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# **CAREER TECHNICAL EDUCATION COMMITTEE MINUTES**

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**Coast Community College District**

**Special Meeting of the Career Technical Education Committee**

**Date: November 17, 2009, 10:00 a.m.**

**Board of Trustees Office Conference Room**

**1370 Adams Avenue, Costa Mesa, CA 92626**

## **Procedural Matters**

1. **Call to Order** – Chair Walt Howald called the meeting to order at 10:01 a.m.
2. **In Attendance** - Chair Walt Howald, Board President and Vice Chair Jim Moreno (Arrived at 10:02 a.m.), Interim Chancellor Dr. Ding-Jo Currie, Interim Associate Vice Chancellor John Breihan, Orange Coast College Vice President of Instruction Melinda Nish, Coastline Community College Vice President of Instruction Dr. Cheryl Babler, Coastline Community College Dean Dr. Joumana McGowan, Orange Coast College Dean Kevin Ballinger, Orange Coast College Dean of Technology Dr. Doug Benoit, Orange Coast College Dean Ed Fratanaro, Golden West College Dean Omid Pourzanjani, Orange Coast College Faculty Richard Young, One-Stop Center Director Lois Wilkerson, Coastline Community College Dean Tom Snyder, Golden West College President Wes Bryan, Golden West College Vice President of Instruction Dr. Lois Miller, District Marketing and Public Relations Director Martha Parham, Vice President Associated Students Golden West College Steven Sewell, Townsend Public Affairs Representative Sean Fitzgerald, and Secretary of the Board of Trustees Christian Teeter.
3. **Opportunity for Public Comment**

There were no requests to address the Committee during Public Comment.
4. **Approval of Minutes: Meeting of October 20, 2009**

The Committee reviewed the minutes of October 20, 2009. It was moved by Mr. Moreno and seconded by Mr. Howald to approve the minutes. The Committee approved the minutes for the meeting of October 20, 2009.
5. **District's Planning Considering the American Graduation Initiative**
  - a. **Input for and from Students Consideration of the American Graduation Initiative on a District-Wide Basis**

Dr. Currie noted that HR 3221, which includes the American Graduation Initiative, was still in the U.S. Senate at this time. Ms. Parham provided the Committee with a briefing on the status of the American Graduation Initiative (AGI). After reviewing the AGI update, Mr. Moreno commented that the Board is concerned with the issue of transfers, and the continued challenges that community college students face in gaining transfers to four-year universities and colleges. Dr. Currie noted that the entire state system is stuck in a difficult transfer situation given the budget realities, and noted that she had

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discussed this matter in a recent meeting with State Chancellor Dr. Jack Scott. Ms. Parham noted that there are efforts to complete the AGI legislation prior to the U.S. Congress' Winter Recess. Dr. Currie noted that efforts are being made to ready the District to be able to apply for grants and other opportunities that will hopefully be available through the AGI funding stream. Further, Dr. Currie noted that the District's capabilities in the online learning area would position it to provide leadership within that component of the AGI program.

Mr. Fitzgerald commented that Townsend Public Affairs could be able to assist with advocacy efforts on the AGI in Washington, and offered to provide the Board with assistance in advocacy efforts through the firm's contacts in Washington, D.C. Mr. Snyder noted that the District could use more information concerning the online area of the AGI requirements. He noted that any input from U.S. Senate staff would be helpful to the District's planning. Mr. Snyder noted that in the House version of HR 3221, there are provisions for endowments being created out of this funding.

#### **6. Green Compared To Traditional Cost: Coastline Newport Learning Center**

On Green vs. CTE, Dr. Babler noted that they are in the planning stages at this time and there would be a list with a better idea of the Green features that would be applied to the Newport Learning Center. Dr. Currie noted that there would be additional information available concerning options for the college to pursue in the area of Green building. Mr. Moreno asked if there were provisions that were cast in stone, or if there are things that could be changed. In addition, Mr. Moreno wanted to know of options for Green building that could be considered, and not already defined, for the project. Mr. Howald asked if any of this information is being used for courses for energy savings at any of the District's colleges. Dr. Benoit noted that Green building practices are being applied to the Orange Coast construction program. Mr. Ballinger added that the interior design studies at the Orange Coast College have also been looking at Green technologies, and that the architecture firm, LPA, has provided informational lectures to students at the college.

#### **7. Report on CTE Course Schedules – Dr. Ding Jo Currie**

Mr. Breihan provided the Committee with an update on this matter concerning wait lists. He noted that the District and all three colleges are challenged to provide a comprehensive community college program in all areas, and when the college wants to add more, you have to reduce something else to make that happen. He noted that the colleges will have additional reductions and need to determine at what level the programs can be offered. Ms. Nish provided documents to the Committee concerning this issue. She noted that Orange Coast College had focused on this issue. She noted that there are over 81 programs at the college that could be completed in one year or less and that the college's discussion had focused on these offerings, as well as wait list matters. Ms. Nish also mentioned the Banner 8 software package, and that a wait list could be piloted in the summer, adding that the students of the ASOCC feel could help them obtain access to more classes and also help faculty deal with petitioners.

Dr. McGowan provided the committee with a list of certificates that would take one year or less in the Coastline CTE offerings. Dr. McGowan noted that the college had revamped some of their CTE programs and made them even shorter. Mr. Pourzanjani added that similar efforts were also being made at Golden West College to shorten some programs. Mr. Howald asked how programs are shrunk. Mr. Pourzanjani noted that the college merges courses to reduce the overall total offerings, but that the same material is covered in the new, merged course.

Mr. Pourzanjani discussed the college's automotive program and a website called "GWC Pathways" showing how courses are connected to high schools and universities, such that students could complete this in two years. Mr. Pourzanjani noted that he could provide more information on this program at the next CTE Committee meeting. Mr. Howald expressed interest in receiving more information on this item. Dr. Babler noted that the dilemma of CTE is that many students are recruited before they even finish their studies, so they do not complete the program, but statistically, it looks like the college may not have been successful. Dr. Babler noted that key role of faculty encouraging students to complete their Associate Degrees as they pursue CTE studies. Mr. Ballinger noted that the wait-list idea is at a course level and a program level. He noted that the program wait list is in the Allied Health area. The course level is in the Banner system, which creates a prioritized wait-list for the course itself. Mr. Ballinger added that, while some of the programs could be completed in a year, it may not be realistic due to course cancellations. As an example, Culinary Arts is no longer able to be completed in one year given course reductions in that area.

## **8. New Workforce Development and Grant Request for Proposals**

Mr. Breihan provided the Committee with an update on the Southern California Edison proposal that was discussed at the October 20, 2009 CTE Meeting. Mr. Breihan noted that all three colleges in the District had applied for the Southern California Edison opportunity, which provides \$2,000 grants to students that are financially needy. Mr. Howald asked if the application was combined. Mr. Breihan noted that each college was required by Southern California Edison to apply separately.

Dr. Currie provided the Committee with an update on new grant opportunities concerning programs that address shortages of skilled workers in health care, information technology, and transportation/warehousing, that have recently become available with short notice. She noted that the District had a strong chance of gaining funding from these new opportunities, as the combined technology and the Coastline Community College One-Stop Centers, would allow the District to stand in a strong position to be able to obtain more grant proposals. Mr. Breihan noted that these grants are due to the State Chancellor's Office on December 8 at 3:00 p.m. Mr. Snyder noted that these grants would have strong competition from the private sector for these funds, which amount to a total of \$10.4 million which will be given out in separate \$1 million awards. Mr. Breihan noted that a grant team was being finalized. Mr. Howald asked about the overall strategy of the application: Mr. Breihan noted that the application requires many sectors and partnerships. He expressed confidence in bringing in new partners to participate in this grant. Ms. Wilkerson informed the Committee of the resources of the One-Stop Center and Workforce Investment Board to provide information technology options as part of the grant application. Mr. Fitzgerald noted that, given the competition from the private sector, he encouraged submitting one District proposal which may enhance the opportunity for the District to receive funding. Mr. Snyder noted that Coastline College would work with the information technology part of the application.

## **9. Flight Training Update – Orange Coast College**

Dr. Benoit introduced Richard Young, Orange Coast College faculty member for the college's aviation program. Dr. Benoit noted that the college was working on this program. Mr. Young stated that the goal was to provide students with training to become a commercial airline pilot. He added that students are not employable as pilots unless they complete an Associate's degree and that he encourages students to seek a Bachelor's Degree.

He noted that the high cost of flight instruction limits the ability of students to go through these types of programs. Mr. Young noted that a college advisory committee recommended the purchase of an aircraft to facilitate training and that the college was awarded \$81,000 for the purchase of an aircraft. He added that a system had been put in place to ensure that the aircraft would be self-sustaining. Mr. Young further reported that the program had also addressed liability issues, and that the liability for the flight training program is less than that of the college's football activities.

Mr. Young mentioned that private institutions cannot compare to Orange Coast in cost and he wants students to have an opportunity that is local, and cost effective. Mr. Sewell asked about the requirements for the program. Mr. Young indicated that students must earn 248 hours of training in order to qualify as a pilot. Dr. Benoit noted that an upcoming Board Agenda item would request permission to hire an inspector for the aircraft and that it was extremely important to have the aircraft inspected and certified by an FAA certified inspector. Mr. Moreno asked about who was purchasing the plane. Dr. Benoit noted that it was being paid through the Carl Perkins Grant Program. Mr. Howald asked where the plane would be located. Mr. Young replied that the aircraft would be stored at Orange County John Wayne Airport. Mr. Sewell noted that as a student, he felt this was a strong idea, given that the costs of programs he had personally attended were approximately \$200/hour. Mr. Young noted that the Orange Coast program would charge significantly less, at approximately \$140/hour. Mr. Pourzanjani asked about the number of students. Mr. Young noted that his goal would be to have the program reach about 200 students per year, but with the first airplane, there would be 25 to 30 students.

**10. Set Future Meeting Dates**

The Committee set the next meeting for January 26, 2010 at 10:00 a.m.

**11. Adjourn**

There being no further business, it was moved by Mr. Moreno and seconded by Mr. Howald that the meeting be adjourned. Chair Howald adjourned the meeting at 11:25 a.m.

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Secretary of the Board of Trustees