



Agenda Item Details

Meeting	Jun 18, 2024 - Regular Meeting of the Board of Trustees
Category	2. Public Hearing
Subject	2.01 Public Hearing for the Adoption of the Coast Community College District Tentative Budget 2024-25 FY
Type	Public Hearing

Background

The Tentative Budget has been prepared as prescribed by Title 5 of the California Code of Regulations, Section 58305. Funding for the budget is based upon the latest information available as of the March 2024, First Apportionment. Any changes based on the enacted state budget that are signed by the Governor will be included in the 2024-25 Adopted Budget.

Beginning Balance

The Tentative Budget beginning balance is estimated to be \$67,337,682 or 24.58% (including the \$9.1 million from entity balances). The beginning balance could fluctuate up or down due to final re-calculation of State apportionment. A firm figure for the beginning balance will not be available until the year-end closing is completed in late July.

Revenue Estimate

Total 2024-25 FY General Fund revenues are projected to be \$403.7 million. The revenue estimate includes 0.76% COLA, 0% growth funds, and an estimated 0.5% deficit factor. Student fees remain at \$46 per unit.

Expenditure Estimate

The Tentative Budget includes 0.76% COLA. Additional expenses include an estimated \$4.2 million increase (10%) in the cost of delivering health benefits. The Employer contributions for the Public Employee Retirement System (PERS) are expected to increase from 26.68% to 27.05% of payroll. Employer contribution from the State Teachers Retirement System (STRS) employer rate will remain at 19.1%, starting July 1, 2024. The combined effect across both programs is a net increase estimated at \$0.3 million. The 2024-2025 General Fund expenditures are projected to be \$407.1 million.

Undistributed Reserve

Administrative Procedure 6305 Reserves (AP 6305) specifies that the budget include an unappropriated reserve of 16.7% of prior year unrestricted general fund expenditures, consisting of a 8.35% Reserve for Contingencies, pursuant to Title 5, Section 58307, and a 8.35% Ancillary Reserve.

Estimates under which the Tentative Budget has been prepared to reflect a reserve amount of more than 16.7%.

These estimates of fund balance will be refined with year-end closing and actual figures presented to the Board with the Final Budget on September 4, 2024

Recommendation

After review by the Vice Chancellor of Finance and Administrative Services, it is recommended by the Chancellor, that the Board of Trustees adopts the Tentative Budget for the 2024-25 FY.

As specified by 5 CCR § 58301, for purposes of developing and adopting the Final Budget, the governing board of each district shall hold a public hearing on the proposed budget in a district facility, or some other place conveniently accessible to the residents of the district, on or before the 15th day of September, but at least three days following

availability of the Proposed Budget for public inspection, at which any resident in the district may appear and object to the proposed budget or any item in the budget.

- a. Open Public Hearing
- b. Public Comments
- c. Staff Report
- d. Trustee Comments
- e. Adoption of Tentative Budget
- f. Close Public Hearing

Consistent with the requirements of 5 CCR § 58305, the Final Budget for the 2024-25 FY is scheduled for presentation and adoption on September 4, 2024, at 5:00 p.m. in the Coast Community College District Board Room located at 1370 Adams Avenue, Costa Mesa, CA 92626.

The annual Financial and Budget Report (CCFS 311) will be sent to the California Community College Chancellor's Office (CCCCO) on or before October 10, 2024.

This same regulatory framework requires districts to send copies of their budgets to the County Office of Education by September 30 and to the California Community Colleges Chancellor's Office (CCCCO) on or before October 10. Lastly, districts must submit annual audited financial statements to the CCCCCO before December 31.

(Attachment #1)

[2024-25 Tentative Budget Letter.pdf \(2,980 KB\)](#)

[2024-25 Tentative Budget BOT 6.18.2024 Presentation Final 6.11.24.pdf \(2,306 KB\)](#)

[2024-25 Tentative Budget BOT 6.18.2024 Presentation Final 6.11.24.pptx \(3,861 KB\)](#)