
CAREER TECHNICAL EDUCATION COMMITTEE MINUTES

Coast Community College District

Special Meeting of the Career Technical Education (CTE) Committee

Date: February 3, 2011 at 10:30 a.m.

Board of Trustees Conference Room

1370 Adams Avenue, Costa Mesa, CA 92626

1. **Call to Order** - The meeting was called to order by Mr. Moreno at 10:32 a.m.

2. **Roll Call**

Trustees Present: Mr. Jim Moreno and Mr. David Grant

Trustees Absent: None

In Attendance - Chancellor Dr. Ding-Jo Currie; Vice Chancellor Educational Services Nabil Abu-Ghazaleh; Coastline President Dr. Lori Adrian; Golden West College Dean Omid Pourzanjani; District Educational Services Coordinator Raine Hambly; Orange Coast College Career and Technical Education Director Corine Doughty; Orange Coast College Dean of Technology Dr. Doug Benoit; Golden West College Director, Foundation and Community Relations Margie Bunten, OCC Academic Senate President Vesna Marcina; Coastline Community College Academic Senate President Nancy Jones; Orange Coast College Vice President, Office of Instruction Melinda Nish, Representative from Newport Mesa Unified School District Steve Glyer, and Secretary of the Board Dr. Christian Teeter

3. **Opportunity for Public Comment**

There were no requests to address the Committee during Public Comment.

4. **Acknowledgement of Southern California Edison**

Ms. Bunten acknowledged the \$100,000 contribution of Southern California Edison to the Golden West Foundation.

5. **Approval of Minutes: Meeting of December 14, 2010**

It was moved by Mr. Moreno and seconded by Mr. Grant to approve the Special Meeting Minutes of December 14, 2010.

Motion carried with the following vote:

Aye: Chair Moreno and Mr. Grant

No: None

Absent: None

6. **Update on Services for Veterans at Each Campus**

Mr. Pourzanjani talked about the opening of the Golden West College Veteran Center in the center of the campus quad area. Ms. Bunten noted that GWC is a "Veteran-friendly" campus.

Dr. Adrian provided handouts and gave an update on Veteran services at Coastline Community College. Ms. Jones expressed enthusiasm for the services offered at Coastline in this area and indicated that it is a natural fit for the college. Dr. Adrian and Ms. Jones noted that the college is continuing to search for funding opportunities in this area. They also noted the importance of hiring Veteran students to work in this important service area. Dr. Adrian also emphasized the importance of the One-Stop Center and the college's Acquired Brain Injury Program.

Dr. Benoit noted that research was pending on opportunities and that more information would be gathered in the near future for Veteran services at Orange Coast College. Ms. Nish shared concerns about isolating Veterans and the need to integrate them into the campus. Discussions with the college's leadership are pending at this time, Ms. Nish noted.

FOLLOW UP ITEM FROM THE DECEMBER 14, 2010 MEETING

- 7. Update and Report on Grant Application for Community College and Career Training Grant Program**
- 8. Report and Listing of Origination of Available Grant Opportunities**

Mr. Abu-Ghazaleh provided a survey of grants pursued in the past. Ms. Hambly provided recent Board approvals for grant opportunities and the agencies under which they fell. She noted that the list would be updated as more grants arose and updates would be provided to the campuses. Mr. Moreno asked about the possibility of a consortium for the Trade Adjustment Assistance Community College and Career Training Grant. Dr. Currie discussed the benefits and pitfalls of consortia for these kinds of applications. Mr. Moreno stressed the importance of collaboration with other Districts in Orange County in advocating and searching for new funding sources. He suggested that the District explore a consortium for supporting Orange County in this process. Dr. Adrian provided an overview of the grants system at Coastline. Dr. Currie spoke about the importance of centralized grant development from the Coast District office. Mr. Abu-Ghazaleh discussed approaches to grant applications within the District, stating that a strategic approach was being developed to process grant applications. He emphasized the importance of understanding whether a grant would be a benefit or a distraction, and said he would like to have the District be able to attack grants as they emerge. The issue would be "How does the grant fit District needs?"

Mr. Glyer talked about "CTE-OC" which is an alliance between ROP, K-12, and community colleges in Orange County. He noted that this could be looked at more closely for a partnership channel.

Committee members, Dr. Currie, and Mr. Abu-Ghazaleh discussed the possibilities of centralized and de-centralized grant writing functions at college campuses and district sites, describing benefits and pitfalls of each scenario.

Mr. Moreno expressed interest in further discussions about grant functions in terms of campus, district operations, and to understand the price and other logistics related to grant functions.

Mr. Moreno expressed interest in providing a report to the full Board of Trustees, and how the Board of Trustees needs to look at, for the District, the type of resource for a grant writing operation.

9. Set Future Meeting Dates

The Committee set April 5, 2011 at 10:00 a.m. for the next meeting of the Career Technical Education Committee.

9. Adjourn

There being no further business, it was moved by Mr. Moreno and seconded by Mr. Grant to adjourn the meeting.

Motion carried with the following vote:

Aye:	Chair Moreno and Mr. Grant
No:	None
Absent:	None

The meeting was adjourned at 11:28 a.m.

Secretary of the Board of Trustees