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# **DISTRICT STUDENT COUNCIL**

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**Coast Community College District**  
**Regular Meeting of the District Student Council**  
**Friday, April 17, 2015 at 12:00 noon**  
**Orange Coast College, Student Center Lounge**  
**2701 Fairview Rd, Costa Mesa, CA**

*NOTICE IS HEREBY GIVEN that the District Student Council of the Coast Community College District (DSC) will hold a meeting on Friday, April 17 2015 at 12 noon. Pursuant to Government Code Section 54955 and 54954.1 (b)(3), the DSC may adjourn, reconvene, and re-adourn from time to time, as may be necessary to transact the business of the Council. Unfinished items on the agenda may be trailed to the following meeting pending the approval of the Council. Those wishing to address the Council shall be present during public fórum and express their concern.*

*It is the intention of the Coast Community College District to comply with the Americans with Disability Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the District Director of the Office of the Board of Trustees/Secretary of the Board at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*

## **Organizational Items**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Opportunity for Public Comment**

*This time is reserved for members of the public to address the District Student Council on issues on, or not already appearing on the agenda. A limit of 5 minutes per speaker and 15 minutes per topic will be enforced.*

## **New Business**

- 5. GWC Peace Conference - Mary Avalos**
- 6. Student Trustee Election (See Attachment)**
- 7. Future Agenda Items**

a)

b)

- 8. Reports**

- a) **General DSC Reports**

Board, Officer, and Staff Reports (limited to 3 minutes per person)

- b) **Report from the Student Trustee**
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## **9. Opportunity for Public Comment**

*This time is reserved for members of the public to address the District Student Council on issues on or not already appearing on the agenda. A limit of 5 minutes per speaker and 15 minutes per topic will be enforced.*

## **10. Adjourn**



## APPLICATION FOR STUDENT REPRESENTATIVE, BOARD OF TRUSTEES

ALL APPLICATIONS ARE DUE APRIL 30, 2015  
(No later than 3:00 p.m.)

IN THE OFFICE OF THE DISTRICT BOARD OF TRUSTEES  
1370 Adams Avenue, Costa Mesa, CA 92626

OR MAY BE SUBMITTED ELECTRONICALLY TO [JFMATHEWS@CCCD.EDU](mailto:JFMATHEWS@CCCD.EDU)

Attention: Student Trustee Alex Parkin

Please submit the following with your application:

- Completed application form
- One letter of recommendation, indicating your ability to serve as a Student Trustee
- Copy of your unofficial transcripts

Congratulations on your decision to apply for the position of Student Trustee for the Coast Community College District. Applications will be reviewed for minimum qualifications. Applicants verified to meet the minimum qualifications will be notified immediately and contacted to schedule their personal interview. **Interviews for finalists will take place in the Board of Trustees Office on Friday, May 22, 2015.** Business attire is suggested for interviews.

Voting and campaigning for the position of Student Trustee will be held concurrently beginning May 1, 2015 and ending May 13, 2015 at 12:00 p.m.

Qualified candidates are permitted to campaign. Qualified candidates shall adhere to the posting requirements of their respective college while campaigning. The Advisor of the Associated Student Government and members of the District Student Council Selection Committee at each college have final authority for campaigning requirements at their respective college. Students who fail to comply with the posting and campaign requirements will be withdrawn from the election.

Alex Parkin  
Student Trustee  
Coast Community College District



COAST COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
APPLICATION FOR STUDENT REPRESENTATIVE

NAME \_\_\_\_\_ STUDENT I.D.# \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

1. COLLEGE OF ENROLLMENT Qualified candidates applying for the position of Student Trustee who are enrolled at more than one college in the District as of April 30, 2015 must select only one (1) college election ballot to appear on. Qualified candidates enrolled at only one college in the District must appear on the election ballot of the college at which they are enrolled.

☐ Coastline College      ☐ Golden West College      ☐ Orange Coast College

UNITS: CURRENTLY ENROLLED IN \_\_\_\_\_ TOTAL UNITS COMPLETED \_\_\_\_\_

**Requirements for Student Trustee of the Coast Community College District:**

1. The District Student Trustee shall be enrolled in, and complete at least five units per semester, as a student of the Coast Community College District in both the Fall and Spring semesters of his/her term of office.

In addition, the following requirements shall be met:

- a. Hold at least a 2.0 cumulative GPA when applying for the position.
  - b. Maintain at least a 2.0 GPA during the term of office.
2. The Student Trustee may not have been on academic probation or under disciplinary sanction from a Coast Community College District college during the academic year prior to the term of office being sought or during the term of office as Student Trustee.
3. The Student Trustee must be at least 18 years of age before assuming office.
4. The Student Trustee acts as a representative voice for students of the Coast Community College District.
5. The Student Trustee shall chair District Student Council Meetings.

**Note:** See the attached copy of the Coast Community College District Policy regarding the Student Representative - District Board of Trustees.



**Application for Student Trustee, Coast Community College District (continued)**

**Name:** \_\_\_\_\_

Why are you applying for the position of Student Trustee? (Attach an extra sheet if necessary)

Please list your experience and qualifications. (Attach an extra sheet if necessary)

How do you plan to represent the students of the district? (Attach an extra sheet if necessary)

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## **COMPENSATION FOR THE STUDENT TRUSTEE**

Compensation of Student Trustees of the Board shall be \$200 per month for Regular Meeting attendance. Such compensation shall be paid to Student Trustees who are absent only if the Board, by Resolution, finds that the Student Trustee is, at the time of the meeting, performing services outside the meeting for the District, was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board.

## **STUDENT TRUSTEE ELECTION PROCESS AND ELECTORATE QUALIFICATIONS**

1. Any student enrolled in the District as of May 1, 2015 will have one (1) vote for the candidate of their choice at each college they are currently enrolled.
2. Applications for the position of Student Trustee shall be made available on April 16, 2015 and will be due no later than April 30, 2015 at 3:00 p.m.
3. Qualified candidates applying for the position of Student Trustee who are enrolled at more than one college in the District as of April 30, 2015 must select only one (1) college election ballot to appear on. Qualified candidates enrolled at only one college in the District must appear on the election ballot of the college at which they are enrolled.
4. Qualified candidates for the position of Student Trustee are permitted to campaign. Qualified candidates shall adhere to the posting requirements of their respective college while campaigning. The Advisor of the Associated Student Government and members of the District Student Council Selection Committee at each college have final authority for campaigning requirements at their respective college. Students who fail to comply with the posting and campaign requirements will be withdrawn from the election.
5. Voting and campaigning for the position of Student Trustee shall be held concurrently beginning May 1, 2015 at 12:00 p.m. and ending May 13, 2015 at 12:00 p.m.



**Coast Community College District**  
**BOARD POLICY**  
Chapter 2  
Board of Trustees

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**BP 2105 Election of Student Member, Board of Trustees**

**References:**

Education Code Sections 72023.5 and 72103

One student, enrolled in any college or colleges of the District, shall be elected every year to serve as Student Trustee member of the Board of Trustees of the Coast Community College District.

The Student Trustee shall not be required to enroll during any summer session of the District.

**TERM OF OFFICE:**

The term of office of the Student Trustee shall be from June 1 of each year to May 31 of the next year.

**MANNER OF ELECTION OF STUDENT TRUSTEE:**

Any student of the District may apply to be Student Trustee by completing and submitting an application provided by the Office of the District Board of Trustees. This application shall be returned to the Secretary of the Board who is the advisor to the Student Trustee and who will determine if all minimum qualifications are met. The names of the applicants meeting minimum qualifications, as set forth in Board Policy 2015, along with a summary of their qualifications, shall be submitted to the Advisor of the Associated Student Government at each college for inclusion in the election ballot.

During each spring semester there shall be an election for Student Trustee finalists at each of the three colleges. Only the qualified student applicants can appear on the election ballot for the respective college. One student per college receiving the most votes cast will become the finalist to be interviewed by the District Student Council Selection Committee. The District Student Council shall determine the method and procedures for the elections as well as electorate qualifications for the colleges. If there are no applicants from a college, there will not be an election on that campus.

The District Student Council Selection Committee shall interview the finalist from each college before voting. Interview questions for finalists must be pre-approved by the Secretary of the Board and the assigned District Human Resources representative.

The District Student Council Selection Committee shall, in open public session, elect the person deemed best qualified to represent the students of the colleges in the position of Student Trustee.

A simple majority of the District Student Council Selection Committee, the chairperson abstaining, shall be required to elect the Student Trustee. The District Student Council Selection Committee shall be comprised of equal membership from each college with the current Student Trustee acting as chair. The membership from each college shall be two representatives from the college student government organization, selected by that organization to represent them on the District Student Council Selection Committee. A simple majority shall be a minimum of four of the six members. In the event of a deadlock, the chair may cast the deciding vote. The final vote is to be taken during a public meeting of the District Student Council Selection Committee. A finalist so elected may not succeed himself/herself.

In the event that no agreement on a candidate can be reached on the first vote, then successive votes may be taken after the elimination of the candidate receiving the lowest numbers of votes until a remaining candidate receives the majority vote.

In the event that there is no quorum to select the new Student Trustee by the last District Student Council meeting in May, the recruitment and selection process will be repeated in the fall semester. In the event that the secondary selection process is not successful in selecting a new Student Trustee, the District Student Council may recommend to the Board that the position remain vacant for the academic year.

#### VACANCY DURING THE TERM

A vacancy shall be filled by the District Student Council as having been delegated by the student body association officers of the respective colleges. The vacancy shall be filled as soon as possible but no later than 30 calendar days after the vacancy or notice of the vacancy.

A vacancy in the position of Student Trustee shall exist in the event of the following:

1. The Student Trustee fails to maintain eligibility criteria as set forth in Board Policy 2015.
2. The Student Trustee is recalled.
3. The Student Trustee resigns.

#### RECALL:

The Student Trustee may be recalled in an election called upon by a vote of the District Student Council or presentation to the Secretary of the Board of a petition signed by at least 20% of the district-wide total number of students who voted in the last regular



election. No recall election will be held within 60 calendar days of a regularly scheduled election for the position of Student Trustee.

The Secretary of the Board shall call for a recall election within 14 calendar days of a call by the District Student Council or receiving the recall petition. No recall election shall be scheduled during Winter or Spring Break. In that case, the recall election will take place within 14 calendar days of the resumption of classes.

Adopted September 18, 1985

Revised August 20, 1986

Revised June 26, 1991

Revised July 21, 1993

Revised September 6, 1995

Revised February 18, 2003

Revised May 4, 2011

Renumbered from CCCD Policy 010-2-14.1, Fall 2010

Revised November 6, 2013

Revised April 16, 2014