
CAREER TECHNICAL EDUCATION COMMITTEE MINUTES

Coast Community College District

Special Meeting of the Career Technical Education (CTE) Committee

November 8, 2012 at 11:00 a.m.

Board of Trustees Conference Room

1370 Adams Avenue, Costa Mesa, CA 92626

1. **Call to Order** - The meeting was called to order by Trustee Moreno at 11:05 a.m.

2. **Roll Call**

Trustees Present: Trustee Jim Moreno and Trustee David Grant
Trustees Absent: None

In Attendance - Vice Chancellor of Educational Services and Technology, Dr. Andreea Serban; Secretary of the Board of Trustees, Julie Frazier-Mathews; Golden West College President, Wes Bryan; Golden West College Acting Dean of Career and Technical Education, Claudia Lee; Orange Coast College Interim Director, Career Services, Raine Hambly; Orange Coast College Vice President of Instruction, Dr. John Weispenning, and Newport Mesa Unified School District Career and Technical Education Director, Steve Glyer.

3. **Opportunity for Public Comment**

There were no requests to address the Committee during Public Comment.

4. **Approval of Minutes: Meeting of October 2, 2012**

It was moved by Trustee Grant and seconded by Trustee Moreno to approve the Special Meeting Minutes of October 2, 2012.

Motion carried with the following vote:

Aye: Trustee Moreno and Trustee Grant
No: None
Absent: None

5. **CTE Task Force Update**

Trustee Moreno shared that the CTE Taskforce had a meeting the previous week and although many were present, not all were able to attend. Trustee Moreno further shared that the project has been moving slowly due to communication issues with the contributing Districts.

Dr. Serban reported that she has been in communication with the different Districts, but predicts that the Taskforce will need more time to meet their objective. She recommended that the Taskforce focus on cohort programs to better serve their purpose.

Trustee Moreno suggested that the CTE Committee investigate who was up for election and what the outcome was, so that the Taskforce can better understand the source of distraction.

Dr. Serban emphasized that the Taskforce needs to get confirmation from those who will participate so that the project can move forward. Trustee Moreno questioned whether this project could be completed in a matter of months and Dr. Serban confirmed that this could be done if the Taskforce follows the Riverside Model.

Trustee Grant asked what can be gained from following through on this project. Dr. Serban answered that there could be meaningful information about costs, which could allow the group to make recommendations about differential fees. Trustee Moreno shared that the Taskforce will be ready to give a preliminary report and have a product ready by January. He and Dr. Serban will draft a memo to the CTE Taskforce summarizing the work and bring them up to speed so the project can go forward.

Trustee Moreno informed the Committee that this item was placed on the Agenda to share that the CTE Taskforce is struggling, to get help, and exchange ideas.

6. Letter from Stanley Francus, Golden West College Retired Vice President

Trustee Moreno introduced the letter from Mr. Francus and asked what could be done for wood workers. Ms. Hambly responded that there is a wood work program at Orange Coast College. Trustee Moreno asked if Ms. Hambly could please send a response letter to Mr. Francus letting him know that this program is in place at Orange Coast College.

On a motion by Trustee Grant, seconded by Trustee Moreno, the Committee moved to advise the Board that the CTE Committee has found that there needs to be an improvement in the way information regarding CTE programs is shared with the community.

Motion carried with the following vote:

Aye:	Trustee Moreno and Trustee Grant
No:	None
Absent:	None

Trustee Moreno asked that President Bryan collaborate with President Adrian and President Harkins to put together a half page description of the course President Bryan was proposing for CTE programs.

7. Set Future Meeting Dates

The next meeting of the CTE Committee will take place on Thursday, January 17, 2013 at 11:15 a.m.

8. Adjourn

On a motion by Trustee Grant, seconded by Trustee Moreno, the meeting was adjourned at 11:39 a.m.

Motion carried with the following vote:

Aye:	Trustee Moreno and Trustee Grant
No:	None

Absent: None

Secretary of the Board of Trustees