

---

# **CAREER TECHNICAL EDUCATION COMMITTEE MINUTES**

---

**Coast Community College District**

**Special Meeting of the Career Technical Education Committee**

**Date: October 20, 2009 2:00 p.m.**

**Board of Trustees Office Conference Room**

**1370 Adams Avenue, Costa Mesa, CA 92626**

## **Procedural Matters**

### **1. Call to Order**

Chair Howald called the meeting to order at 2:00 p.m.

### **2. Roll Call**

In Attendance: Chair Walt Howald, Board President and Vice Chair Jim Moreno, Board Vice President Dr. Lorraine Prinsky, Interim Chancellor Dr. Ding-Jo Currie, Interim Associate Vice Chancellor John Breihan, Coastline Community College Dean Dr. Joumana McGowan, Orange Coast College Dean Kevin Ballinger, Orange Coast College CTE Director Corine Doughty, Orange Coast College Dean of Technology Dr. Doug Benoit, Coastline Community College Acting President Kevin McElroy, Coastline Community College Vice President of Instruction Dr. Cheryl Babler, Coastline Community College Dean Tom Snyder, Golden West College President Wes Bryan, Golden West College Vice President of Instruction Dr. Lois Miller, District Marketing and Public Relations Director Martha Parham, and Secretary of the Board of Trustees Christian Teeter.

### **3. Public Comment**

Public Comment: Mr. Howald passed out a Memorandum from Sean Fitzgerald of Townsend Public Affairs. At the request of Mr. Moreno and Mr. Howald, the Memorandum is attached as a part of the public record for this Committee meeting.

### **4. Approval of Minutes: Meeting of September 10, 2009**

The Committee reviewed the minutes of September 10, 2009. It was moved by Mr. Moreno and seconded by Mr. Howald to approve the minutes. The Committee approved the minutes for the meeting of September 10, 2009.

---

## **5. Follow Up Report – Allied Health Grant Proposal**

Mr. Snyder indicated that many organizations and other community colleges, as well as the state academic senate, contributed to the efforts to submit the Allied Health Proposal. The District would receive \$2,000,000 for this project if awarded. Mr. Snyder thanked Golden West College and Orange Coast College staff for their participation in the project. Mr. Snyder commented that this would be an exciting proposal if funded, and that the state released six Request for Proposals from different agencies in California as part of a coordinated effort of the Governor and Senate President Pro-Tem's office to enhance agency coordination. Mr. Snyder expressed thanks to State Vice Chancellor Mr. Jose Millan for inviting the District to submit the proposal.

Mr. Howald thanked Mr. Snyder for his leadership and following up on this item. Mr. Howald asked if the methodology involved in this would be part of the future, in terms of the way that the State hopes to do business. Mr. Snyder noted that there would be a major effort on behalf of the State to obtain stimulus funds, and that coordination amongst agencies would likely be part of future opportunities. Mr. Snyder emphasized that the voice of community colleges must be heard and that our organizations would be a sufficient part of any future opportunities.

Mr. Moreno asked for suggestions on who the District would contact in terms of community colleges being included in future opportunities. Mr. Snyder suggested that the Board contact the State Assembly Speaker and State Senate President Pro-Tem to express support for future opportunities in this area for community colleges. Mr. Moreno asked Mr. Snyder to draft some letters for the Board to submit to increase advocacy of these issues.

Mr. Snyder indicated that discussions had occurred concerning the American Graduation Initiative, and that there are opportunities that should be submitted for funding on a District-wide level. There would be opportunities in the whole District, concerning students and how they are treated. Mr. Howald commented that this would be a suggestion for a future committee agenda, specifically, Elements to be Addressed for Students Concerning the American Graduation Initiative on a District-wide Basis. Mr. Howald further requested that the Committee be updated at its next meeting on the District's planning with respect to the American Graduation Initiative.

## **6. Green California Community College Summit Report**

Updates were provided to the Committee on the Green California Community College Summit. Dr. McGowan described the conference and various topics that were covered at the event. She focused on issues related to a Green Workforce, in order to understand demand for programs for such opportunities. She further noted that Green building was a key area discussed at the conference, as well as updated LEED certifications. Recommendations were made for new curriculum in the LEED area as well. Dr. McGowan noted that presenters focused on research taking place in Green initiatives. Further, Dr. McGowan commented that it was reported that California was the most innovative state in the nation concerning Green technologies. She also noted that presenters focused on retraining for existing employees – to help businesses implement Green elements as they progress. She noted that there were five areas: transportation, construction, manufacturing, professional and business services, and

leisure/hospitality (focused on water/energy consumption recycling). Dr. McGowan noted that there was an estimate for 450,000 to 1,000,000 new jobs in California over the next two decades. Mr. McElroy noted that Dave Kant, Coastline's Director of Maintenance & Operations, attended the event and brought back information that could be helpful in the construction of the Coastline College Newport Beach Learning Center. Mr. Howald said he would be interested in seeing the cost differences in terms of building the Newport Learning Center with Green technologies, compared to traditional methods at the November 17 CTE Meeting. Mr. McElroy noted that the architects commented a LEED Silver Rating would be attained at approximately no additional cost, but Gold and Platinum ratings have higher costs. Mr. Ballinger expressed confidence in the ability of the LPA architectural firm, in building Green edifices.

#### **7. Scholarship and Partnership for Green CTE Programs and Students**

Dr. Currie noted that this item was follow up on previous discussions with Southern California Edison. Mr. Breihan noted that Edison International is initiating a program to provide scholarship monies, the Green Jobs Education Initiative, and will provide \$100,000 to ten community colleges, to provide 50 students two year grants. This is for low-income students and displaced workers. Mr. Breihan noted that it is a competitive process. It is a competitive process. Mr. Breihan noted that there could be concerned in finding 50 low income students that would qualify in any one college, so a proposal is being placed as a District including all three colleges in this proposal. This would better enable the District to better qualify for the program. The proposal was due on October 27, and SCE will name the successful recipients in December.

#### **8. CTE Advisory Committee Appreciation**

Dr. Currie noted that the District and Board would be expressing appreciation for volunteers involved in Career Technical Education advisory to the District. She noted that the possible dates would occur in March 2010. A list of volunteers was being gathered. The Committee tentatively set the date of March 10, 2010 at 6:00 p.m.

#### **9. Report of Waitlist of CTE Programs at all Three Colleges**

Ms. Doughty provided the Committee with a wait list with combined sections and the number of students. She noted that it was broken down by divisions and departments. The information she provided was effective roughly September 17, 2009. Mr. Howald thanked Ms. Doughty for providing the wait-list. Dr. Miller noted that in nursing programs at Golden West College there are over 800 applications and only 62 seats for the college's nursing program. She noted that 48 are district-funded and the remaining are funded by a state grant. Mr. Moreno asked what happens to those on the wait-list. Dr. Miller indicated that some students give up and go to other colleges. She noted that while students wait at Golden West, they take pre-requisites for other science courses at the college, helping overall enrollments.

Dr. McGowan noted that there were 24 classes closed with approximately 20 students that were not able to be added. She commended the faculty that accommodated as much as they could requests from students.

Mr. Breihan noted that the Banner 8 System has an intricate wait-list process that can be helpful to students, in order to provide opportunities for them to get into that class.

**10. Creative Suggestions/Ideas to Respond to Inquiries from the Public on Waitlist/Space Issues**

Mr. Howald noted that the District should know responses to these issues, and secondly, what ideas are available to help solve the challenges of waitlists and shortfalls. Mr. Ballinger noted that the faculty has over 100% enrollment in many cases, and that the District is maintaining as many as it can and working a budget. He noted that the colleges could be growing at 5% or more in an ideal situation. Mr. Ballinger noted that as a District, there are many unfunded FTES. For the public, it is nice for them to know that the colleges are taking many free students. Mr. Moreno provided background on the idea that there would be two years for students to complete their studies. He noted that programs were completed in two years. Now, people are not being completed in two years. Dr. Benoit noted that demographics have changed with many students now having employment, slowing down their ability to take courses. Further, Dr. Benoit noted that students take only a couple of classes, get promoted, and then don't continue their schools. Mr. Moreno noted that with the number of students coming, and the demand for CTE items, models needed to be reconsidered, in terms of term duration and schedules. Dr. Currie suggested that a report could be provided at the November 17 meeting on CTE schedules, term durations, and curriculum issues. Mr. Howald asked about the cost of a wait list to the colleges. Mr. Ballinger, on a related idea, expressed thanks for the Board of Trustees for agreeing to the contract with Memorial Health Care. Mr. Ballinger noted that because of the contract with Memorial, there is a full-time faculty member that has made a very positive impact on the campus. Mr. Ballinger commented on the overall success of the program. He noted that the hospital had a built-in hiring pool thanks to the Orange Coast program.

**11. Set Future Meeting Dates**

The Committee set the next meeting at November 17, 2009 at 10:00 a.m.

**12. Adjourn**

Trustee Howald and Trustee Moreno thanked the staff for their efforts in CTE areas.

There being no further business, it was moved by Mr. Moreno and seconded by Mr. Howald that the meeting be adjourned. Chair Howald adjourned the meeting at 3:36 p.m.

---

Secretary of the Board of Trustees