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# PERSONNEL COMMITTEE AGENDA

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**Coast Community College District  
Special Meeting of the Personnel Committee\***

**Date: October 24, 2011 at 1:30 p.m.**

**Board of Trustees Conference Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

## **Procedural Matters**

- 1. Call to Order**
- 2. Roll Call**
- 3. Opportunity for Public Comment**

*At this time, members of the public have the opportunity to address the Personnel Committee on any item contained within this notice. Persons wishing to make comments are allowed five minutes per item.*

*Please note that the Committee cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Committee that are not on the agenda may, at the Committee's discretion, be referred to staff or placed on the next agenda for Committee consideration.*

*The Committee requests that the public speak on matters which are on this agenda at the time that the item is considered by the Committee.*

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*

- 4. Approval of Minutes: Meeting of September 27, 2011**
- 5. Update on District Bullying Policy**
- 6. Update on Faculty Retirements and Hiring Plan**
- 7. District's Non-Discrimination Statement**
- 8. Management Evaluation Process**
- 9. Management Professional Development**
- 10. Set Future Meeting Dates**
- 11. Adjourn**

*\*In order to comply with the provisions of the Ralph M. Brown Act open meeting law, the committee members and all meeting attendees must receive copies of any documents or presentations provided at the meeting. Please contact Veronica Arroyo in the Office of the Board of Trustees at 714-438-4609 prior to the meeting to facilitate the distribution of these documents.*

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