

STUDENT ASSISTANT SALARY SCHEDULE
(FT Students, Federal Work Study Students, CalWORKS Students)

Salary Schedule SA

Job Category	Description	Grade/Step	Rate
Student Assistant I – Entry Level/Semi-Skilled	Little or no prior experience or education required; considerable training done on-the-job; work is under immediate supervisions (methods of performing tasks are well established and explained in specific terms); work assignments typically involve standardized duties that are of a routine and repetitive nature; work assignments may include the use of special equipment, software applications, or tools per an established procedure; the supervisor has responsibility for the assignment of work, the flow of work, production level, and provision of proper instructions; jobs require limited to no independent judgment, analysis, or decision making skills.	SA/10	\$15.00
Student Assistant II – Intermediate/Advanced	Some previous knowledge, experience, or education required; specialized training done on-the-job; work is under general supervision (work objectives are set but methods of performing tasks are left up to the employee); work assignments are varied and less routine and involve a moderate degree of responsibility; work assignments may involve access to and use of sophisticated data systems and confidential information for which considerable training is required; the supervisor has responsibility for the assignment of work, however there is less control exercise over the flow of work and instruction given are more general; jobs may require moderate independent judgment, analysis, and decision making skills; <u>should have a minimum of one year of experience in the same student assistant assignment.</u>	SA/11	\$17.00
Student Assistant III – Specialist/Lead	Prior experience, education, or specialized skills required; work is under general supervision (work objectives are set but methods of performing tasks are left up to the employee); work assignments involve a broad variety of skill tasks for which considerable training is required; jobs require the application of considerable independent judgment and decision making; students at this level may have the responsibility to direct the work of lower-level student employees; <u>should have a minimum of two years of experience in the same student assistant assignment.</u>	SA/12	\$19.00