



Coast Community College District Enterprise, Inc.

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## **SHAREHOLDERS ANNUAL MEETING**

**September 15, 2022**

**Zoom**

**1370 Adams Avenue, Costa Mesa, CA 92626**

### **MINUTES**

#### **1. Call to Order**

The meeting was called to order at 11:07 a.m.

#### **2. Roll Call**

**Present:**

Ms. Ronnetta Johnson representing the District Foundation, and Trustee Jerry Patterson representing the Coast Community College District.

**Absent:**

Dr. Ira Toibin

**Also in Attendance:**

Janet Houlihan, Dr. Rich Pagel, Erik Fallis, Dr. Jack Lipton, Rachel Snell, Regina Blankenhorn, Student Trustee Fuentes-Perez, Lorena Ortega and Jane Burton.

#### **3. Opportunity for Public Comment**

There were no requests to address the Shareholders.

#### **4. Authorization under Brown Act, Government Code § 54953(e), for Conducting Board Meetings Remotely Due to the COVID-19 Emergency Because Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees**

On a motion by Trustee Patterson, seconded by Ms. Johnson, the Shareholders found that the State of Emergency continued to directly impact their ability to meet safely in person, and authorized conducting this meeting via zoom.

Members Voting Yes: Trustee Patterson and Ms. Johnson

Members Voting No: None

Members Absent: Dr. Toibin

#### **5. Approval of Minutes**

On a motion by Trustee Patterson, seconded by Ms. Johnson, the Shareholders approved the minutes from the Annual Meeting held on October 30, 2021.

Members Voting Yes: Trustee Patterson and Ms. Johnson  
Members Absent: Dr. Toibin

**6. Nomination and Re-Appointment of Directors to the Coast Community College District Enterprise Corporation**

On a motion by Trustee Patterson, seconded by Ms. Johnson, the Shareholders re-appointed Mr. David Cline, Ms. Arlis Reynolds and Mr. Richard Armendariz to serve as Directors to the Coast Community Enterprise Corporation for another two-year term from November 12, 2022 through November 12, 2024, and also appointed Ms. Lorena Ortega as Director to complete the term of Mr. Rick Kapko, ending September 30, 2023. The Shareholders welcomed Ms. Ortega to the Enterprise Board.

Members Voting Yes: Trustee Patterson and Ms. Johnson  
Members Voting No: None  
Members Absent: Dr. Toibin

**7. Operational Update from the Coast Community College District Enterprise Officers**

Ms. Janet Houlihan and Dr. Pagel provided the Shareholders with an update regarding the swap-meets, reporting that both were doing well and the operational teams had done a great job reaching out to vendors and working with the teams. It was noted that they were working on some staffing issues related to the closures due to the Covid-19 pandemic. Additionally, based on recommendation from the Board of Directors, they were currently looking at options to raise vendor fees due to increases in operating costs.

**8. Adjourn**

On a motion by Ms. Johnson, seconded by Trustee Patterson, the Shareholders voted to adjourn the meeting at 11:30 a.m.

Members Voting Yes: Trustee Patterson and Ms. Johnson  
Members Voting No: None  
Members Absent: Dr. Toibin

  
Secretary of the Enterprise