Fall 2024

ENGLISH 100: Freshman Composition

Instructor: Jennifer Gianunzio

Section: 21646

Online Only

Office Hours: By appointment

Email: jgianunzio@gwc.cccd.edu

Course Description:

Hello! Welcome to Freshman Composition! English 100 is a course focusing on the composition and revision of essays, critical thinking, critical reading, and documentation. The course is recommended for all liberal arts majors and those planning to transfer to a four-year college or university. Furthermore, students may receive up to one additional hour per week in the Writing Center. The class will be in lecture format and is letter grade only.

 *All readings will be provided by me, so you will not have to purchase any material for this class.

Course Prerequisite:

English Placement Level of 80 or higher, ENGL A099, C099, G099, G090, ESL A099/G120

Student Learning Outcomes:

Upon successful completion of the course, students should be able to:

1. Evaluate published texts and individual and collaborative writing by applying critical and analytical reading strategies.

2. Support a thesis in an appropriately structured essay, using specific, factual, detailed information.

3. Identify, evaluate, and select research material relevant to a well-defined topic, and properly compile this material into a claim-based research paper using MLA format.

Course Objectives/Online Instruction:

This course is Online which means it will use Canvas online instruction throughout the entire semester. This online course will be completed through the Canvas Modules which will provide sets of lecture notes, reading material, and assignments that you will complete on a weekly basis. I understand that sometimes online instruction can be overwhelming so please do not hesitate to contact me with questions as I am also available to do individual meetings if you would like clarification of anything.

In this class, we will be using reading and writing to explore how language works as a tool of communication as well as how language evolves over time. While we often think of language as singularly a tool different countries use to communicate, it is much more than that. Everything in society has its own language, and we will explore the specific characteristics of the language of our communities, language of speech making, language that manipulates, and language that makes an argument. Your final grade will be based on both the written assignments surrounding this theme and your participation in class, so it is important that you come to each class having something to contribute. This course will be scored out of 100% and the assignments break down as follows:

Essay #1: 10 %

Essay #2: 15%

Essay #3: 20%

- **Proposal: 5%**

- **Annotated Bibliography: 10%**

Midterm: 10%

Final:10%

Discussion Board Posts 10%

Summary/Response Papers: 10%

Grade totals will be as follows:

 A: 100%-90%

B: 89%-80%

C: 79%-70%

D: 69%-60%

F: 59% and lower

Classroom Policies:

For the class to run successfully, it would be helpful to adhere to the following guidelines:

- Complete each weekly module on time.

- Contact instructor when you need extra help.

Attendance and Tardies:

I will take attendance by the work you turn in. Completing the modules on time counts as being present.

Late Work and Rewrites:

 If you submit an assignment late, 10% will be deducted from your total grade for every day that it is late. You are allowed to rewrite two of your out-of-class essay assignments as long as you submitted the original essay on its correct due date. Rewrites are due two weeks after you received the original paper back.

Essay Format:

Essays and summary/response papers should always be typed and double-spaced with one-inch margins all around. They should also be typed on 8 ½ x 11 white paper. Essay length will vary for each specific paper. For essays, you will have the option of submitting a rough draft if you would like extra feedback.

Adding and Dropping the Course:

Students who wish to add the course can email me for an add code. Once you receive the add code, you may add on MyGWC or in the Admissions office. Likewise, to drop you must do so within the deadlines and can do so on MyGWC or in Admissions. I may automatically drop you for excessive absences.

Important Dates:

 Last day to add: October 6th

Last day to drop with a refund: September 30th

Last day to drop without a "W": October 6th

Last day to drop with a "W": November 21st

Golden West College Policies and Procedures:

To perform successfully at Golden West College, it is vital that you adhere to the college's policies and procedures. These include no smoking, skateboarding/roller skating, or bicycling on campus. For more information about Golden West College's Policies and Procedures, please visit:

GWC Policies and ProceduresLinks to an external site.
Links to an external site.

Mandatory Reporting Policy:

Because your health and safety are paramount to me and to every member of the GWC family, our college has a policy that every responsible employee-your instructors included –is required

to file a formal report if we hear of an incident of sexual assault. If you disclose information relating to sexual assault to me, or to any other instructor on this campus, we are obligated to report your name, the name of the alleged perpetrator/s, and any other relevant information you provide. You can report information relating to sexual assault confidentially to counselors in the GWC Student Health Center. You can also find additional resources here: http://www.livebinders.com/play/play?id=1895548Links to an external site.

Course Conduct:

Our college and our world at large include people of different ethnicities, gender identities, religions, ages, sexual orientations, abilities, socioeconomic backgrounds, regions, and nationalities. Each and every person in this class brings unique experiences and valued perspectives. Please respect your classmates, and appreciate the opportunity we have to learn from each other. If at any time you feel excluded or you witness harassment, please speak with me so we can work together to create an environment that is more conducive to every student's comfort and safety.

Required Materials for this course:

1. **Access to course readings (attachments in this syllabus)**

2. **Computer and Internet Access**

3. **Notebook (Paper or computer)**

Accommodations:

If you will be requiring some type of accommodation for this course, please notify me during the first week of class. New students with disabilities, with professional verification of disability, may apply for admission directly through the Disabled Student Programs and Services (DSPS) Office located in Former KOCE building. The matriculation process may require assessment testing, which will be arranged at that time. For further information and office hours, please visit the [Disabled Student Programs and Services](#)[Links to an external site.](#) web site or call: (714) 895-8721

Disabled Students Programs and Services (DSPS) coordinates all academic accommodations for students with documented disabilities at Golden West College. If you have, or think you might have, a disability that impacts your educational experience in this class, please contact DSPS to determine your eligibility for accommodations. DSPS is located in the Student Services Annex, Building 22. Their phone number is (714) 895-8721. If you are already registered with DSPS, please submit your accommodation requests as soon as possible to allow adequate time to provide accommodation.

Student Wellbeing

GWC is committed to supporting the physical and mental health and wellbeing of all of our students. If you or another student you know needs support, please do not hesitate to use the following resources:

- Physical and Mental Health Services: Current GWC students may receive free or very low-cost physical and mental health care at the Student Health Center, which is located in the Nursing and Health Services building. Please check the Student Health Center website, http://www.goldenwestcollege.edu/student-health-center, or call for an appointment or more information: 714-895-8379.

- Food Security: GWC also makes an effort to provide food, toiletries, and other necessities for current GWC students who are in need. Check the GWC Student Equity website, www.goldenwestcollege.edu/student-equity, for on-campus food pantry locations and hours of operation. For additional information, please contact Jill Kiefer, Administrative Assistant to the Vice President of Student Services, at 714-892-7711 ext. 55305 or in her office in the Answer Center.

Intoxication

Student success is our top priority. It is unacceptable to be intoxicated or under the influence during class, and it certainly will not contribute to your academic success. Since it is illegal, by California state law and District policy to have alcohol, marijuana, or other drugs on campus and it is prohibited to drive while under the influence, there is no acceptable excuse for on-campus intoxication. ** In order to maintain a classroom climate that fosters student success, anyone suspected of being under the influence of drugs or

alcohol will be asked to leave class immediately. Signs may include slurred speech, sleeping in class, odor of alcohol or marijuana, red or glassy eyes, stumbling.

Because your health and safety are paramount to every member of the Golden West College family, the College has a policy that all Responsible Employees – your professors included – are *required* to file a formal report if we hear of any occurrences of gender-based (or sex-based) discrimination and harassment, including sexual harassment, retaliation, sexual misconduct, dating violence, domestic violence, and stalking. If you disclose information relating to any of the aforementioned occurrences to me, or to any other employee on this campus (with the exception of licensed therapists in the GWC Student Health Center), we are obligated to report your name, the name of the alleged perpetrator/s, and any other relevant information you provide.

The College absolutely encourages you to make a formal report to the Title IX coordinator, but we also respect survivors' and victims' rights to choose how to report their experiences. Knowing that I am required to report the incident, you may feel more comfortable contacting one of the licensed therapists in the GWC Student Health Center. They are trained to help survivors and victims of assault and are not required to report the incident to authorities.

You will find many links to sexual assault hotlines, resources, and awareness organizations in our class Canvas shell. You can find additional information regarding confidential and non-confidential reporting options and on- and off-campus resources in the Crisis Resources Live Binder. To make a non-confidential report, you may also contact the College's Title IX Coordinator/Dean of Students, Carla Martinez, atcmartinez@gwc.cccd.eduor (714) 895-8781.

Student Support Services: http://www.goldenwestcollege.edu/ssc/

College Catalog: http://www.goldenwestcollege.edu/catalog/

Emergency Procedures: https://www.goldenwestcollege.edu/student-health-center/emergency-procedures/index.htmlLinks to an external site.

Campus Emergency Information: 714/895-8999

Title IX Information and Website: http://www.goldenwestcollege.edu/senate/facultyresources/Links to an external site.

Plagiarism:

Plagiarism is the act of copying or "borrowing" someone else's work without giving the author the proper credit and presenting it as your own work. Improperly cited direct quotes and paraphrases are included in this. In addition, plagiarism means submitting work that someone else wrote for you, was heavily edited by someone else, or submitting work that you had previously written for a different class. Plagiarism will

result in an "F" in this course as well as automatic dismissal from this class. Students found plagiarizing may also face further consequences by the Administration.

Use of Artificial Intelligence:

While the use of Artificial Intelligence, such as ChatGPT, may be used for some assignments, please keep in mind that you must always cite when AI is use in your work and your submissions must always be your original work overall. You may use AI for help in the following ways:

- Give suggestions for proper grammar or improving writing

- As a means to find research

You may not use AI to:

- Write your assignments (whether whole or parts)

- To create summaries

- As a means of information without giving citation

Course Calendar **(Readings/Assignments must be completed prior to class for which it is listed.)**

- **Week 5 (9/23-9/30):** **Complete** **Module #1** **by September 30th at 11:59pm**

- **Week 6 (9/30-10/7):** **Complete** **Module #2** **by October 7th at 11:59pm**

- **Week 7 (10/7-10/14):** **Complete** **Module #3** **by October 14th at 11:59pm**

- **Week 8 (10/14-10/21):** **Complete** **Module #4** **by October 21st at 11:59pm**

- **Week 9 (10/21-10/28):** **Complete** **Module #5** **by October 28th at 11:59pm**

- **Week 10 (10/28-11/4):** **Complete** **Module #6** **by November 4th at 11:59pm**

- **Week 11 (11/4-11/11):** **Complete** **Module #7** **by November 11th at 11:59pm**

- **Week 12 (11/11-11/18):** Complete [Module #8](#) by November 18th at 11:59pm

- **Week 13 (11/18-11/25):** Complete [Module #9](#) by November 25th at 11:59pm

- **Week 14 (11/25-12/2):** Complete [Module #10](#) by December 2nd at 11:59pm

- **Week 15 (12/2-12/9):** Complete [Module #11](#) by December 9th at 11:59pm

- **Week 16 (12/9):** Research Paper Due ([Module #12](#)) by December 9th 15 11:59pm