

Coast Community College District ADMINISTRATIVE PROCEDURE

Chapter 6 Business and Fiscal Affairs

AP 6500 District Real Property

References:

Education Code Sections 70902 and 81300 et seq.

The Chancellor or the Vice Chancellor, Finance and Administrative Services shall be responsible for supervising acquisitions of real property, including appraisals and valuations of real property and improvements; securing title insurance policies; dedications or conveyance of easements; vacation of streets and alleys; street lighting and other special assessments; and the condemnation of real property.

The Chancellor delegates the Vice Chancellor, Finance and Administrative Services to perform any required actions such as under Education Code Sections 81370 and 81371.5. The Vice Chancellor, Finance and Administrative Services shall receive all sealed proposals for matters relating to the sale or lease of real property. The Vice Chancellor, Finance and Administrative Services shall provide the Chancellor and Board with periodic updates concerning the sale or lease of real property within the District. No sale or lease of real property shall be conducted without prior Board approval.

Ratified December 2, 2013

Ratified July 16, 2025