CCDE

Coast Community College District Enterprise, Inc.

BOARD OF DIRECTORS MEETING

June 8, 2011

BOARD OFFICE CONFERENCE ROOM

1370 Adams Avenue, Costa Mesa, CA 92626

MINUTES

I.   Call to Order
The meeting was called to order at 12:04 p.m.

II.   Roll Call
Mr. Cline – Present
Ms. Hilgendorf – Present
Mr. Garmon – Present
Mr. Richesson – Absent
Dr. Currie – Present

Staff in Attendance: Dr. Dennis Harkins, Kim Allen, Dr. Rich Pagel, Helen Rothgeb, Colleen Rymas, Neal Kelsey, Janet Houlihan, and Dr. Christian Teeter

III.   Opportunity for Public Comment

Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE), addressed the Board of Directors regarding Swap Meet funds during Public Comment.

IV.   Approval of Minutes from Meeting of January 26, 2011

On a motion by Ms. Hilgendorf and seconded by Mr. Cline, the Board of Directors voted 4-0 to approve the minutes of the January 26, 2011 Meeting.

Members Voting Yes:	Ms. Hilgendorf, Mr. Cline, Mr. Garmon and Dr. Currie
Members Voting No:	None
Members Absent:	Mr. Richesson

V.   Appointment of Dr. Christian Teeter as Secretary of the Enterprise Board of Directors

On a motion by Mr. Cline and seconded by Ms. Hilgendorf, the Board of Directors voted 4-0 to approve the appointment of Dr. Christian Teeter as Secretary of the Enterprise Board of Directors.

Members Voting Yes:	Ms. Hilgendorf, Mr. Cline, Mr. Garmon and Dr. Currie
Members Voting No:	None
Members Absent:	Mr. Richesson

VI. Swap Meet Operations Update

a) **Golden West College**
Staff provided updates to the Directors on the swap meet operations at Golden West College.

b) **Orange Coast College**
Staff provided updates to the Directors on the swap meet operations at Orange Coast College.

VII. Enterprise Corporation Financial Update and Review of 2011-12 Budget

Kim Allen provided a financial update and review of the 2011-12 Budget for the Enterprise Corporation to the Board of Directors.

On a motion by Mr. Cline and a second by Mr. Garmon, the Board of Directors voted 4-0 to approve the 2011-12 Budget for the Enterprise Corporation.

Members Voting Yes: Ms. Hilgendorf, Mr. Cline, Mr. Garmon, Dr. Currie
Members Voting No: None
Members Absent: Mr. Richesson

VIII. Review of Enterprise Master Agreement, Management Agreement and Bylaws

The Board of Directors of the Enterprise received the Enterprise Master Agreement, Management Agreement and Bylaws prepared by the District General Counsel.

IX. Approval of Enterprise Insurance Policies

Colleen Rymas, of Coast Community College District Risk Services, provided an overview of insurance policy options to the Board of Directors.

On a motion by Ms. Hilgendorf and seconded by Mr. Cline, the Board of Directors voted 4-0 to move the Enterprise Insurance Policy for Directors and Officers from Philadelphia Insurance to Zurich Insurance for the time period July 1, 2011 to July 1, 2012 with a $10,000 deductible.

Members Voting Yes: Ms. Hilgendorf, Mr. Cline, Mr. Garmon, Dr. Currie
Members Voting No: None
Members Absent: Mr. Richesson

On a motion by Mr. Cline and seconded by Ms. Hilgendorf, the Board of Directors voted 4-0 to renew the Enterprise Swap Meet Vendors General Liability Policy with Scottsdale Insurance for the time period July 1, 2011 to July 1, 2012, with a $2,500.00 deductible.

Members Voting Yes:	Ms. Hilgendorf, Mr. Cline, Mr. Garmon, Dr. Currie
Members Voting No:	None
Members Absent:	Mr. Richesson

X. Resolution on Ratification of Past Acts

On a motion by Mr. Cline and seconded by Mr. Garmon, the Board of Directors voted 4-0 to approve a resolution ratifying its past acts.

Members Voting Yes:	Ms. Hilgendorf, Mr. Cline, Mr. Garmon, Dr. Currie
Members Voting No:	None
Members Absent:	Mr. Richesson

XI. Set Future Meeting Dates

No date was set.

XII. Adjournment

There being no further business to discuss, it was moved by Ms. Hilgendorf and seconded by Mr. Garmon to adjourn the meeting at 12:50 p.m.

Members Voting Yes:	Ms. Hilgendorf, Mr. Cline, Mr. Garmon, Dr. Currie
Members Voting No:	None
Members Absent:	Mr. Richesson

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Secretary of the Enterprise