		7750-567000	OCC
76019	LOPEZ WORKS INCORPORATED	\$13,775.00		7750-527500	OCC
76020	JOHNSON, STEPHANIE	\$353.48		7750-524000	OCC
76021	C R & R INCORPORATED	\$2,465.07		7750-527500	OCC
76022	SADDLEBACK GOLF CARTS	\$3,025.26		7750-524500	OCC

OCC Total: 783,525.21

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
6765	Ace Business Machines, Inc	\$465.00		3000-175500	GWC
6766	Canon Solutions America, Inc	\$141.74		3000-564300	GWC
6767	CR&R Inc	\$4,712.98		3000-527500	GWC
6768	E-SoftSys LLC	\$410.00		3000-564500	GWC
6769	Golden West College	\$75.00		3000-567000	GWC
6770	Paradise Embroidery & Screen P	\$2,261.18		3000-567000	GWC
6771	Ready Refresh	\$92.20		3000-534000	GWC
6772	So Cal Property Services	\$6,650.00		3000-527500	GWC
6773	SteamX, LLC	\$327.66		3000-524500	GWC
6774	CCCD	\$6,619.00	\$100,737.67	3000-501010	GWC
		\$75,699.08		3000-502000	GWC
		\$17,104.35		3000-507000	GWC
		\$1,315.24		3000-507010	GWC
6775	CCCD	\$9,820.73	\$13,154.06	3000-535300	GWC
		\$3,333.33		3000-567350	GWC
6776	GWC Trust	\$55,348.42	\$150,036.75	3000-535310	GWC
		\$75,705.00		3000-522510	GWC
		\$18,983.33		3000-522500	GWC
6777	CCCD	\$3,333.33		3000-567350	GWC
6778	GWC Trust	\$55,348.41	\$150,036.74	3000-535310	GWC
		\$75,705.00		3000-522510	GWC
		\$18,983.33		3000-522500	GWC

RATIFICATION/APPROVAL OF CHECKS
CCCD ENTERPRISE BOARD
JANUARY - MARCH 2024

CHECK #	VENDOR	AMOUNT	SPLIT	ACCOUNT	SITE
6779	Ready Refresh	\$92.20		3000-534000	GWC
6780	SteamX, LLC	\$442.29		3000-524500	GWC
6781	CCCD	\$3,333.33		3000-567350	GWC
6782	E-SoftSys LLC	\$410.00		3000-564500	GWC
6783	GWC Trust	\$55,348.42	\$150,036.75	3000-535310	GWC
		\$75,705.00		3000-522510	GWC
		\$18,983.33		3000-522500	GWC
6784	ODP Business Solutions	\$80.51		3000-567000	GWC
6785	Ready Refresh	\$73.96		3000-534000	GWC
6786	So Cal Property Services	\$9,040.00		3000-527500	GWC
6787	Canon Solutions America, Inc	\$22.99		3000-564300	GWC
6788	CCCD	(\$94.27)	\$104,491.91	3000-501000	GWC
		\$6,619.00		3000-501010	GWC
		\$78,934.97		3000-502000	GWC
		\$17,716.97		3000-507000	GWC
		\$1,315.24		3000-507010	GWC
6789	CR&R Inc	\$5,088.44		3000-527500	GWC
6790	E-SoftSys LLC	\$410.00		3000-564500	GWC
6791	Golden West College	\$50.00		3000-567000	GWC
6792	Bearcom	\$5,974.47		3000-567000	GWC
6793	CR&R Inc	\$5,205.90		3000-527500	GWC
6794	Golden Star Technology, Inc.	\$3,691.98	\$10,425.60	3000-567000	GWC
		\$6,733.62		3000-175500	GWC
6795	ODP Business Solutions	\$142.90		3000-567000	GWC
6796	Ready Refresh	\$73.02		3000-534000	GWC
6797	So Cal Property Services	\$6,650.00		3000-527500	GWC
6798	Canon Solutions America, Inc	\$19.81		3000-564300	GWC
6799	CCCD	\$8,744.85	\$12,078.18	3000-535300	GWC
		\$3,333.33		3000-567350	GWC
6800	Golden West College	\$649.32		3000-562500	GWC
6801	GWC Trust	\$55,348.42	\$150,036.75	3000-535310	GWC
		\$75,705.00		3000-522510	GWC
		\$18,983.33		3000-522500	GWC

GWC Total: \$897,262.64

OCC: \$ 783,525.21

GWC: \$ 897,262.64

TOTAL CHECKS: \$ 1,680,787.85

**CCCD ENTERPRISE BOARD
JANUARY - MARCH 2024**

Check Register Summary of Accounts according to Master Agreement

OCC	ACCOUNT	DESCRIPTION	AMOUNT
		<u>Master Agreement #8</u>	
	7750-535300	Management Oversight Fees	10,947.46
		<u>Master Agreement #10</u>	
	7750-444500	Purchases - Space Rent	222,404.00
		<u>Master Agreement #11</u>	
	7750-567350	Trademark License Fee	8,750.01
		<u>Master Agreement #22</u>	
	7000-202000	Accounts Payable - Payroll	186,578.21
	7750-535200	Management Fees	104,820.00
	7750-537400	Security	22,800.00
	7750-560000	Accounting/Tax Expense	45,000.00
		<u>Master Agreement #28</u>	
	7750-522500	Rent Expense - Bldg	30,000.00
		<u>Master Agreement #13 & 20</u>	
	7750-443000	Purchase Supplies	3,090.40
	7750-524000	Repair & Maint - Parking Lot	742.24
	7750-524500	Repair & Maint - Equipment	4,426.64
	7750-527500	Waste Disposal	51,563.54
	7750-535000	Maintenance	22,800.00
	7750-562400	Clothing/Uniforms	3,570.83
	7750-563500	Membership & Subscriptions	575.00
	7750-564700	Equipment - Purchase	4,341.43
	7750-565000	Food & Beverage	731.04
	7750-566300	Legal Fees	1,740.00
	7750-567000	Office Supplies	619.41
	7750-567360	Parking	54,275.00
	7750-568200	Public Relations	3,750.00
TOTAL OCC:			\$ 783,525.21

GWC	ACCOUNT	DESCRIPTION	AMOUNT
		<u>Master Agreement #8</u>	
	3000-535300	Management Oversight Fees	18,565.58
		<u>Master Agreement #10</u>	
	3000-522510	Rental - Parking Spaces	302,820.00
		<u>Master Agreement #11</u>	
	3000-567350	Trademark License Fee	13,333.32
		<u>Master Agreement #22</u>	
	3000-501000	Salaries - Contract	(94.27)
	3000-501010	Salaries - Management	13,238.00
	3000-502000	Salaries - Hourly	154,634.05
	3000-507000	Salaries - Fringe Benefits	34,821.32
	3000-507010	Salaries - Fringe Benefits (MGT)	2,630.48
	3000-535310	Campus Assessments	221,393.67
	3000-564500	Technology Software/Support	1,230.00
		<u>Master Agreement #28</u>	
	3000-522500	Rent - Facilities	75,933.32
		<u>Master Agreement #13 & 20</u>	
	3000-175500	Equipment	7,198.62
	3000-524500	Repair and Maintenance - Equipment	769.95
	3000-527500	Waste Disposal Service	37,347.32
	3000-534000	Services	331.38
	3000-562500	Conferences, Meetings & Mileage	649.32
	3000-564300	Service Maintenance Agreements	184.54
	3000-567000	Supplies	12,276.04
TOTAL GWC:			\$ 897,262.64