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# PERSONNEL COMMITTEE MINUTES

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## Coast Community College District

### Special Meeting of the Personnel Committee

Date: January 30, 2013 at 2:00 p.m.

Board of Trustees' Conference Room

1370 Avenue, Costa Mesa, CA 92626

1. **Call to Order** – Trustee Prinsky called the meeting to order at 2:00 p.m.

2. **Roll Call**

Trustees Present: Dr. Lorraine Prinsky and Trustee Jerry Patterson  
Trustees Absent: None

**In Attendance** - Human Resources Manager of Recruitment and Staff Analysis, Ms. Shannon O'Connor; Secretary of the Board, Ms. Julie Frazier-Mathews; Coast Federation of Educators, Mr. Dean Mancina; Vice Chancellor of Human Resources, Dr. Deborah Hirsh; District General Counsel, Dr. Jack Lipton; Vice Chancellor of Administrative Services, Mr. Andrew Dunn; Classified Union President, Ms. Ann Nicholson; Coastline College Vice President of Administrative Services, Ms. Christine Nguyen; Coastline College President, Dr. Loretta P. Adrian; Manager of Benefits and Employment Services, Ms. Geri Wile; Coast Federation of Educators Representative, Mr. Bob Fey; Vice Chancellor of Educational Services and Technology, Dr. Andreea Serban; Orange Coast College Vice President of Administrative Services, Dr. Richard Pagel; Golden West College President, Mr. Wes Bryan; Golden West College Vice President of Administration, Ms. Janet Houlihan; Payroll Manager, Ms. Rosie Aguilar; Coastline College Director of Business Services and Entrepreneurship, Ms. Helen Rothgeb, La Quinta High School Student, Ms. Joolie Nguyen, La Quinta High School Student, Ms. Tesia Nguyen, and Administrative Director of Human Resources, Mr. James Andrews.

3. **Opportunity for Public Comment**

There were no requests to address the Personnel Committee during Public Comment.

4. **Approval of Minutes: November 26, 2012**

It was moved by Trustee Patterson and seconded by Dr. Prinsky to approve the minutes of the November 26, 2012 Personnel Committee Meeting.

Motion carried with the following vote:

Aye: Chair Prinsky, Trustee Patterson  
No: None

5. **Update on VSP**

Item # 6 on the Agenda was addressed at this time.

Dr. Hirsh provided the Committee with a summary of VSP by site, for calendar year 2013. The document provided information on summary by site and VSP reduction of

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staff for calendar year 2013. This document is available at the Board Office upon request.

## **6. Pension Reform**

Item # 5 on the Agenda was addressed at this time.

Ms. Aguilar provided the Committee with an update on the reporting requirements under pension reform. She informed the Committee that the new system differentiates new employees from existing employees.

Mr. Andrews provided the Committee with an update on BP 7135 Prohibition of Salary and Retirement Spiking.

It was moved by Trustee Patterson and seconded by Dr. Prinsky to forward Board Policy 7135 Prohibition of Salary and Retirement Spiking for consideration at the next Board Meeting.

Motion carried with the following vote:

Aye: Chair Prinsky, Trustee Patterson

No: None

## **7. Update on Faculty Hiring**

Ms. O'Connor provided the Committee with an update on faculty hiring.

## **8. Discussion of EEO Plan**

Chair Prinsky advised that Agenda item # 8, Discussion of EEO Advisory Committee, be changed to Discussion of EEO Plan.

Ms. O'Connor provided the Committee with a report on the EEO Plan.

## **9. Update on District/ College Reorganization and Consolidation Plans and Financial Aid Reorganization**

Items # 9 and # 10 on the Agenda were addressed at this time.

Dr. Serban provided the Committee with a report on Financial Aid Reorganization. The Committee discussed the planned structure and staff that would be part of the Reorganization, in addition to the benefits of this transition.

Mr. Bryan provided an update of College reorganization and consolidation plans at Golden West College.

Trustee Patterson commented on the Legislative Conference attended by the Trustees in January. Dr. Lipton clarified that under the Brown Act, Trustees could speak about their recent activities without the need for the activities to be itemized on the Agenda.

Dr. Prinsky also commented on the conversations the Trustees had with legislators, and shared that they asked legislators to hold off on other proposals until the Student Success Initiative Plan had been rolled out.

**10. Set Future Meeting Date: February 25, 2013 at 2:00 p.m.**

The next meeting of the Personnel Committee was scheduled to take place on February 26, 2013 at 2:00 p.m.

**11. Adjourn**

It was moved by Dr. Prinsky and seconded by Trustee Patterson that the meeting be adjourned.

Motion carried with the following vote:

Aye: Chair Prinsky, Trustee Patterson

No: None

The meeting was adjourned at 3:32 p.m.

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Secretary of the Board of Trustees