

FINAL CHANCE: RSI PART 1 - FROM REGULATION TO PRACTICE: IMPLEMENTING EFFECTIVE RSI

Monday, February 10th

2:00 - 3:00 pm

Presenters: Dr. Jennifer Kalfsbeek-Goetz, VPI & Michelle Veyette, Distance Education Coordinator

Intended Audience: Full-time and part-time faculty who have not attended an RSI training to date.

Location: Zoom

Sign up on Cornerstone

This workshop will provide a comprehensive overview of the key regulations governing Regular Substantive Interaction (RSI) in distance education, with a focus on ACCJC accreditation standards and Title 5 requirements. We will begin by exploring these regulations in detail, ensuring participants understand the legal and accreditation obligations for RSI. Faculty will then discuss what has worked for them on their own RSI journey. Participants should come to the session ready to share their ideas, best practices, and engage in rich discussion and Q&A centered on RSI to ensure participants have a clear understanding of the relevant laws and regulations, effective practices, and the tools and programs available.

Wing of Instruction News

Jennifer “Jen” Kalfsbeek-Goetz, VPI

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Academic Highlights



- **Spring Semester starts on FRIDAY, Jan 31!** See classroom reminders below on expectations for faculty.
- **GWC was approved to hire three full-time faculty** through the Program Review process: Disciples: Automotive Technology, Cosmetology, and Ethnic Studies.
- **Michelle Veyette**, English faculty member here at GWC, will serve in the role of Distance Education Coordinator. As we work to improve our online and hybrid teaching skills, Michelle will play a significant role in this effort.
- **Tiffany Ruggeri**, GWC Communication Studies, will now serve as the ZTC / OER faculty Coordinator. We hit 60% ZTC this term so far! As we work to be at 100% ZTC, Tiffany – in collaboration with **Noah Levin** and **Alana Krause** each on special project assignment in OER and ZTC – will lead our campus in that direction.
- **Instructional Leadership Position Updates:**
 - **Temporary Interim Director of the Criminal Justice Regional Training Center** (Police Academy +), Paul Garavan, will start with us on Monday, February 3. Paul has experience teaching with us in the GWC Police Academy as well as formerly serving as the Deputy Chief of Police in Tustin.
 - **Dean of Math and Science:** Danny Johnson has generously agreed to serve in the acting role through this month – thank you Danny! Applications for the permanent position close later this week. We hope to have a permanent Dean in place later this semester. In February, JenKG (VPI) will support the activities of the division in collaboration with Deans Miranda, Brooks, and Martanegara.
 - **Dean of Arts and Letters:** A Temporary Interim Dean will step in to support this division in February. More information to come when paperwork is finalized in the coming days. In the meantime, Dean Miranda has been providing support and leadership for most of the division, with a little help from JKG.

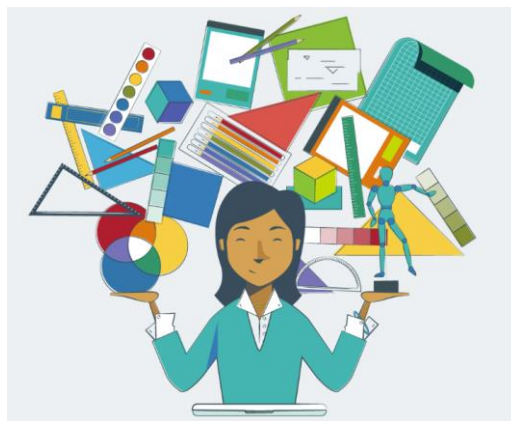
Accreditation



- **GWCs Institutional Self Evaluation Report (ISER)** will be provided to the Academic and Classified Senates later this week in preparation for their first official reads this month. A link to the ISER will also be provided to the campus in the WIN update next week, with a link for unput.
- **RSI training:** We will hold one more RSI training on FEB 10 and 2:00 via Zoom. [The CIL lists RSI trainings!](#) **Only about 1/3 of those teaching online in Spring have attended an RSI training to date, which is very concerning. Approximately 50 Spring 2025 course sections will be randomly selected for ACCJC review.** The training is 1 hour long, and part-time faculty will be paid. Sign up today!

Curriculum

- **Next CCI meeting:** February 4, 2025 ~ 3:00 in LA 109.
- **Stay tuned for updates on Common Course Numbering (CCN 1111) and CalGETC (AB 928) updates.**
- **Looking back at Fall, here is what our faculty and Curriculum Specialist accomplished:**
 - 125 total courses were corrected for units and hours alignment
 - 25 associate degrees for transfer (ADT) were revised to meet Cal-CETC requirements – all affected GWC degrees have been updated!
 - 7 courses were revised for Phase 1 CCN (Common Course Numbering) – all required Phase I courses were aligned – well done!
 - Generally speaking, 189 courses were revised, and 32 courses were retired.
- Buckle in, Spring is poised to be equally busy.



Enrollment

- Enrollments are projected to be up by approx. 2%.
- **Fraud is still a problem** – drop no-shows with diligence in week 1 and again before CENSUS. If you teach online, drop those not participating by the end of week 1 and again before CENSUS.

Classroom Faculty Reminders & Opportunities



- **Day 1 of Spring Semester is FRIDAY, January 31.**
 - Full semester online courses **must be published by CANVAS classes** by (or before) **January 31, 2025**.
- **SYLLABUS CHECKLIST:** Make sure your syllabus include all elements of the [syllabus checklist](#) adopted by our own Academic Senate. [Other Senate resources for faculty are located in the AS website](#).
- Please use **add codes** to add students where you have room in our classes – students really appreciate it!

GWC Events and Happenings in Academic Affairs

- More to come next week ...

The Big Picture

This Big Picture section is reserved for updates about district, regional, state, and national/global factors and influences that are affecting our actions and decisions in and around the classroom.

Students, employees, and community members have deep concerns if they or loved ones are undocumented. Faculty have asked what they should do if approached by a federal agent about someone's status. **If a federal agent contacts or approaches you in your classrooms or elsewhere on campus:**

1. **Maintain a calm**, professional, and respectful demeanor.
2. **Do NOT disclose** student information, including enrollment status, class schedules, or personal details
3. **Direct** the officer or agent to the Office of **GWC Public Safety: 714.895.8924 (24 hours)**

Please [tell me what you would like me to focus on](#) or share in these Wing of Instruction News (WIN) updates



