



Coast Community College District Enterprise, Inc.

BOARD OF DIRECTORS REGULAR MEETING

September 14, 2023 at noon

Board Office Conference Room, Coast Colleges District Office

1370 Adams Ave., Costa Mesa, CA 92626

MINUTES

1. Call to Order and Roll Call

The meeting was called to order at 12:00 p.m.

Present:

Regina Blankenhorn, Richard Armendariz, Lorena Ortega, David Cline, Chancellor Yamamura

Absent: Student Trustee John Bruning

In Attendance:

Dr. Rich Pagel, Julie Clevenger, Janet Houlihan, Rachel Snell, Paul Wisner, Maira De La Torre, Dr. Jack Lipton, Meridith Randall, Marlene Drinkwine, Ruben Barriga, Rick Hicks, Trustee Moreno, Shannon O'Connor, Crystal Crane

2. Opportunity for Public Comment

There were no requests to address the Enterprise Board.

3. Approval of Minutes from Regular Meeting of July 13, 2023

On a motion by Mr. Armendariz, seconded by Ms. Ortega the Board of Directors voted to approve the minutes from the July 13, 2023 Board of Directors Meeting Minutes.

Motion passed unanimously with the following vote:

Ayes:	Ms. Blankenhorn, Mr. Armendariz, Ms. Ortega, Mr. Cline, and Chancellor Yamamura
Nos:	None
Abstain:	None
Absent:	Student Trustee John Bruning

4. Review, Discussion and Possible Action Regarding Annual Insurance Policies, to Include Ramifications of the Premium Increases, Funding Sources, and Clarification of D&O Coverage (Craig Morris, Marsh & Associates)

Mr. Craig Morris from Marsh & Associates began the presentation with an updated Renewal Proposal for September 30, 2023 to September 30, 2024 for the Enterprise Corporation. Due to technical difficulties this item would be discussed at a later date.

5. Report on the New CCCD Auditors

Dr. Rich Pagel discussed the CCCD decision to replace the current external auditors with another company. The item would be up for review and approval at the next Regular Board of Trustees meeting. Once the new external auditor for the District was approved by the Board of Trustees, the Enterprise Board would vote at the next Enterprise Board of Directors meeting.

6. Report on the Annual Shareholders Meeting of September 14, 2023.

The Annual Shareholders Meeting was held the same day as the Regular Board of Directors meeting on September 14, 2023.

Dr. Rich Pagel shared the news that a new Director was appointed to the Enterprise Board, Mr. Mike Carey. Director Blankenhorn and Director Ortega's terms were extended for another two years.

7. Election of Chair and Vice Chair of the Enterprise Board of Directors

Mr. David Cline nominated Ms. Regina Blankenhorn as the Chair for the Enterprise Corporation. The motion was seconded by Mr. Richard Armendariz.

Motion passed unanimously with the following votes:

Ayes:	Ms. Blankenhorn, Mr. Armendariz, Ms. Ortega, Mr. Cline, and Chancellor Yamamura
Nos:	None
Abstain:	None
Absent:	Student Trustee John Bruning

Ms. Blankenhorn moved to appoint Ms. Lorena Ortega as the Vice Chair of the Enterprise Board of Directors. The motion was seconded by Mr. Cline.

Motion passed unanimously with the following votes:

Ayes:	Ms. Blankenhorn, Mr. Armendariz, Ms. Ortega, Mr. Cline, and Chancellor Yamamura
Nos:	None
Abstain:	None

Rich Pagel opened the discussion with Shannon O'Connor and Crystal Crane from the CCCD Human Resources Department to update the Enterprise Board of Directors on recent and ongoing efforts by the HR Department to develop and adjust the Professional Expert salary schedules.

This topic was discussed at length and more information would be brought back for further discussion at the next Enterprise Board of Directors meeting.

13. Future Agenda Items

- Professional Expert Salary Discussion
- Written Resignation from Arlis Reynolds
- Bylaws Review for Alignment with Assessment Language and Financials
- Trends on Revenue - Based on inflation and Expenses

14. Future Meeting Date

The next Enterprise Board of Directors meeting was scheduled for Thursday, November 30, 2023, at 12:00 pm (noon) in person.

15. Adjournment

The meeting was adjourned at 1:03 p.m.


Julie Clevenger, Secretary of the Enterprise