



Coast Community College District Enterprise, Inc.

BOARD OF DIRECTORS MEETING

January 26, 2011, 12:00 P.M.

BOARD OFFICE CONFERENCE ROOM

1370 Adams Avenue, Costa Mesa, CA 92626

MINUTES

I. Call to Order

The meeting was called to order at 12:04 p.m.

II. Roll Call

Mr. Cline – Present
Ms. Hilgendorf – Absent
Mr. Garmon – Present
Mr. Richesson – Absent
Dr. Currie – Present

Staff in Attendance: Dr. Dennis Harkins, W. Andrew Dunn, Kim Allen, Rich Pagel, Janet Houlihan, and Dr. Christian Teeter

III. Opportunity for Public Comment

There were no requests to address the Enterprise Board during Public Comment.

IV. Approval of Minutes from Meeting of November 16, 2010

On a motion by Mr. Cline and seconded by Mr. Garmon, the Board of Directors approved the minutes of the November 16, 2010 Meeting.

Members Voting Yes:	Mr. Cline, Mr. Garmon and Dr. Currie
Members Voting No:	None
Members Absent:	Ms. Hilgendorf, Mr. Richesson

V. Review of Enterprise Master Agreement, Management Agreement and Bylaws

The Board of Directors reviewed proposed changes to the Enterprise Master Agreement, Management Agreement and Bylaws.

After discussion, the Board of Directors requested that this item be brought back for further review at the May 12, 2011 meeting.

VI. Review of Revisions to Board Policy on Auxiliary Organizations

The Board of Directors reviewed proposed revisions to Board Policy on Auxiliary Organizations. On a motion by Dr. Currie and seconded by Mr. Cline, the Board of Directors appointed Mr. Garmon and Mr. Cline to an ad-

hoc committee to further review this policy and compile comments to be presented to the Coast Community College District Board of Trustees.

Members Voting Yes:	Mr. Cline, Mr. Garmon and Dr. Currie
Members Voting No:	None
Members Absent:	Ms. Hilgendorf, Mr. Richesson

VII. Management Fees

On a motion by Mr. Cline and seconded by Mr. Garmon, the Board of Directors approved to raise the Management Fee to 1½% of gross revenues from its operation of the Swap Meets.

Members Voting Yes:	Mr. Cline, Mr. Garmon and Dr. Currie
Members Voting No:	None
Members Absent:	Ms. Hilgendorf, Mr. Richesson

VIII. Appointment of Jane Burton as Secretary of the Enterprise Board of Directors

On a motion by Mr. Garmon and seconded by Mr. Cline, the Board of Directors approved the appointment of Jane Burton as Secretary of the Enterprise Board of Directors.

Members Voting Yes:	Mr. Cline, Mr. Garmon and Dr. Currie
Members Voting No:	None
Members Absent:	Ms. Hilgendorf, Mr. Richesson

IX. Swap Meet Operations Update

a) Golden West College

Ms. Houlihan provided a report on the GWC operations. She noted that there had been concerns with the Learning Resource Center Project on the campus. She has worked with her staff to make adjustments such that parking would not be significantly reduced, and noted that once the LRC is completed, there could be preferred parking spaces established. Parking stickers may be implemented. Ms. Houlihan noted that the Swap Meet was working closely with the Huntington Beach Police Department on compliance matters.

b) Orange Coast College

Mr. Pagel reported that the swap meet is sold out on all Sundays. He added that December was a very wet month, and impacted the number of folks coming to the Swap Meet, however, he added that January had improved for the vendors. Mr. Pagel confirmed that revenues are usually soft in January and February, but other months have consistent and stronger revenues. Mr. Cline asked about the swap meet on the Orange County Fairgrounds and Mr.

Pagel responded that this swap meet is more complementary to the Orange Coast College swap meet as opposed to being competition. Mr. Pagel noted that the Board of Trustees will be considering a parking fee increase.

X. Approval of Fiscal Year 2010-2011 Budget

On a motion by Dr. Currie and seconded by Mr. Cline, the Board of Directors voted to approve the budget, with recommendations for investment options from the Board.

Members Voting Yes:	Mr. Cline, Mr. Richesson, Dr. Currie
Members Voting No:	None
Members Absent:	Ms. Hilgendorf, Mr. Garmon

XI. Resolution on Ratification of Past Acts

On a motion by Mr. Garmon and seconded by Mr. Cline, the Board of Directors voted 3-0 to approve a resolution ratifying its past acts.

Members Voting Yes:	Mr. Cline, Mr. Richesson, Dr. Currie
Members Voting No:	None
Members Absent:	Ms. Hilgendorf, Mr. Garmon

XII. Discussion of Future Meeting Dates

After discussion, it was agreed that the next meeting of the Board of Directors would be held on Thursday, May 12, 2011 at 12:00 p.m., with future meetings to be held in September and December 2011.

XIII. Adjournment

There being no further business to discuss, it was moved by Mr. Garmon and seconded by Mr. Cline to adjourn the meeting at 1:01 p.m.

Members Voting Yes:	Mr. Cline, Mr. Garmon, Dr. Currie
Members Voting No:	None
Members Absent:	Ms. Hilgendorf, Mr. Richesson

Secretary of the Enterprise