



Coast Community College District Enterprise, Inc.

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## **MINUTES**

### **Regular Meeting of the Board of Directors**

**Thursday, June 12, 2025, at 12:00 p.m.**

**1370 Adams Ave., Costa Mesa, Ca. 92626, Chancellor's Conference Room**

#### **1. Roll Call**

Chair Regina Blankenhorn called the meeting to order at 12:02 p.m.

**Present:** Richard Armendariz (joined at 12:06 p.m.), Regina Blankenhorn, Mike Carey, Student Trustee Thalia Espinoza, Lorena Ortega

**Absent:** David Cline, Chancellor Yamamura

#### **In Attendance:**

Ruben Barriga, Julie Clevenger via telephone, Maira De La Torre, Ricky Goetz, Rick Hicks, Rachel Kubik, Dr. Jack Lipton, Rich Pagel, Rachel Snell.

#### **2. Opportunity for Public Comment**

There were no requests to address the Enterprise Board.

#### **3. Appointment of Enterprise Corporate Officers Pursuant to Article V of the Bylaws:**

On a motion by Ms. Ortega seconded by Mr. Carey, the Board of Directors voted to elect the Corporate Officers:

- a. Rick Hicks, President
- b. Rich Pagel, Vice President
- c. Rachel Kubik, Chief Financial Officer (continuation of office)
- d. Ricky Goetz, Secretary

Motion passed unanimously with the following votes:

Ayes: Ms. Blankenhorn, Mr. Carey, Student Trustee Espinoza, and Ms. Ortega

Nos: None

Abstain: None

Absent: Mr. Armendariz, Mr. Cline, Chancellor Yamamura

#### **4. Approval of Minutes from Special Meeting of March 20, 2025 (Attachment #1)**

On a motion by Mr. Carey seconded by Ms. Ortega, the Board of Directors voted to approve the minutes from the Regular Meeting of March 20, 2025.

Motion passed unanimously with the following votes:

Ayes: Ms. Blankenhorn, Mr. Carey, Student Trustee Espinoza, and Ms. Ortega  
Nos: None  
Abstain: None  
Absent: Mr. Armendariz, Mr. Cline, Chancellor Yamamura

**5. Swap Meet Operational Update**

- a) **Golden West College** (Rick Hicks):  
Pull from recording...ask Regina for preference on summary...
- b) **Orange Coast College** (Rich Pagel)  
Pull from recording...

**6. Financial Reports, and Report and Ratification of Staff Board Deliverables per Master Agreement Requirements, Sections 8, 10, 11, 13, 20 and 28** (*Rachel Kubik*) (Attachment #2)

Rachel Kubik gave an overview of the financials for the Enterprise Board.

- **Financials Quarterly Reports**
- **Deliverables per Master Agreement**

On a motion by Mr. Carey seconded by Ms. Ortega the Board of Directors voted to approve the deliverables as presented and ratify the purchase orders and checks.

Motion passed unanimously with the following votes:

Ayes: Mr. Armendariz, Ms. Blankenhorn, Mr. Carey, Student Trustee Espinoza, and Ms. Ortega  
Nos: None  
Abstain: None  
Absent: Mr. Cline, Chancellor Yamamura

**7. Update of Amended Enterprise Master Agreement (dated April 29, 2021) Appendix B "District Employees Working for the Enterprise"** (*Rick Hicks and Rich Pagel*)

The Board was presented with the updated Appendix B for both campuses as a receive-and-file item.

**8. 2025-2026 Budget Review and Approval** (*Rachel Kubik*)

It was moved by Ms. Ortega and seconded by Ms. Blankenhorn to amend the agenda to place Item 9, Space Fee Increase Approvals (Rick Hicks and Rich Pagel), before Item 8, 2025-2026 Budget Review and Approval (Rachel Kubik). The motion was approved by the following vote:

Ayes: Mr. Armendariz, Ms. Blankenhorn, Mr. Carey, Student Trustee Espinoza, and Ms. Ortega  
Nos: None  
Abstain: None

Absent: Mr. Cline, Chancellor Yamamura

Rachel Kubik provided an overview of the 2025-2026 CCCD Enterprise, Inc. tentative budget.

On a motion by Mr. Carey, seconded by Ms. Ortega, the Board of Directors voted to approve the 2025-2026 budget.

Motion passed unanimously with the following votes:

Ayes: Mr. Armendariz, Ms. Blankenhorn, Mr. Carey, Student Trustee Espinoza, and Ms. Ortega

Nos: None

Abstain: None

Absent: Mr. Cline, Chancellor Yamamura

#### **9. Space Fee Increase Approvals** (*Rick Hicks and Rich Pagel*)

The Board of Directors received and filed the report.

#### **10. CCCD Foundation Presentation** (*Julie Clevenger*) (Attachment #3)

Julie Clevenger, Interim Executive Director of the CCCD Foundation, presented on the CCCD Foundation Annual Report.

#### **11. Future Agenda Items**

- a. Discussion and Approval of Insurance (Director and Officer and Liability)
- b. CCCD Internal Auditor Swap Meet Review and Memo
- c. Appointment of Board of Directors/Elections??

#### **12. Future Meeting Date**

The next Enterprise meeting was scheduled for Thursday, August 28, 2025 at noon.

#### **13. Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board of Directors recessed to Closed Session at 1:00 p.m. to discuss the following:

##### **Conference with Legal Counsel: Anticipated Litigation**

**Significant exposure to litigation pursuant to sub-sections "d-2" and "e-2" of Government Code § 54956.9**

**One Case: Claim by Camren McDonald**

##### **Conference with Legal Counsel: Existing Litigation**

**Pursuant to sub-section "d-1" of Government Code § 54956.9**

***Maria Del Refugio Cacho vs. Coast CCD et al., Orange County Superior Court***  
**Case No. 30-2025-01453203**

**14. Reconvene to Open Session**

The meeting was reconvened by Chair Blankenhorn at 1:16 p.m.

**15. Report of Action in Closed Session (if any)**

No action taken.

**16. Adjournment**

Chair Blankenhorn adjourned the meeting at 1:16 p.m.



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Ricky Goetz, Secretary of the Enterprise