



## JOINT MEETING: PRESIDENT'S CABINET, PLANNING COUNCIL, & BUDGET COUNCIL

### AGENDA

December 11, 2024; 1:30 pm – 3:00 pm

LRC 250 | [Teams Link](#)

AGENDA ITEMS	SUMMARY
<b>Employee Recognition</b> (Ryan Rodriguez/Cheng) – 5 mins <ul style="list-style-type: none"> <li>September Employee of the Month</li> <li>October Employee of the Month</li> <li>November Employee of the Month</li> </ul>	<ul style="list-style-type: none"> <li>The Employees of the Month for September, October, and November were recognized and presented with a plaque and check. Diana Rochat shared a few highlights from the nominations for each recipient. The recipients were: <ul style="list-style-type: none"> <li>September: Yasmin Bravo, Student Retention Specialist, Basic Needs Center</li> <li>October: Angeline Adkins, Registered Nurse, Student Health Center</li> <li>November: Logan Shreve, VRC Specialist, Veterans Resource Center</li> </ul> </li> </ul>
<b>IT Refresh</b> (Harrison) – 5 mins	<ul style="list-style-type: none"> <li>Kevin presented the following plans: <ul style="list-style-type: none"> <li>Employee Computer Replacement Plan</li> <li>Computer Lab Replacement Plan</li> <li>Classroom and Meeting Space Technology Upgrades Plan</li> <li>Technology Standards</li> </ul> </li> <li>The replacement cycle is based on 5 items. Starting next semester, lab utilization will be tracked, including software levels.</li> <li>Cost proposals for classroom upgrades are being developed. A total of 14 classrooms are being upgraded (including Auto, RCJTC, and MPR).</li> <li>Pete asked who funds the plans. Kevin clarified that the district provides an allocation through the endowment. He also inquired whether the plan has been vetted by faculty outside of TC. Meridith responded that committee representatives should report back to their constituencies to gather feedback. If not, a reminder should be issued.</li> <li>The next step is presenting the plans at Planning Council for review, followed by Budget Council to identify funding sources, contingent upon approval.</li> <li>The ideal cycle is yearly, with computers having a 5-7 year lifecycle.</li> <li>The goal is to have new devices available by fall.</li> <li>The plans will be presented to PC tomorrow.</li> <li>The district requires a finalized plan to move forward.</li> </ul>
<b>College Rebrand</b> (Rangno) – 5 mins	<ul style="list-style-type: none"> <li>The college issued an RFP for a college refresh, and Perceptive submitted the first proposal. Andrea presented the proposal, which would take a year to complete.</li> <li>Martie asked if the college is considering a name change. Andrea stated that a name change is not planned to avoid harming the college's reputation in the community. MR agreed with not changing the name.</li> <li>Erin inquired about the internal capacity to handle some of the work and suggested forming a diverse rebrand committee that is committed to the project. MR confirmed that the college lacks the internal capacity and agreed that the selected vendor must</li> </ul>

	<p>collaborate closely with the college.</p> <ul style="list-style-type: none"> <li>• The proposal is priced at \$93,000, which was considered reasonable.</li> <li>• Therese asked whether the mascot redesign is included. Andrea clarified that the mascot is not part of this proposal but is being redesigned to appear less masculine.</li> <li>• There will be a transition period where the old logo will coexist with the new logo as updates are made to campus signage and materials to manage costs.</li> <li>• There were no objections to moving forward with reviewing proposals.</li> <li>• The proposals will be reviewed by PC and BC.</li> </ul>
<p><b>College Mission, Vision, and Values</b> (Randall) - 15 mins</p>	<ul style="list-style-type: none"> <li>• Spell out HSI (Hispanic-Serving Institution) and AANAPISI (Asian American and Native American Pacific Islander-Serving Institution).</li> <li>• Lauren noted that something is missing regarding data use and continuous improvement in the values.</li> <li>• Erin asked if there was discussion on culturally responsive, culturally relevant, and culturally affirming language, emphasizing the need to use the most current and inclusive term in the mission statement.</li> <li>• Dorsie inquired about how these values are integrated into strategic plans to ensure accountability. MR emphasized that if we commit to these values but are not taking action, we need to determine how to address that. Example: Recycling initiatives.</li> <li>• Damien expressed a connection to servingness but felt the value statement is not written correctly. MR asked whether the term and its description align with intent. Discussion points: <ul style="list-style-type: none"> <li>• What do we want to keep?</li> <li>• Lauren, Ben, and Jen will review servingness again.</li> <li>• Equity is the goal, and servingness is the method — Jen suggested possibly switching the structure.</li> <li>• Servingness could include a definitional clause at the beginning, similar to equity.</li> </ul> </li> <li>• Erin will draft a suggestion by the end of the week, including revisions to servingness.</li> </ul>
<p><b>Vision 2030 Facilities Master Plan</b> (Randall) - 15 mins</p>	<ul style="list-style-type: none"> <li>• In preparation for the bond, the original plan, developed pre-COVID, needs to be revised. Proposed new buildings are marked in purple, while blue represents existing projects.</li> <li>• The theater will be reoriented to face the center of campus.</li> <li>• Brian asked about the timeline for the blue-labeled buildings. MR stated that notification should come soon, but the district must fund half to match state contributions.</li> <li>• Martie inquired about conference and larger classroom spaces. MR confirmed they would be integrated into new buildings, such as the Health Science facility, which will include a forum and classrooms.</li> <li>• Sheila asked about the theater's size. MR stated a preference for a 500-seat theater.</li> <li>• Pete asked if there is sufficient parking and whether a parking study has been conducted. MR confirmed that no parking study has been completed.</li> <li>• Lauren asked if student housing was considered. MR stated that the designated corner could be used for housing. Breanna emphasized that if it is not affordable housing, it should not be pursued. MR</li> </ul>

	<p>mentioned that there is no current interest in developing student housing but suggested working with external groups to provide priority or subsidized options.</p> <ul style="list-style-type: none"> <li>• Lauren also asked about a new aquatics center. MR confirmed that while the buildings would be new, the pool would remain unchanged, as it was renovated two years ago.</li> <li>• Brian inquired about the CVS property. MR shared that the college hopes to reclaim it but is currently bound by a contract.</li> <li>• Regarding parking, Ben asked if parking structures were considered, given weekend constraints. MR noted that parking structures are costly and heavy, which could lead to sinking, but the option is not entirely off the table.</li> <li>• If there are no objections, the plan will be sent to the campus before the break.</li> </ul>
<b>Institutional Self-Evaluation Report</b> (Kalfsbeek-Goetz) - 15 mins	<ul style="list-style-type: none"> <li>• The report has been sent to the accreditation commission. Jen shared a link for submitting feedback, with a deadline of January 17 to compile another draft. A revised draft will be available in early February.</li> <li>• Over the break, individuals are encouraged to review the report. Progress is going well, and the college is ahead of two other institutions in the process.</li> <li>• The link will also be shared with students for their input.</li> <li>• Jen suggested people review the table of contents, select a section that resonates with you, and provide comments.</li> </ul>
<b>Campus Climate Taskforce Update</b> (Brown/Adame) – 10 mins	<ul style="list-style-type: none"> <li>• Appointed by the President’s Cabinet in April: Janette Adame, Therese G., Jeanette Jaramillo, Claudia Lee, Charissa McCord, Christina Oja (with Alex Miranda stepping in), Ben Olague, Evangelina R., and Alyssa as the facilitator.</li> <li>• Reviewed recommendations from the HEDS and PACE survey results, Flex Day Campus Culture recommendations, and Flex Day discussions.</li> <li>• Identified six themes with corresponding action items, assigned agency responsibility, and determined where each item will be directed.</li> <li>• Next steps: Finalize recommendations for consideration at the Spring Summit, to be held during the spring semester.</li> <li>• Questions:               <ul style="list-style-type: none"> <li>• Brian expressed appreciation for DEIA integration despite incoming leadership seeking to dismantle it. MR noted that the college is required to report to the state.</li> <li>• Pete asked if any recommendations would be directed to the Academic Senate or how faculty could contribute. Jeanette clarified that the President’s Cabinet can review and determine if certain items should be assigned to the Senate, but it is not the final decision-maker.</li> <li>• CRR inquired about the climate survey cycle. Therese stated that data collection will be intentional to assess progress on these initiatives.</li> </ul> </li> </ul>
<b>Future Agenda Items (All)</b> - 5 mins	<ul style="list-style-type: none"> <li>• May be looking to schedule two joint meetings in the spring. Proposed dates will be sent out with advance notice to ensure participation. Bringing the group together will be beneficial.</li> </ul>

<b>Announcements</b> (All) - 5 mins	<ul style="list-style-type: none"> <li>The first CNA cohort is graduating. All students successfully completed the program and will be taking their exams.</li> </ul>
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**Chair:** Meridith Randall

**Recorder:** Diana Retes

**Participants:**

President’s Cabinet:

Breanna Barrera, Pete Bouzar, Adrienne Burton, Matthew Gonzalez, Therese Grande, Rick Hicks, Damien Jordan, Jennifer Kalfsbeek-Goetz, Claudia Lee, Ben Olague, Diana Roachat, Justin Smith

Planning Council:

Claudia Lee, Jennifer Kalfsbeek-Goetz, Damien Jordan, Erin Craig, Michael Tran, Christy Banales, Theresa Lavarini, Jeanette Jaramillo, Lauren Sosenko, Christina Ryan Rodriguez, Gisela Verduzco, Cristina Tiernes Cruz, Kay Nguyen, Ciara Orna





Budget Council:

Rick Hicks, Pete Bouzar, Dorsie Brooks, Antony Hoang, Stephanie Martinez, Charissa McCord, Martie Ramm Engle, Brian Thill, Ally Chaudry, Justin Smith, Natalie Timpson, Ciara Orna, Kevin Harrison

**Guests:**

Jeanette Adame, Angeline Adkins, Yasmin Bravo, Alyssa Brown, Judy Cheng, Andrea Rangno, Logan Shreeve

**Documents:**

-  [Planning and Budgeting Presentation - Fall 2024 - REV1.pptx](#)
-  [Employee Replacement Cycle Plan 24 - 25.pdf](#)
-  [Computer Lab and Classroom Technology Replacement Cycle 24 - 25.pdf](#)
-  [CCCD Standards 2024-2025.xlsm](#)
- [Golden West College Rebranding Proposal Perceptiv.pdf](#)
- [Perceptiv Promo Book Education.pdf](#)
- [GWC Mission Vision Values - 11.20.2024 - draft.docx](#)
- [2024-12-05 GWC Vision 2030 Update.pdf](#)
- [Campus Climate Status Update Dec 2024.pdf](#)
- [Campus Climate Taskforce Recommendations - Dec 2024.pdf](#)