



Coast Community College District Enterprise, Inc.

BOARD OF DIRECTORS MEETING

November 16, 2011

BOARD OFFICE CONFERENCE ROOM

1370 Adams Avenue, Costa Mesa, CA 92626

MINUTES

I. Call to Order

The meeting was called to order at 12:10 p.m.

II. Roll Call

Mr. Cline - Present

Ms. Hilgendorf - Present

Mr. Yokoyama - Present

Dr. Teeter- Present

Mr. Nguyen- Arrived at 12:30 p.m.

In Attendance

Kim McCord, Trustee Jerry Patterson, Doug Bennett, Dr. Jack P. Lipton, Dr. Richard Pagel, and Andrew Dunn.

III. Opportunity for Public Comment

None.

IV. Approval of Minutes of November 2, 2011 Board of Directors Meeting

On a motion by Mr. Yokoyama and seconded by Ms. Hilgendorf, the Board of Directors voted 4-0 to approve the Minutes of the November 2, 2011 Board of Directors Meeting.

Members Voting Yes:	Ms. Hilgendorf, Mr. Cline, Mr. Yokoyama, and Dr. Teeter
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Members Voting No:	None
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Members Absent:	Mr. Nguyen
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V. Update from Vasquez & Company concerning request to Internal Revenue Service for Private Letter Ruling

Mr. Luke provided an update regarding a pending letter that will be submitted to the Internal Revenue Service and agreed to provide a final draft to Directors for review prior to submission to Internal Revenue Service.

VI. Approval of Master Agreement with the Coast Community College District and Coast Community College District Foundation

On a motion by Mr. Yokoyama and seconded by Dr. Teeter, the Board of Directors voted 4-0 to approve the Master Agreement between the Coast Community College District and Coast Community College District Foundation.

Members Voting Yes:	Ms. Hilgendorf, Mr. Cline, Mr. Yokoyama, and Dr. Teeter
Members Voting No:	None
Members Absent:	Mr. Nguyen

VII. Authorization to Petition Coast Community College District Board of Trustees for “Good Standing” Status as an Auxiliary Organization

On a motion by Dr. Teeter and seconded by Ms. Hilgendorf, the Board of Directors voted 4-0 to authorize a petition to the Coast Community College District Board of Trustees for “Good Standing” status as an Auxiliary Organization.

Members Voting Yes:	Ms. Hilgendorf, Mr. Cline, Mr. Yokoyama, and Dr. Teeter
Members Voting No:	None
Members Absent:	Mr. Nguyen

VIII. Approval of Revisions to the Bylaws of the Coast Community College District Enterprise Incorporated

On a motion by Mr. Yokoyama and seconded by Ms. Hilgendorf, the Board of Directors voted 5-0 to approve the Bylaws in their entirety with the revisions to Bylaws Sections 3.2 and 3.4 contingent upon subsequent approval by the Shareholders. Once the Bylaws are finished and approved by the majority of the Shareholders then the States Chancellors Office will be notified of the revised Bylaws.

Members Voting Yes:	Ms. Hilgendorf, Mr. Cline, Mr. Yokoyama, Mr. Nguyen and Dr. Teeter
Members Voting No:	None
Members Absent:	None

IX. Authorization of Design of Restrooms and Reimbursement Approval to the Coast Community College District for Agreement with Bundy-Finkel Architects, for Design of Restrooms to Support the Operations of the Orange Coast College Swap Meet.

On a motion by Dr. Teeter and seconded by Ms. Hilgendorf, the Board of Directors voted 5-0 to authorize the design of the restrooms and to approve reimbursement to the Coast Community College District for agreement with Bundy-Finkel Architects, for design of restrooms to support the operations of the Orange Coast College Swap Meet.

Members Voting Yes:	Ms. Hilgendorf, Mr. Cline, Mr. Yokoyama, Mr. Nguyen and Dr. Teeter
Members Voting No:	None
Members Absent:	None

X. Set Future Meeting Dates

The Secretary of the Board was advised to schedule a meeting for February 2012.

XI. Adjournment

There being no further business to discuss, it was moved by Mr. Yokoyama and seconded by Mr. Nguyen to adjourn the meeting at 12:55 p.m.

Members Voting Yes:	Ms. Hilgendorf, Mr. Cline, Mr. Yokoyama, Mr. Nguyen, and Dr. Teeter.
Members Voting No:	None
Members Absent:	None

Secretary of the Enterprise