

**Coast Community College District**  
**BOARD POLICY**  
Chapter 2  
Board of Trustees

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## **BP 2430 Delegation of Authority to Chancellor**

### **References:**

Education Code Sections 70902(d) and 72400;  
Title 5 Section 53021;  
ACCJC Accreditation Standards 4.5

The Board delegates to the Chancellor the executive responsibility for administering the Policies adopted by the Board and executing all decisions of the Board requiring administrative action.

The Chancellor is empowered to reasonably interpret Board Policy. In situations where there is no Board Policy direction, the Chancellor shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the Chancellor to inform the Board of such action and to recommend a Board Policy if one is desired.

The Chancellor is expected to perform the duties contained in the Chancellor's job announcement and fulfill other responsibilities as may be determined in goal-setting or evaluation sessions. The goals and objectives for performance shall be developed by the Board in consultation with the Chancellor.

The Chancellor shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.

The Chancellor shall make available any information or give any report requested by the Board as a whole. Individual trustee requests for information shall be met if, in the opinion of the Chancellor, they are not unduly burdensome or disruptive to District operations. Information provided to any trustee shall be provided to all trustees.

The Chancellor shall act as the professional advisor to the Board in policy formation.

The Board delegates authority to the Chancellor to appoint an Acting Chancellor to serve during their absence for periods of time, not to exceed 30 calendar days at a time.

The Board shall appoint an Acting Chancellor for periods exceeding 30 calendar days when the Chancellor is incapacitated or unable to perform their duties. In case of death, resignation, or retirement of the Chancellor, the Board may appoint an Interim Chancellor for up to two years.

The Chancellor shall be expected to diligently work to achieve the goals and objectives

as determined by the Board in their performance evaluation.

The Chancellor may reasonably delegate any powers or duties to the College Presidents including the administration of the Colleges. The Chancellor, however, will continue to be specifically responsible to the Board for the execution of such delegated powers and duties. The College Presidents are expected to perform the duties contained in the job announcements, fulfill responsibilities as may be determined through goal setting or the evaluation process, and other duties as required by the daily operation of the Colleges.

Adopted January 21, 2009

Renumbered from CCCD Policy 010-2-6.1, Fall 2010

Revised December 2, 2013

Revised May 17, 2017

Revised December 11, 2024