

Coast Community College District
Administrative Procedure
Chapter 4
Academic Affairs

AP 4250 Probation, Disqualification, Dismissal, and Reinstatement

References:

Title 5 Sections 55031, 55032, 55033, and 55034

Notification of Probation – Each student is entitled to be notified of his/her academic status and the availability of college support services to respond to the academic difficulty status before the student is dismissed.

Notification will consist, at a minimum, of the following:

At the end of the semester in which the student's cumulative grade point average falls below 2.0 in all units attempted, a notice that the student is on academic probation shall be sent to the student informing him/her that he/she is on academic probation. "All units attempted" is defined as all units of credit in which the student is enrolled in the college that they attend.

At the end of the semester in which the student has the percentage of units in which the student has been enrolled for which entries of "W", "I," and "NP" are recorded reaches or exceeds 50 percent, a notice that the student is on progress probation shall be sent to the student informing him/her that he/she is on progress probation.

At the end of the second consecutive semester in which the student is on academic or progress probation, a notice that the student is subject to dismissal will be sent to the student informing him/her that he/she is subject to dismissal and of the process to follow if the student intends to appeal for reinstatement.

Probationary Letter - The letter notifying the student of probation will cover, at a minimum, the significance of being on probation and a description of the services that are available.

Ratified December 2, 2013
Ratified June 20, 2018
Ratified June 19, 2019