
PERSONNEL COMMITTEE AGENDA

**Coast Community College District
Special Meeting of the Personnel Committee***

Date: April 28, 2014 at 11:00 a.m.

Board Conference Room

1370 Adams Avenue, Costa Mesa, CA 92626

Procedural Matters

- 1. Call to Order**
- 2. Roll Call**
- 3. Opportunity for Public Comment**

Members of the public have the opportunity to address the Personnel Committee on any item that has been described in this notice, before or during consideration of the item. Persons wishing to make comments are allowed 5 minutes. A "Request to Address the Committee" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.

It is the intention of the Coast Community College District to comply with the Americans with Disability Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

- 4. Approval of Minutes: February 25, 2014**
 - 5. Update on Faculty Hiring Procedures**
 - 6. Update on Administrator Retreat Rights Procedure**
 - 7. Update on the Status of New Faculty Hires**
 - 8. Review of Draft Equal Employment Opportunity Plan**
 - 9. Update on Work of the Employee Benefits Committee**
 - 10. Clarification of the 17 Vacancy Differences on Employee Census between Full-Time Employees as Opposed to Part-Time Employees**
 - 11. Report on Full-Time Employee Positions that were Vacant or Vacated in FY 2013-2014, whether the Position was Filled, Remains Vacant, or Terminated on Reorganization; to be listed by Faculty, Classified, and All Managers Positions**
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12. Discuss and Action to Approve Proposed Meeting Dates for 2014

- a. May 12, 2014 at 11:00 a.m.
- b. June 9, 2014 at 11:00 a.m.
- c. July 14, 2014 at 11:00 a.m.
- d. August 11, 2014 at 11:00 a.m.
- e. September 8, 2014 at 11:00 a.m.
- f. October 13, 2014 at 11:00 a.m.
- g. November 10, 2014 at 11:00 a.m.
- h. December 8, 2014 at 11:00 a.m.

13. Future Agenda Items

- a.
- b.
- c.

14. Adjourn

**The Committee may take action on any item listed on this agenda. Under the Brown Act, the Public has the right to receive copies of any non-exempt public documents relating to an agenda item that are distributed to the committee members. Please contact the Office of the Board of Trustees at 714-438-4848 prior to the meeting to facilitate the distribution of these documents.*