
CAREER TECHNICAL EDUCATION COMMITTEE MINUTES

Coast Community College District
Regular Meeting of the Career Technical Education Committee
April 10, 2014 at 10:00 a.m.
Board Conference Room
1370 Adams Avenue, Costa Mesa, CA 92626

1. **Call to Order** - The meeting was called to order at 10:00 a.m.

2. **Roll Call**

Trustees Present: Trustee Hornbuckle and Trustee Grant
Trustees Absent: None

In Attendance - Dr. Andreea Serban, Vice Chancellor of Educational Services and Technology; Mr. Doug Benoit, Orange Coast College Dean of Technology and Business Education; Mr. Cassell Von Lawson, Orange Coast College Director of Career Services - Career & Vocational Education; Ms. Dejah Swingle, Educational and Grants Services Coordinator; Ms. Julie Frazier-Mathews, District Director of the Office of the Board of Trustees/Secretary of the Board; Ms. Nancy Jones, Coastline Community College Dean of Instruction, Garden Grove Center; Ms. Angela Allison, Golden West College Interim Dean of Career Technical Education; Mr. Robert Castano, Orange Coast College Professor, and Mr. Steven Glycer, Member of the Public.

3. **Opportunity for Public Comment**

There were no requests to address the Career Technical Education Committee during Public Comment.

4. **Approval of Minutes: January 9, 2014**

It was moved by Trustee Hornbuckle and seconded by Trustee Grant to approve the minutes of the Regular Meeting of January 9, 2014 with the following addition to Item #6, to include that the Title 5 requirement on report on CTE program review should be discussed once a year.

Motion carried with the following vote:

Aye: Trustee Hornbuckle and Trustee Grant
No: None
Absent: None

5. **Update Report of Impacted CTE Classes and Programs**

Dr. Serban provided an update report of Impacted CTE Classes and Programs. She mentioned that the only impacted program waiting list at OCC was the Allied Health Programs which had a higher demand than the capacity. The demand for Non-Allied Health Programs was in Culinary Arts, Fashion, and Interior Design.

The Committee further discussed reaching out to former students who had taken CTE classes at our District and possibly incorporate this with outreach. Trustee Grant volunteered to interview former students to see how they are doing.

Ms. Allison provided an update on the Golden West Nursing Program. She reported that the Nursing Program does not maintain a waiting list; therefore, students must apply every year. This program was impacted as there were always more applicants than spaces available.

6. Summary of Findings from Recent Program Reviews for CTE Programs

Dr. Serban reviewed the 2014 biennial review summary for CTE programs. She mentioned that there were 10 from Coastline, 16 from Golden West, and 50 from Orange Coast College that were completed in 2013/2014. The program reviews were conducted every 2 years as required. She also included information of two additional program reviews from OCC: Architectural Technology, and Informational and Communications Technology Network Administration Database Administration.

Mr. Benoit provided an update on manufacturing and welding, reporting that a 3D metal printer had been donated.

Ms. Jones provided an update on the computer network cyber security area.

7. Update on Recent CTE Grant Applications

Dr. Serban reviewed the grant application that was submitted on March 28. She mentioned that most grants now require regional collaboration and consortium. She added that the grant application was for \$15 million, and if this grant was funded at all three colleges, it would be for \$700,000 over a 5 year period.

Dr. Serban reported that the District had applied to serve as the fiscal agent for a new State-Wide grant, The Accountability Dashboard, Research, Evaluation and Data-related Toolkits Technical Assistant Grant. She added that the District had a strong role in managing and acting as the fiscal agent project coordinator for all SB70 evaluation grants from June 2007.

8. Future Agenda Items

The Committee added the following for future agenda items:

- a) SB 70 Grant Update
- b) Spotlight of Programs

9. Future Meeting Date

The Committee members agreed to meet on October 9, 2014 at 10:00 a.m.

10. Adjourn

There being no further business, it was moved by Trustee Hornbuckle and seconded by Trustee Grant to adjourn the meeting at 10:58 a.m.

Motion carried with the following vote:

Aye:	Trustee Hornbuckle and Trustee Grant
No:	None
Absent:	None



Julie Frazier-Mathews

District Director of the Office of the Board of Trustees/ Secretary of the Board