



PLANNING COUNCIL MINUTES

April 25, 2024
LA 115 1:30 pm – 3 pm

Please note agenda, minutes, and meeting documents will be archived online: [Planning Council Teams Folder](#).

COMMITTEE MEMBERS: Damien Jordan, Erin Craig, Bre Ritter, Dorcie Brooks, Natalie Timpson, Lauren Sosenko, Gisela Verduzco, Theresa Lavarini; Jeannette Jaramillo Hernandez, Michael Tran, William Tran

CHAIR: Claudia Lee, Kay Nguyen

GUESTS

RECORDER: Sheila Cox

Purpose: Primary coordinating and recommending body to the College President on matters of college-wide planning (i.e., review of the Strategic Plan, KPIs, etc.). Primary resource for accreditation and program review processing, coordination, and recommendations. Primary body responsible for reviewing and vetting planning materials from other governance committees. The Planning Council will review planning materials and either 1) send planning materials back to the submitting governance committee for revisions or 2) approve and recommend materials to the President's Cabinet.

AGENDA ITEMS

May Meeting

- Kay asked the Planning Council to meet on Thursday, May 16th to finish tasks before the end of the semester. We will meet from 12:30 – 2PM and provide lunch. Documents will be loaded on the Teams webpage for review prior to the meeting.

Master List of Committees

- The question was asked about the Master Committee List of committees and members.
 - Who is the keeper of the list?
 - Suggestion to have it housed on the Committee page on the website

ISEP Recommendations: Jeannette Jaramillo

- Jeannette gave an update on [ISEP SSMT Planning 4.25.24.docx](#)
 - Urgent requests were reviewed and discussed.
 - Committee asked for more data drive on items in the Key Action, Completion funding request of \$33,000
 - Under Transfers, the committee suggested increasing the 50 codes for CSU Applications, to 100, and adding UC's and private institution codes. Michael Tran will look into options.
 - Updates will be presented at the next meeting.

Next meeting: October 26, 2023

ASGWC Budget Presentation: Ciara Orna and Stephanie Smallshaw

- Ciara presented the projected 2024-25 ASGWC Budget [PROJECTED 2024-25 ASGWC BUDGET Presentation.xlsx](#)
- ASGWC is also proposing to add a one-time request for funds for special events to the budget.

SB 85 Update: Gisela Verduzco and Michael Tran

- Gisela presented a PowerPoint presentation on transfers [Counseling Transfer Presentation.pptx](#)
- Discussion on ongoing funding after 2024-25, as SB 85 is not guaranteed. The current amount covered met all the needs in 2023-24, with the evening and weekend counseling appointments offered.
- Michael reviewed the Transfer PE Duties, and the importance of increased funding from \$64,000, to \$94,000. This is due to the PE's working two additional months (August & January).
- Suggestion to pull data to show proof of outcomes, prior to requesting additional funds.

Registration Task Force Update: Christina Ryan Rodriguez

- Christina presented an update from the Registration Task Force [Reg Task Force Action Items final jo.xlsx](#)
- Suggestions about adding videos on "how to CCC apply," and "if I am having trouble" with certain parts of the application.
- Wording to be updated under Due Date with more specifics
- Task Force should be ongoing and debrief after every semester to see what needs to be changed or updated.
- Workshops have not been well attended in the past but will be offering sessions during "You're Future is Golden" event.

The background is a close-up, slightly blurred image of a green wheat field. The wheat stalks are vibrant green and have a fine, feathery texture. A white rectangular frame is superimposed over the center of the image, containing the text.

SB 85 FUNDING

**COUNSELING:
ENHANCING THE
STUDENT EXPERIENCE
THROUGH EVENING &
WEEKEND HOURS**

**OVER 350 STUDENTS
SERVED**

**\$45,000 FOR
2023-2024**

- Fall 2023 (August – December)
 - Evening Appointments: 172
 - Weekend Appointments: 24
- Spring (February – April 9)
 - Evening Appointments: 95
 - Weekend Appointments: 13



**TRANSFER CENTER
PROFESSIONAL EXPERTS**



TRANSFER PE DUTIES:

- Transfer Application reviews
- Next steps assistance
- Classroom presentations
- Created and led transfer workshops
- Led JKC workshop
- Social media for transfer
- End of year newsletter for transfer
- Transfer fair support
- Transfer intakes

TRANSFER ADDITIONAL FUNDING REQUEST FOR PE'S

Amount Requested: \$64,000 for 2 years

Need:

Original request included Fall/Spring Semesters

4 PE's @ \$19.00 per hour

Additional Funding Requested:

\$30,000 for the 2024-2025 Academic Year to support Summer/January support