
ACCREDITATION COMMITTEE MINUTES

Coast Community College District
Regular Meeting of the Accreditation Committee

Date: Tuesday, January 14, 2014 at 3:00 p.m.

Board Conference Room
1370 Adams Avenue, Costa Mesa, CA 92626

Procedural Matters

1. **Call to Order** – The meeting was called to order by Trustee Hornbuckle at 3:00 p.m.

2. **Roll Call**

Trustees Present: Trustee Mary Hornbuckle and Trustee Lorraine Prinsky

Trustees Absent: None

In Attendance: Dr. Andreea Serban, Vice Chancellor of Educational Services and Technology; Mr. Tanner Kelly, Student Trustee; Ms. Ann Holliday, Coastline Faculty; Mr. Wes Bryan, Golden West College President; Ms. Georgie Monahan, Orange Coast College Faculty/Public Relations Coordinator; Dr. Kay Nguyen, Golden West College Administrative Director of Research, Planning, and Institutional Effectiveness; Dr. Gayle Berggren, Coastline Faculty; Ms. Margaret Lovig, Coastline Faculty; Mr. Ron Lowenberg, Golden West College Criminal Justice Dean; Ms. Julie Frazier-Mathews, Board Secretary; Dr. John Weispenning, Orange Coast College Vice President of Instruction, and Ms. Ryah Cooley, Orange County Register Reporter.

3. **Opportunity for Public Comment**

Mr. Kelly had several questions regarding Item number 5.

4. **Approval of Minutes: November 12, 2013**

On a motion by Trustee Prinsky and seconded by Trustee Hornbuckle the Committee approved the Minutes of the November 12, 2013 Accreditation Committee Meeting.

Motion carried with the following vote:

Aye: Trustee Hornbuckle and Trustee Prinsky

No: None

Absent: None

5. **Update of Responses to ACCJC District Recommendations**

Dr. Serban reported that all District level Recommendations had been met and that the Task Force had the evidence to support their conclusions for each Recommendation. She indicated that the final version of the District Recommendations would come for adoption at the February 19th Board Meeting. She added that the four-year plan would be on the February 5th Board Meeting Agenda, and she hoped that it would reflect the way Board Agenda items would be submitted.

Ms. Monahan mentioned that more editing was needed on the Commission Recommendation.

The Task Force from each College provided a verbal report on their campus' Recommendations.

Dr. Weisfenning reported that Orange Coast College had finished their third draft, and they were making great progress.

Dr. Nguyen provided a verbal report on Golden West College's Recommendations. She indicated they had five Recommendations, and their first draft would be completed soon. Dr. Nguyen added that Golden West was making progress, and they had already developed their long range Financial Plan and Enrollment Management Plan to meet the remaining Recommendations.

Dr. Berggren reported that Coastline had completed their draft and it was currently being edited. She stated that Coastline had one Recommendation, which was the hiring of the full time faculty, and indicated that the Recommendation had been written, but the Senate had not reviewed it yet.

6. Status of Revisions or Creation of Board Policies and Administrative Procedures

Dr. Serban reported that more time was needed to draft the four-year plan. She indicated that the four-year plan would be on the February 5th Board Meeting Agenda.

Dr. Serban added that the Accreditation follow up visit would most likely take place in April because the report was due March 15th. She pointed out that the follow up visits would focus on the Recommendations that our District needed to address.

7. Discuss and Possible Action to Approve Proposed Meeting Dates for 2014

Dr. Serban advised that it would be best for the Committee to meet on July 15, 2014 instead of July 8, 2014 if they wanted to discuss the ACCJC letter, indicating that it would be mailed to Board Members as soon as it was received.

On a motion by Trustee Prinsky and seconded by Trustee Hornbuckle the Committee agreed not to meet on March 11, 2014, May 13, 2014, and July 8, 2014 and voted to meet on April 1, 2014 and July 15, 2014 at 3:00 p.m.

Motion carried with the following vote:

Aye: Trustee Hornbuckle and Trustee Prinsky
No: None
Absent: None

- a. Tuesday, April 1, 2014 at 3:00 p.m.
- b. Tuesday, July 15, 2014 at 3:00 p.m.
- c. Tuesday, September 9, 2014 at 3:00 p.m.
- d. Wednesday, November 12, 2014 at 3:00 p.m.

Depending on the outcome of the ACCJC report, the Committee would decide whether or not to meet in September or November.

8. Future Agenda Items

The Committee would prepare for the Accreditation Visits at the next Accreditation Committee meeting.

The Committee agreed to add the new Accreditation Standards to the July 15, 2014 Accreditation Committee Meeting agenda.

9. Adjourn

There being no further business, it was moved by Trustee Prinsky and seconded by Trustee Hornbuckle to adjourn the meeting.

Motion carried with the following vote:

Aye: Trustee Hornbuckle and Trustee Prinsky
No: None
Absent: None

The meeting adjourned at 3:37 p.m.

Secretary of the Board of Trustees