
CAREER TECHNICAL EDUCATION COMMITTEE MINUTES

Coast Community College District

Special Meeting of the Career Technical Education Committee

Date: February 2, 2010, 10:00 a.m.

Board of Trustees Meeting Room

1370 Adams Avenue, Costa Mesa, CA 92626

Procedural Matters

1. Call to Order

In Attendance - Chair Walt Howald; Vice Chair Jim Moreno; Orange Coast College President Dr. Dennis Harkins; Coastline Community College Interim President Dr. Marilyn Brock; Golden West College President Wes Bryan; Golden West College Vice President of Instruction Dr. Lois Miller; Orange Coast College Vice President of Instruction Melinda Nish; Coastline Community College Vice President of Instruction Dr. Cheryl Babler; Coastline Community College Dean Dr. Joumana McGowan; Orange Coast College Dean of Technology Dr. Doug Benoit; Orange Coast College Career & Technical Education Director Corine Doughty; Golden West College Dean Omid Pourzanjani; Coastline Community College Dean Tom Snyder; District Marketing and Public Relations Director Martha Parham; Townsend Public Affairs Representative Sean Fitzgerald; and Secretary of the Board of Trustees Christian Teeter.

2. Opportunity for Public Comment

There were no requests to address the Committee during Public Comment.

3. Approval of Minutes: Meeting of November 17, 2009

The Committee reviewed the minutes of November 17, 2009. It was moved by Mr. Moreno and seconded by Mr. Howald to approve the minutes. The Committee approved the minutes for the meeting of November 17, 2009.

4. Update and Discussion on District's Planning Considering the American Graduation Initiative

a. President Obama's State of the Union Comments Concerning Community Colleges

Mr. Fitzgerald provided a report on the American Graduation Initiative to the Committee, describing benefits and cost efficiencies in the proposal. He noted that it would focus on serving non-traditional students, developing partnerships with labor. Mr. Moreno asked about District representatives attending the National Legislative Conference in Washington, D.C. He suggested a letter indicating the committee's concerns regarding what is happening in the bill, listing the needs of the District, as well as what has been lost. Mr. Fitzgerald agreed with Mr. Moreno's approach to the letter. Mr. Moreno noted that the letter should go to the State's U.S. Senators and other local representatives. Mr. Howald emphasized if funding did arrive, accountability would be important. Mr. Snyder discussed the importance of emphasizing different District activities that could be

considered for AGI grants. Committee members discussed the importance of understanding the District's specific graduation rates. Mr. Howald asked for each college to provide a report of Graduation rates at a future committee meeting. Mr. Snyder noted the challenges of determining graduate rates at the colleges. Dr. Babler indicated that there are statistics available for various graduation levels. Mr. Howald also noted the importance of assessment – some of which he felt were unnecessary and being researched by the State Chancellor's Office.

5. Discussion of the District's Relationship with the Orange County Workforce Investment Board

Mr. Moreno wished to get more information about the relationship between the Workforce Investment Board and the District. Dr. Meneses noted the uniqueness of Coastline's relationship with the Workforce Investment Board (WIB). She discussed the collaborative nature of the college's one stop centers. Dr. Meneses provided the committee with an overview of some of the various services offered by the one stop centers. She noted the coordination between State unemployment offices and the one stop centers. Mr. Moreno asked about referrals to other campuses. Dr. Meneses noted that this had been limited but that efforts had been made to expand the structure of referrals to other colleges. Ms. Doughty and Mr. Pourzanjani provided background on their colleges' respective relationships to the one-stop centers and WIB. Mr. Howald asked about Veterans funding. Dr. Meneses noted that the one stop center has resources at its Los Alamitos Center to assist Veterans and that funds are being received. Mr. Howald suggested that information could be provided to him concerning Veterans funding in lieu of his upcoming meetings on Veterans matters at the ACCT NLS meeting in Washington, D.C. Mr. Moreno requested, as part of regular business for the Committee, that regular reports be provided in terms of what is being done for Veterans at the colleges. Dr. Miller noted that Dean Mancina's presence on the WIB Board could also assist the District in building the relationship. Ms. Doughty noted that Orange Coast College had reports describing details on Veterans services and that statistics would be available to the Committee. The Committee also discussed the possibility of increasing contacts with Bobby McDonald, who chairs a subcommittee on Veterans for the Board of Governors.

6. Update and Discussion on CTE Course Schedules Spring 2010 Term

a. Discussion of Common Course Numbering for CTE Courses

Dr. McGowan noted that Coastline CTE courses are in high demand. She noted that courses are being offered over varying time periods. Ms. Nish noted that the CTE enrollment analysis was in process. She noted that efficiencies existed, in spite of the colleges' efforts to reduce unfunded FTES. Demand is high in composition and intermediate algebra. The highest demand, Ms. Nish noted, was in Allied Health. Mr. Howald expressed concerns about drop dates and suggested that policies be considered throughout the District to improve processes and systems for managing drop dates. Mr. Howald requested summary information on CTE enrollments to be provided to him in advance of his trip to the ACCT NLS. Dr. Miller noted that Golden West's CTE offerings have increased. Mr. Howald asked for more specific information about student services issues at the Golden West campus concerning CTE courses.

7. Update on New Workforce Development and Grant Request for Proposals

Attendees discussed grant opportunities in process. Ms. Doughty noted that Orange Coast College was selected as part of a consortium for health information technology grants, through Los Rios Community College District. Dr. Benoit provided an update on the aircraft discussed at the November 17, and that the airplane is at Brackett Field in Chino, California. Eventually, the aircraft will be moved to the John Wayne Airport and will be put online in the near future. Mr. Pourzanjani noted that the college had received \$100,000 from Southern California Edison, and that another \$50,000 would be received from the Osher Foundation. This would provide 8 scholarships in perpetuity for green scholarships for students. Mr. Fitzgerald noted that he was working with District staff on grant opportunities available through Senator Feinstein's and Senator Boxer's offices. Dr. Meneses provided the committee with an update on Coastline's grant activities. Mr. Moreno asked Mr. Snyder to provide Dr. Teeter a summary of the status of each grant which could be included in the committee minutes and future agendas.

Mr. Moreno thanked staff for their efforts on CTE matters. Mr. Moreno noted that this group is defending learning.

8. Set Future Meeting Dates

The Committee set the next meeting for March 1, 2010 at 10:00 a.m.

10. Adjourn

There being no further business, it was moved by Mr. Moreno and seconded by Mr. Howald that the meeting be adjourned. Chair Howald adjourned the meeting at 11:25 a.m.

Secretary of the Board of Trustees