PERSONNEL COMMITTEE AGENDA

Coast Community College District

Special Meeting of the Personnel Committee

Date: February 2, 2010 10:00 a.m.

Board of Trustees Office Conference Room

1370 Adams Avenue, Costa Mesa, CA 92626

Procedural Matters

- 1. Call to Order
- 2. Roll Call
- 3. Opportunity for Public Comment

At this time, members of the public have the opportunity to address the Personnel Committee on any item within the subject matter jurisdiction of the Committee. Persons wishing to make comments are allowed five minutes per item.

Please note that the Committee cannot take action on any items not on the agenda, with certain exceptions as outlined in the <u>Brown Act</u>. Matters brought before the Committee that are not on the agenda may, at the Committee's discretion, be referred to staff or placed on the next agenda for Committee consideration.

The Committee requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848, as soon as possible prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

- 4. Committee Organization
- 5. Report on Hiring Freeze
- 6. Report on ENDS Program
- 7. Review of Board Personnel and Human Resource Policies
- 8. Review of Board Personnel and Human Resource Procedures
- 9. Set Future Meeting Dates
- 10. Committee Members Comments
- 11. Adjourn