Counseling G150
Planning for Arts, Humanities and Languages
CRN: 22170, 3 units
Fall 2024

Instructor: Damien Jordan
Email: Canvas Inbox or djordan@gwc.cccd.edu
Office Hours: By appointment
Class Location: Student Services Center, Room 2450

Textbook:
All readings and other course materials will be available online (and free of charge) through in Canvas course. The only thing you will need is a computer and reliable internet access from which you can access the course

Course Content:
This course is recommended for students in their first semester interested in a major in the fields of Art (Graphic Design, Art History, Illustration, Painting), Theater (Acting, Directing, Set Design, etc.), Languages or Music (Composition, Performance, Production, etc.). It introduces students to a successful college and transfer experience through an examination of the various program options and requirements for vocational certificates, associate degrees, baccalaureate degrees, and graduate or credential programs. Students in this course will explore career pathways and options, academic preparation, credentials, and other experiences required for employment. The course will use directed and diverse learning experiences to assist in clarifying a student's specific major within the pathway.
Credit: CSU/UC transfer credit. CSU-GE Breadth Area E1. GWC AA GE Area E.

Student Learning Outcomes (SLO):
- After successfully completing this course, students will be able to:
- Analyze the differences between various transfer patterns and compare appropriate patterns to specific educational goals.
- Identify and utilize appropriate resources to assist in the selection of majors and transfer institutions.
- Apply theoretical models of decision making to the process of selecting a major, transfer institution, or alternative training programs for various career pathways within Arts, Humanities and Languages pathway.
- Classify core competencies associated with persistence and completion of academic goals.
- Review and describe college policies and procedures relating to students' academic performance and transfer readiness.
- Course Requirements and Policies:
- The Canvas online course includes modules with readings, presentations, videos, and various activities.

ATTENDANCE/PARTICIPATION:

- You are required to log on weekly. Students who have continued inactivity for 2 weeks will by dropped from the course by the instructor. This is equivalent to continued absences from an in-person class.
- Failure to submit discussions and assignment for two weeks will result in the student being dropped from the course.
- All homework, assignments, and examinations must be completed through Canvas by the posted deadline. Assignments will not be accepted as attachments via my campus email.
- Students are expected to maintain academic honesty in all cases. All work must be your own, original work.
- Students cheating on papers or copying another student's projects will receive a grade of zero.
- Incidents of plagiarism will be reported to the Vice Present of Instruction.
- Students disrupting the course with inappropriate postings and other negative behavior will be asked to leave the course. Discussion boards are places for students to post comments and communicate virtually about class topics, communicate with each other, and gain additional information and build upon learning.
- Golden West College is eager to reasonably accommodate students with disabilities. It is the responsibility of the student to inform the instructor of any special needs in a timely manner. Students should be registered with the DSPS Center and inform them of needed accommodations early in the course.

Be aware of dates for this course:

Term:	Fall 2024
Last day to add class:	08-SEP-2024
Last day to drop with a refund:	07-SEP-2024
Last day to drop without a "W":	08-SEP-2024
Last day to drop with a "W":	16-NOV-2024

Class Participation:

While class 'participation' is not part of the final grade, please be advised that I am required to report course activity and 'last date of attendance' to the campus for all students that earn a W. In the online course, 'last day of attendance' is not logging into the course. It's defined as active participation (discussion pots, quiz, or assignment submission). If you are receiving aid, check with Financial Aid or Veterans if you elect to drop to determine how this will impact your aid.

Technical Competencies:

This is a partially online class and if you do not have a computer or internet access, you will need to find resources. There is a Chromebook loan program available through the campus. For more information, please visit the program website. https://www.goldenwestcollege.edu/student-equity/clp/

All students are responsible for meeting the technological requirements of the course. GWC provides limited technological help to students in this course; but, it is very important that students in a 100% online course feel comfortable working with Canvas, participating in online discussion boards, downloading and uploading files, and troubleshooting for possible technological problems.

For technical problems, you should seek help from the GWC Student Tech Helpline, which provides live help at 714.895.8389 from 8AM to 7PM, Monday to Friday.

Computer Specifications:

In order to complete the course and related assignments, you will need to have a computer with internet connection to access the course, and recommended software includes Microsoft Word, PowerPoint, and Adobe Acrobat Reader. Canvas will only allow submission of documents in the following formats: Word, RTF, or PDF.

Communication with Your Instructor:

Preference is to communicate through the Canvas Inbox. Any direct email sent should include the course and CRN as well as your full name appearing in the subject line. While I try to respond to emails quickly, you should usually plan on a 24–48-hour response time.

It is your responsibility to keep up with your grades for every assignment, homework, quiz, discussion post, and essay on Canvas Gradebook. If you notice a discrepancy or have any questions, please let me know as soon as possible through Canvas Inbox.

Safety

Safety is vital the well-being of our campus community and maintaining a safe and secure learning environment is imperative to achieve our educational goals. In general, you should follow the guidance of an authority figure (such as a faculty member or other college/district employee) during an emergency, as they have received relevant training on what to do in the various situations that may arise.

You should also be familiar with the campus emergency and safety information, which can be found at the Office of Campus Safety and the Emergency Procedures, and contain detailed information on what to do during events like earthquakes, fires, active shooters, and other emergencies.

For on-campus emergencies, call 714-895-8999 (x58999 from a campus phone) or dial 911. All campus phones have been programmed with a single button to call Campus Safety. You may also use one of the blue emergency poles on campus.

Should conflict occur on-campus, it is helpful to practice de-escalation techniques. These include active listening, being empathetic and non-judgmental, respecting personal space, keeping a neutral tone, and awareness of body language.

If you ever have any questions about the format, length, instructions or any other items, please ask!

**Syllabus subject to change. You will be informed of any changes.