

Coast Community College District

Board Directives and Reports Log

Date		Directives and Reports	Assignee
5-Mar	Annual	Study Session - Preliminary Budget	VC Finance
	Annual	International Student Programs	VC Ed Serv
	Semi-Annual	Measure M, Facilities, Planning, Construction Performance & Diversity	VC Finance
	Quarterly	Financial Status	VC Finance
19-Mar	Annual	Enterprise Annual Report and Good Standing	Enterprise
	Annual	Foundation Annual Reports and Good Standing	Foundation
	Annual	Disaster Preparedness	VC Finance
	Annual	CCCT Board Election	Board Office
	Semi-Annual	Coastline College Program Highlight	CCC Pres
	Quarterly	Internal Audit	Int Audit
		Draft ISER Review	VC Ed Serv
2-Apr	Annual	Chancellor's Outside Assignments	Chancellor
	Quarterly	Facilities Use Agreements	All Sites
16-Apr	Annual	Measure M Citizen's Oversight Committee Annual Report	VC Finance
	Semi-Annual	Orange Coast College Program Highlight	OCC Pres
		District and College Initiatives Utilizing Artificial Intelligence in Instruction and Meetings	CTO
7-May	Annual	Ceremonial Resolution for Classified Employees Appreciation Week	PR/Mktg
21-May	Biennial	Resolution and Order of Biennial Trustee Election (even years)	Board Office
	Annual	Ceremonial Resolution for Outgoing Student Trustee	Board Office
	Annual	Equity, Inclusion & Compliance Update	VC HR
	Quarterly	Retirement Board of Authority	VC Finance
		Final ISER Approval	VC Ed Serv
18-Jun	Annual	Public Hearing - Tentative Budget	VC Finance
	Annual	Student Government Annual Reports and Good Standing	Colleges
	Annual	Approval of Student Government Budgets	Colleges
	Annual	Opportunity for Consideration of Board Compensation	Board Office
	Annual	Reaffirmation of Student Trustee Rights	Chancellor
	Annual	Student Trustee Oath of Office	Board Office
	Quarterly	Financial Status	VC Finance
	Quarterly	Internal Audit	Int Audit
16-Jul	Annual	Approval of Salary Schedules	VC HR
	Annual	CTE Program Review	VC Ed Serv
	Quarterly	Facilities Use Agreements	All Sites
6-Aug	Annual	Study Session - TBD	
20-Aug	Annual	Open and Active Self-insured Claims	VC Finance
	Annual	Risk Management and Insurance Report	VC Finance
	Quarterly	Retirement Board of Authority	VC Finance
3-Sep	Annual	Public Hearing - Final Budget	VC Finance
	Annual	College Equity Plan Presentations	VC Ed Serv
17-Sep	Annual	Districtwide Accolades and Awards	PR/Mktg
	Semi-Annual	Golden West College Program Highlight	GWC Pres
	Quarterly	Internal Audit	Int Audit
	Biennial	Board Self-Evaluation (odd years)	Board Office

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30-Sep	Annual	Review of the Board of Trustees' Code of Ethics Policy, BP 2715	VC Ed Serv
	Annual	Enterprise Deliverables	Enterprise
	Quarterly	Facilities Use Agreements	All Sites
15-Oct	Annual	Study Session - TBD	
	Semi-Annual	Measure M, Facilities, Planning, Construction Performance & Diversity	VC Finance
	Semi-Annual	Coastline College Program Highlight	CCC Pres
5-Nov	Annual	Full-time Faculty Hiring FON, 50% Law, and Faculty Hiring Plans	VC Finance
	Annual	Update on Chancellor's Goals for the District	Chancellor
19-Nov	Annual	Clery Report on Crime and Safety	VC Finance
	Annual	Unfunded Retiree Liability	VC Finance
	Annual	Independent Auditor's Report	VC Finance
	Semi-Annual	Orange Coast College Program Highlight	OCC Pres
	Quarterly	Retirement Board of Authority	VC Finance
12-Dec	Annual	Educational Administrator Employment Agreements	VC HR
	Annual	Diversity in Hiring, Student Demographics and Cities Served	VC HR
	Annual	Resolution Adopting the 2025 Board Meeting Schedule	Board Office
	Quarterly	Internal Audit	Int Audit
	Quarterly	Financial Status	VC Finance
Jan 2026	Quarterly	Facilities Use Agreements	All Sites
Feb 2026 1	Triennial	Student Financial Aid Default (next in 2029)	VC Ed Serv
Feb 2026 2	Annual	Institutional Effectiveness	VC Ed Serv
	Semi-Annual	Golden West College Program Highlight	GWC Pres
	Quarterly	Retirement Board of Authority	VC Finance