
ACCREDITATION COMMITTEE MINUTES

**Coast Community College District
Special Meeting of the Accreditation Committee
Date: April 8, 2013 at 3:30 p.m.
Board of Trustees Office Conference Room
1370 Adams Avenue, Costa Mesa, CA 92626**

Procedural Matters

1. **Call to Order-** The meeting was called to order by Chair Hornbuckle at 3:30 p.m.

2. **Roll Call**

Trustees Present: Ms. Mary Hornbuckle and Dr. Lorraine Prinsky
Trustees Absent: None

In Attendance: Vice Chancellor of Educational Services and Technology, Dr. Andreea Serban; Board Secretary, Ms. Julie Frazier-Mathews; Orange Coast College Vice President of Instruction, Dr. John Weispfenning; Orange Coast College President, Dr. Dennis Harkins, and Golden West College President, Mr. Wes Bryan.

3. **Opportunity for Public Comment**

There were no requests to address the Committee during Public Comment.

4. **Approval of Minutes: March 13, 2013**

On a motion by Chair Hornbuckle and seconded by Dr. Prinsky, the Committee approved the Minutes of the March 13, 2013 Accreditation Committee Meeting.

Motion carried with the following vote:

Aye: Trustee Hornbuckle and Dr. Prinsky
No: None
Absent: None

5. **Discussion of Accreditation Visits**

a) Exit Reports (Next Steps)

Dr. Serban advised that next steps could not be determined until the Exit Reports and the ACCJC letter had been released in early July 2013.

b) Policies

1. BP 2745 Board Self Evaluation
 2. Renumbering and Restructuring of Current Board Policies and Administrative Procedures to be implemented in May
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3. Schedule for Review and Update of all Current Board Policies and Administrative Procedures under the Board of Trustees Chapter

The Committee members discussed the renumbering and restructuring of the current District Board Policies and Administrative Procedures and the review schedule.

Dr. Serban informed the Committee that she had been collaborating with Ms. Frazier-Mathews in renumbering and restructuring the current Board Policies and Administrative Procedures. She shared that they had met with Ms. Jane Burton, Ms. Paula Brady, Ms. Nancy Sprague, and Ms. Nancy Hill. Dr. Serban further shared that the changes to the chapter, location, number or title would be implemented in May as to not cause any confusion for the Accreditation team.

Trustee Hornbuckle asked that Dr. Serban include a cover letter with her presentation on policy changes to the Trustees at the Board Meeting of May 1, 2013.

6. Set Future Meeting Dates

a. Planning for Future Committee Meetings

The next meeting of the Accreditation Committee was scheduled for Tuesday, July 30, 2013 at 3:30 p.m.

b. Possible Board Meetings Regarding Action Taken

May 1, 2013 Board Meeting

7. Adjourn

There being no further business, it was moved by Dr. Prinsky and seconded by Chair Hornbuckle to adjourn the meeting.

Motion carried with the following vote:

Aye:	Trustee Hornbuckle and Dr. Prinsky
No:	None
Absent:	None

The meeting adjourned at 4:30 p.m.

Secretary of the Board of Trustees